

**JACKSON TOWNSHIP SEWER AUTHORITY
MINUTES
JANUARY 16, 2025 ~ 6:00 PM
MUNICIPAL BUILDING**

CALL TO ORDER:

Chairman Snyder called the meeting to order at 6:00 PM and led in the pledge to the Flag. In attendance were Authority members, Joyce Sheridan, and Mark Derr, John McDonald, and Adam Kreider. Also in Attendance were Administrator Flo Ford, Treasurer Sally Bushey, Plant Superintendent Matt Bollinger, and Authority Engineer Jeff Shue. There was one person in the audience.

Reorganize:

Officers for 2025:

- Chairman: Scott Snyder
- Vice Chairman: John McDonald
- Secretary: Joyce Sheridan
- Assistant Secretary: Mark Derr
- Treasurer: Mark Derr

The Board approved that the 2024 officers remain in their current positions on a McDonald/Kreider motion; Motion carried 5-0.

Public Comment:

There was no public comment.

Approval of Minutes:

The minutes of the November 21, 2024 (there was no meeting in December) meeting was approved on a motion of McDonald/Kreider; motion carried 5-0.

ACCEPTANCE OF FINANCIAL REPORT:

The November and December Financial Reports were accepted, and authorization was made to pay all due bills for November and December on the motion of McDonald/Derr motion carried 5-0.

Old Business:

There was no old business.

New Business:

- A. A motion to authorize the Administrator to sign the Generator Services Agreement with Winter Engine for 2025 in the amount of \$3,720 was made by McDonald/Derr; motion

carried 5-0.

- B. Approval of Sewer Capacity for Sasaro USA located at 5170 Commerce Drive for 18 EDUs was made on a motion of McDonald/Sheridan; motion carried 5-0.
- C. Approval of Change Order No. 2 to E.K. Services for the Interceptor Improvement Project in the amount of \$4,926.47 was made on a motion of Derr/Sheridan; motion carried 5-0.
- D. Approval of the Final Pay Application #7 to E.K. Services for the Interceptor Improvement Project in the amount of \$178,566.59 was made on a motion by McDonald/Derr; motion carried 5-0.

Other Business:

There was no other business.

Plant Operator's Report:

The Plant Operator's Report for November and December was reviewed. There were no questions.

Engineer's Report:

The Engineer's Report was reviewed for November and December. Jeff reviewed the issues concerning Beaumont Springs and asked the Board to direct staff to negotiate the Tapping Fees with the Developers.

The Board authorized staff to proceed with negotiating the tapping fees with the developers of Beaumont Springs on a motion by Derr/McDonald; motion carried 5-0.

Solicitor's Report:

None Scheduled.

Administrator's Report:

None Scheduled.

Chairman's Report:

None Scheduled.

Executive Session:

None Scheduled.

Adjournment:

With no further business before the Board, the meeting adjourned at 6:12 on a motion of Derr/McDonald; motion carried 5-0.