

JACKSON TOWNSHIP, YORK COUNTY
BOARD OF SUPERVISORS MINUTES
JANUARY 4, 2021

A. CALL TO ORDER:

The Reorganizational Meeting of the Board of Supervisors of Jackson Township was held on January 4, 2021 in the municipal building. The meeting was called to order by Chairman Holmes at 7:00 P.M. followed by the pledge to the flag. Others present were Supervisors Emily Miller and David Brown, Township Solicitor David Jones, Township Engineer Jeff Shue, Manager Florence Ford, Zoning Officer Ray Dietrich, Treasurer Sally Bushey, Secretary Linda Eaton and three persons in the audience.

B. REORGANIZATION:

1. Emily Miller was appointed as Temporary Chairman and Florence Ford was appointed as Temporary Secretary by Jonathan Holmes.
2. Jonathan D. Holmes was elected as Board Chairman on a Miller/Brown motion. Motion carried 2-0-1, Holmes abstained.
3. Emily A.B. Miller was elected as Vice Chairman on a Brown/Holmes motion. Motion carried 2-0-1, Miller abstained.
- 4.5.6.7. On a Brown/Miller motion, carried 3-0, Florence A. Ford was appointed as Township Manager, Linda A. Eaton was appointed as Secretary, Sally A. Bushey was appointed as Treasurer and Florence A. Ford was appointed as Assistant Secretary/Treasurer.
8. The appointment of the Township Staff in the positions and at the salaries and wages approved in the 2021 Budget adoption process was affirmed on a Miller/Brown motion. Motion carried 3-0.
9. The amount of the Treasurer's Bond for 2021 was set at \$1,500,000.00 on a Brown/Miller motion. Motion carried 3-0.
- 10 - 16. On a Miller/Brown motion, carried 3-0, David Jones (Stock and Leader) was appointed as the Township Solicitor; Jeff Shue (C.S. Davidson) was appointed as the Township Engineer; Resident Joseph Lange was appointed for a one year term as Chairman of the Vacancy Board; the Certified Public Accounting Firm of Hamilton & Musser was appointed to perform the annual audit; Patrick Buhl was appointed as the Township Sewage Enforcement Officer, Douglas Barmoy/Reg Baugher/Brandon Bischard were appointed as the Township Sewage Enforcement alternate(s); Brad Dunham was appointed as the Township Fire Chief and Brian Bankert was appointed as the Township Emergency Management Coordinator.
17. A Supervisor was appointed to each of the following positions:
 - a.b.c. Jon Holmes was appointed as Representative to the York Adams Tax Bureau and York County Tax Collection Committee (with Florence Ford as alternate for both) and York County Planning Commission's LGAC/CDBG Advisory Committee; Dave Brown was appointed as Representative to the Northern York County Regional Police Department Board of Commissioners on a Miller/Brown motion. Motion carried 3-0.
 - d. Voting Delegate to the PSATS State Convention was tabled until the March 2, 2021 meeting.

18 - 21. The Township Manager (Florence Ford) was appointed as the Township's Open Records Officer; Resident, Rich Yingling was appointed for a three year term through 2023 to the Zoning Hearing Board; Resident, Scott Snyder was appointed for a five year term through 2025 to the Sewer Authority Board; Depositories for the Township's Funds will be BB&T Bank, PA Local Government Investment Trust (PLGIT), M&T Bank, Bank of New York Mellon; approved Township Holidays will be New Year's Day – Friday January 1, President's Day – Monday February 15, Good Friday – Friday April 2, Memorial Day (Observed) – Monday May 31, Independence Day (Observed) – Monday July 5, Labor Day – Monday September 6, Veteran's Day – Thursday November 11, Thanksgiving Day – Thursday November 25, Day after Thanksgiving – Friday November 26, Day before Christmas Holiday – Thursday December 23 and Christmas Day (Observed) – Friday December 24 on a Miller/Brown motion. Motion carried 3-0.

A Planning Commission seat with a four-year term through 2024 remains VACANT.

C. RECESS FOR PUBLIC HEARING:

Chairman Holmes called for a recess at 7:05 PM for a public hearing to consider rezoning property located at 3301 East Berlin Road from Rural Conservation (RC) to Agricultural Protection (AP). Solicitor Jones reviewed the Applicant James and Rebecca Cornwell's request for rezoning.

Public Comment:

The following members of the audience asked questions regarding the applicant's request:

Wayne Pohlman – 3289 East Berlin Road – Jackson Township

How many birds are allowed under the AP zoning? Would applicants be able to add additional livestock to their property under the AP zone?

David Hollor – 3312 East Berlin Road – Jackson Township

What is the limit of poultry per acre? How would the applicants handle the smell in the summer? Will applicant need to address traffic concerns of how vehicles leave and enter their property?

Solicitor Jones and Ray Dietrich Zoning Officer advised both gentlemen that rezoning from RC to AP does not change the limit of poultry or livestock the applicants may have on their property. The only difference under the AP zone would allow the applicants to slaughter and sale products. Both Jackson Township Planning Commission and York County Planning Commission recommended approval for rezoning of this parcel.

Solicitor Jones asked Ray to give a copy of the RC & AP Zoning to both gentlemen for them to review. The Board suggested for traffic safety the applicants be informed to put signage on the property.

Chairman Holmes closed the hearing at 7:20 PM.

D. RECONVENE:

Following the public hearing to consider the rezoning of property located at 3301 East Berlin Road, Chairman Holmes reconvened the regular monthly meeting at 7:21 PM.

E. PRESENTATION/PUBLIC COMMENT:

There were no public comments.

F. APPROVAL OF MINUTES:

The meeting minutes of December 1, 2020 and December 14, 2020 were approved on a Brown/Miller motion. Motion carried 3-0.

G. TREASURER'S REPORT:

The December 2020 year-end financial reports were accepted on a Brown/Miller motion. Motion carried 3-0.

H. APPROVAL OF BILLS:

All bills were approved for payment on a Miller/Brown motion. Motion carried 3-0.

I. OPENING/AWARDING OF BIDS:

There was no opening or awarding of bids.

J. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:

There were no plans for action.

K. OLD BUSINESS:

1. Resolution 01-21 (Revised 01-20) Authorizing Manager Ford to submit the Revised Application for the Greenways, Trails and Recreation Program Grant through the Commonwealth Financing Authority was granted on a Miller/Brown motion. Motion carried 3-0.
2. The Board authorized the Chairman of the Board to sign the Funding Commitment Letter for the Commonwealth Financing Authority Greenways, Trails and Recreation Grant on a Brown/Miller motion. Motion carried 3-0.

L. NEW BUSINESS:

1. The James and Rebecca Cornwell property located at 3301 East Berlin Road being considered for rezoning from RC to AP was approved via adoption of Ordinance 221-21 on a Miller/Brown motion. Motion carried 3-0.
2. The Roth's Farm Village Condominium Owners Association requested an installation of four-way stop signs at the corners of Chami Drive & Village Drive and Chami Drive & Pleasant View Drive intersections. The Township Engineer and Staff recommend that a better option would be to reverse the stop signs at these intersections citing safety concerns for the change. The Board authorized Manager Ford to have a traffic study prepared on a Miller/Brown motion. Motion carried 3-0. No action will be taken until traffic study is received.
- 3.4. Authorization to renew PSATS membership for 2021 and for Township officials and staff to attend the PSATS Conference April 18 – 21, 2021 in Hershey, PA was approved on a Brown/Miller motion. Motion carried 3-0.
5. Voting delegate to the PSATS State Convention was tabled until the March 2, 2021 meeting.
6. The Board authorized Manager Ford to sign the 2021 contract with Winter Engine-Generator Service, Incorporated for the Township Generator on a Brown/Miller motion. Motion carried 3-0. Cost of 2021 contract is \$540.

M. SUPERVISOR'S REPORTS:

Emily Miller reported the following:

The final peer to peer study for the Roth's Church Road Collaborative Project was received. Emily forwarded a copy to the other Board members for them to review.

M. SUPERVISOR'S REPORTS: Continued

A resident spoke with Emily about burning in the Township. Emily advised them open burning is prohibited. The only burning allowed in the Township would be for recreational purposes.

Emily said the Spring Grove Regional Parks & Recreation Center's child-care program is in operation at their new location 1472 Roth's Church Road.

Dave Brown will be attending the Windy Hill Senior Center's meeting January 5, 2021.

Dave reported the Northern York County Regional Police Board of Commissioners meeting December 17, 2020 was canceled due to COVID. Dave emailed a copy of the monthly Commissioners report to the other Jackson Township Board members.

Jon Holmes attended the Christmas Dinner held at Nashville Fire Company December 8, 2020.

N. ENGINEER'S REPORT:

Jeff highlighted from his report the following:

Iron Stag Crane Service will be submitting a revised Land Development Plan for the Board's approval. PENNDOT did not approve the highway occupancy permit for vehicles to access Route 30 from their property.

Jeff informed the Board of the York County Rail Trail Authority's purchase of approximately 8.5 miles of Genesee & Wyoming dormant rail line east and west of Spring Grove. C.S. Davidson was awarded the contract to conduct the engineering/design of the Hanover Trolley Trail Project. Jeff said the project will be completed in three segments. First segment of the rail corridor will be Gitts Run Road to Colonial Valley Road in Heidelberg Township beginning in 2021; Second segment will be Martin Road to Stoverstown Road in Jackson/West Manchester Townships estimated to begin in 2023; Third segment will be Main Street to Hosiery Alley in Spring Grove Borough.

O. SOLICITOR'S REPORT:

Dave reported leaving a message for the Farm Lane Estates Attorney to call him regarding the calling of the bonds for the street and sewer improvements in the Development. Dave has received no response.

P. MANAGER'S REPORT:

Manager Ford had nothing to add to her written report.

Flo did provide the Board with a "Budget Message" which contains graphs and detailed information for the 2021 Budget.

Flo showed the PSATS 2021 calendar to the Board. The Jackson Township, York County Easter Bunny made the March 2021 section of the calendar.

Q. EXECUTIVE SESSION:

No executive session was needed.

R. ADJOURNMENT:

With no further business to transact, the meeting was adjourned at 7:42 PM on Brown/Miller motion. Motion carried 3-0.

Respectfully submitted,

Linda A. Eaton

Linda A. Eaton, Secretary