

JACKSON TOWNSHIP SEWER AUTHORITY
MINUTES
JANUARY 18, 2024 ~ 6:00 PM
MUNICIPAL BUILDING

CALL TO ORDER:

Chairman Snyder called the meeting to order at 6:00 PM and led in the pledge to the Flag. In attendance were Authority members John McDonald, Joyce Sheridan, and Mark Derr. Also in Attendance were Administrator Flo Ford, Treasurer Sally Bushey, Plant Superintendent Matt Bollinger, and Authority Engineer Colin Cash. Board There was no people in the audience.

REORGANIZE

Select the Officers for 2024:

- Chairman: *Scott Snyder
- Vice Chairman: *John McDonald
- Secretary: *Joyce Sheridan
- Assistant Secretary: *Mark Derr
- Treasurer: Mark Derr

*Indicates current Officers

On a motion of McDonald/Derr the officers for the 2024 year remain. The only change is Mark Derr was selected as Treasurer. Motion passed 4-0.

Public Comment:

There was no public comment.

Approval of Minutes:

The minutes of the November 16, 2023, meeting was approved on a motion of McDonald/Sheridan; motion carried 4-0. There was no meeting in December

ACCEPTANCE OF FINANCIAL REPORT:

The November and December Financial Reports were accepted, and authorization was made to pay all due bills for November and December on the motion of McDonald/Derr motion carried 4-0.

Old Business:

There was no old business.

New Business:

- A. A motion to accept conditional approval of the Pumping Station and Sewer Line Conveyance

Deed of Dedication for the project known as N.P. Briarwood (a.k.a. Bowman Rd/ Amazon) was made conditioned on all the comments listed on the Engineer's Letter dated January 11, 2024 were met on a McDonald/Derr motion; motion passed 4-0.

Other Business:

There was no other business.

Plant Operator's Report:

The Plant Operator's Report for November and December was reviewed. There were no questions.

Engineer's Report:

The Engineer's Report was reviewed for November and December and there were no questions.

Solicitor's Report:

None Scheduled.

Administrator's Report:

- a. There is a potential industrial project coming to the Township and staff will be attending a meeting with the Governor's Action Team on January 31. We will report back next month.
- b. Staff and the Solicitor are working on an Agreement with Spring Grove Borough to provide the services of our Wastewater Operators. The Agreement gets signed by the Board of Supervisors as the Authority has no employees and the Township is responsible for all employee hiring, wages, benefits, etc.

Chairman's Report:

None Scheduled.

Executive Session:

None Scheduled.

Adjournment:

With no further business before the Board, the meeting adjourned at 6:17 on a motion of Derr/Sheridan; motion carried 4-0.