

# JACKSON TOWNSHIP SEWER AUTHORITY

## MEETING MINUTES

### FEBRUARY 16, 2023

#### **CALL TO ORDER:**

Chairman Snyder called the meeting to order at 6:00 P.M. and led in the pledge to the Flag. In attendance were Authority members Steve Hudgins, John McDonald, and Geoffrey Woolfson. Authority Engineer Colin Cash, Plant Operator, Colby Snyder, Treasurer, Sally Bushey. Administrator, Flo Ford. Plant Superintendent, Matt Bollinger and Board Member Joyce Sheridan were absent. There was no one in the audience.

#### **PUBLIC COMMENT:**

There was none.

#### **APPROVAL OF MINUTES:**

The minutes of the January 19,2023 meeting were approved on a motion of Woolfson/McDonald; motion carried 4-0.

#### **ACCEPTANCE OF FINANCIAL REPORT:**

The January Financial Report was accepted, and authorization was made to pay all due bills on the motion of McDonald/Woolfson, motion carried 4-0.

**OLD BUSINESS:** There was none scheduled.

**NEW BUSINESS:** There was none.

**OTHER BUSINESS:** There was none scheduled.

**A. Plant Superintendent's Report:** There were no questions on the Plant Superintendent's Report.

**B. Engineer's Report:** Colin reviewed his report for January and asked the Board to consider authorizing two letters to DEP for the Chapter 94 Report. One to explain the communication and negotiations with Church and Dwight in 2021. The second letter explains the high wet well at the Commerce Drive pump station.

1. A motion authorizing Colin to proceed with the letters was made by McDonald/Woolfson, motion carried 4-0.

**C. Solicitor's Report.** None Scheduled

**D. Administrator's Report.** There was none.

**E. Chairman's Report.** There was no report.

**EXECUTIVE SESSION:** There was none.

**ADJOURNMENT:**

With no further business to transact, the meeting was adjourned at 6:15 PM on motion of McDonald/Hudgins, motion carried.4-0.

Respectfully submitted,

Sally Bushey  
Treasurer