

**JACKSON TOWNSHIP, YORK COUNTY  
BOARD OF SUPERVISORS MINUTES  
FEBRUARY 6, 2018**

**A. CALL TO ORDER:**

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on February 6, 2018 in the municipal building. The meeting was called to order by Chairman Brown at 7:00 PM followed by the pledge to the flag. Others present were Supervisors David Smyser and Jonathan Holmes, Township Solicitor David Jones, Township Engineer Jeff Shue, Manager William Conn, Zoning Officer Ray Dietrich, Secretary Linda Eaton, Public Works Foreman Shane Shaffer and eight persons in the audience.

Chairman Brown recognized and thanked Supervisor Jon Holmes for his 14 years of service as Jackson Township's Chairman of the Board of Supervisors.

**B. PRESENTATION/PUBLIC COMMENT:**

1. Heather-Marie Merrill of the Sacred Heart Church asked the Board to consider closing Sprenkle Road for a Palm Sunday procession. Heather will let the Board know at the March meeting the direction of the procession. Chairman Brown will alert the Southwestern Police and Northern York County Regional Police of the procession for traffic control. The Board and Fire Chief Dunham thought the procession could take place without the need for road closure.

**C. APPROVAL OF MINUTES:**

Jon Holmes noted the following correction to the January 2, 2018 meeting minutes under B. Reorganization - 20. k. should read "Tuesday" December 25.

The meeting minutes of January 2, 2018 were approved as corrected on a Holmes/Smyser motion. Motion carried 3-0.

**D. TREASURER'S REPORT:**

The Treasurer's monthly Financial Statements for January 2018 were accepted on a Holmes/Smyser motion. Motion carried 3-0.

**E. APPROVAL OF BILLS:**

All bills were approved for payment on a Smyser/Holmes motion. Motion carried 3-0.

**F. OPENING/AWARDING OF BIDS:**

There were no opening or awarding of bids.

**G. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:**

There were no plans for action.

**H. OLD BUSINESS:**

1. Resolution 02-18 Adopting Fourth Amendment to Intergovernmental Agreement of Cooperation for Spring Grove Regional Parks & Recreation Center was approved on a Holmes/Smyser motion. Motion carried 3-0.

**I. NEW BUSINESS:**

1. The Board authorized the staff to display the Township Recreation Facilities Timeline on the township's website and note within the May 2018 Township Newsletter that the timeline is available on the website.
2. After discussing the 2018 operation of Little Creek Golf Course the Board decided on the following:  
The front 9 will close play May 1, 2018 or later depending on schedule of when construction for the stream restoration is to begin.  
The clubhouse will operate same as 2017, supervised by Ray Dietrich.  
The pro shop will be open and rent space for \$1.00 same as 2017.  
The grounds staff will be supervised by Shane Shaffer and consist of the Public Works crew and 2 part-time employees. They will be responsible for all grounds maintenance equipment.  
The Spring Grove Regional Parks & Recreation Center will hold the following events: Golf Tournament April 27 with a rain date of April 28; Glow Golf on August 10 & September 14; Pumpkin Trail & Trunk or Treat on October 27.  
The township will handle pavilion rentals.  
The York County Junior Golf Association will reserve the back 9 for an event every Tuesday morning beginning June 12 - July 31.
3. R.L. Snelbecker Incorporated was awarded the electrical work for the pavilion at the Little Creek Community Park which was quoted at \$9,688 with the township doing the excavating, on a Holmes/Smyser motion. Motion carried 3-0.

**J. SUPERVISOR'S REPORT:**

Jon Holmes reported attending the York County Tax Collection Committee/York Adams Tax Bureau meeting held January 29, 2018. The York County Committee formed a security committee to provide options available to better secure the tax office. The Bureau's fee charges for 2018 was changed to 1.85% which is down from 2% that was charged in 2017.

Dave Brown attended the Northern York County Regional Police Commissioners meeting in January and reviewed the 2017 stats of the police activity in Jackson Township. On February 6, 2018 Dave attended the York County Community Foundation meeting and the Windy Hill Senior Center meeting.

**K. ENGINEER'S REPORT:**

Jeff highlighted from his written report the tentative bid openings for the stream restoration work at the Little Creek Community Park, Orchard Road bridge replacement and road projects for 2018 are scheduled for March 28, 2018. The 2018 stream and bridge work bidding process will be done on-line through PennBid.

**L. SOLICITOR'S REPORT:**

Dave would like to meet with the Board in an Executive Session to discuss legal options to address the error in police fine distribution. Dave advised Stock & Leader will be holding a Municipal 101 seminar February 27, 2018.

**M. MANAGER'S REPORT:**

Manager Conn highlighted from his written report the following:

The York County Rail Trail Authority has asked for support of the potential acquisition of the railroad line from Bair Station to Hanover, PA. The Board authorized Manager Conn to send a letter of support.

Manager Conn provided a quote of \$3,750 for the replacement of carpet in the meeting room and has samples available for the Board to review. The Board asked for additional options to consider. Manager Conn meet with Andy Shaffer, Spring Grove Borough and Mark Czapp, Spring Grove School District on February 6, 2018 to discuss a potential stream restoration project in front of the Windy Hill Senior Center building.

**N. EXECUTIVE SESSION:**

A recess for an executive session to discuss legal options regarding the error in police fine distributions was called for at 8:15 PM on Smyser/Holmes motion. Motion carried 3-0.

**O. RECONVENE:**

Chairman Brown reconvened the meeting at 8:40 PM.

There was no further discussion or action taken.

**P. ADJOURNMENT:**

With no further business to transact, the meeting was adjourned at 8:41 PM on Smyser/Holmes motion. Motion carried 3-0.

Respectfully submitted,

Linda A. Eaton  
Secretary