

**JACKSON TOWNSHIP PLANNING COMMISSION
MEETING MINUTES
JANUARY 21, 2025**

CALL TO ORDER:

Zachary Steckler, Vice- Chairperson called the January meeting of the Jackson Township Planning Commission to order on January 21, 2025, at 6:00 PM. Commission members present were Brad Dunham, Ned Leppo, and Kevin Lain. Chairman Colby Snyder was absent. Staff members present were Zoning Officer Ray Dietrich, and Township Engineer Jeff Shue, there were two people in the audience with business to come before the Commission.

REORGANIZATION:

- Colby Snyder, Chairperson
- Zachary Steckler, Vice Chairman
- Ned Leppo, Secretary

A motion to retain the current officers was made by Lain/Leppo; motion carried 4-0.

PUBLIC COMMENT: There was none.

APPROVAL OF MINUTES:

The minutes of the November 19, 2024 meeting was approved on a motion of Dunham/Leppo, motion carries 4-0.

ZONING HEARING APPLICATION:

Dunkin Donuts: Special Exception for a fast food restaurant

After discussion, the Planning Commission noted that the Zoning Hearing Board may be asked to amend the present application to include a variance for distance from a drive through establishment to residential properties.

A motion to recommend approval of the Special Exception for a fast food restaurant as well as a variance for distance from a drive through establishment to residential properties be considered by the Zoning Hearing Board was made by Leppo/Dunham, motion carried 4-0.

SUBDIVISION AND LAND DEVELOPMENT PLAN REVIEW:

- a. Minor Final Subdivision: Applicant: Charles and Catherine Brown – Location: Orchard Road – 2 Lot Subdivision

The Applicant's engineer reviewed the Minor Subdivision Plan with the Planning Commission. There was little discussion on the Plan.

A motion was made by Lain/Leppo to recommend the approval of the Minor Subdivision Plan to the Board of Supervisors. Motion carried 4-0.

SUBDIVISION AND LAND DEVELOPMENT PLAN REVIEW: (continued)

a. Minor Final Subdivision: Applicant: Charles and Catherine Brown – Location: Orchard Road – 2 Lot Subdivision

- Sewage Planning Module

A motion to approve the Sewage Planning Module was made by Dunham/Leppo; motion carried 4-0.

Other Business: None Scheduled.

ADJOURNMENT:

With no further business, the meeting was adjourned at 7:00 PM. on a motion of Dunham/Leppo. Motion carried 4-0.

Respectfully Submitted,
Florence Ford, Township Manager/Assistant Township Secretary