

JACKSON TOWNSHIP SEWER AUTHORITY

MEETING MINUTES

January 18, 2018

CALL TO ORDER:

Chairman Redding called the meeting to order at 7:00 P.M. In attendance were members Dan Redding, Joyce Sheridan, and Scott Snyder, Township Manager William Conn, Plant Operator Matt Bollinger, Authority Engineer Jeff Shue, and 1 person in the audience.

REORGANIZATION:

On motion of Sheridan/Snyder, carried 3-0, Dan Redding was elected Chairman, Scott Snyder was elected Vice Chairman, Joyce Sheridan was elected Secretary, and Steve Hudgins was elected Treasurer.

PUBLIC COMMENT:

There was none.

APPROVAL OF MINUTES:

The minutes of the December 21, 2017 meeting were approved on motion of Snyder/Sheridan, motion carried 3-0.

ACCEPTANCE OF FINANCIAL REPORT:

On the motion of Sheridan/Snyder, passed 3-0, the December Financial Report was accepted and authorization was made to pay all due bills.

OLD BUSINESS:

There was none.

NEW BUSINESS:

There was none.

OTHER BUSINESS:

A. Plant Operator's Report.

Matt highlighted his written report. He also requested authorization to purchase a salt spreader for the tractor mower at a cost of \$900 which was approved on motion of Snyder/Sheridan, carried 3-0. This equipment purchase was not in the 2018 adopted budget.

B. Engineer's Report.

Jeff presented detailed plans for the entire plant upgrade projects buildings and facilities along with updated contract cost estimates. He is also working on securing the required NPDES permit for the construction site.

C. Solicitor's Report.

There was no report.

D. Administrator's Report.

Manager Conn noted Phil Sprenkle paid his 2018 farmland lease payment in full. We also upgraded our liability insurance to meet the railroad's requirements for our new pipe crossing to the creek discharge point.

E. Chairman's Report.

There was none.

EXECUTIVE SESSION: There was none.

ADJOURNMENT:

With no further business to transact, the meeting was adjourned at 8:15 PM on motion of Sheridan/Snyder, motion carried 3-0.

Respectfully submitted,

William J. Conn
Sewer Authority Administrator