

**JACKSON TOWNSHIP, YORK COUNTY
BOARD OF SUPERVISORS MINUTES
FEBRUARY 6, 2024**

A. CALL TO ORDER:

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on February 6, 2024, in the municipal building. The meeting was called to order by Chairman Holmes at 7:00 P.M. followed by the pledge to the flag. Others present were Supervisors Emily Miller, Bradley Dunham, Township Engineer Jeff Shue, Township Manager Florence Ford, Zoning Officer Ray Dietrich, Secretary Linda Eaton and six people in the audience.

B. PRESENTATION/PUBLIC COMMENT:

1. A Proclamation from Jackson Township to resident Quentin Stambaugh who celebrates his 100th birthday on February 8, 2024 was presented to Tara Wenzel and Jeff Stambaugh. Tara invited the Board to Quentin's surprise birthday party to present the proclamation to him. The party will be held Saturday, February 10, 2024 at the VFW in Spring Grove from 12:30 – 6:00 PM.
2. Lieutenant Gregg Anderson of the Northern York County Regional Police Department (NYCRPD) reported the following:
 - A shooting at the Rutter's in Spring Grove Borough on Saturday, February 3. The NYCRPD had 5 officers respond to the incident.
 - The department purchased in-car cameras and body cams at a cost of approximately \$1,000,000. The purchase of the cameras was funded with a grant the department received.

C. APPROVAL OF MINUTES:

The meeting minutes of January 2, 2024 were approved on a Dunham/Miller motion. Motion carried 3-0.

D. FINANCIAL REPORTS/APPROVAL OF BILLS:

The January 2024 monthly financial reports, and all bills were approved for payment on a Miller/Dunham motion. Motion carried 3-0.

E. OPENING/AWARDING OF BIDS:

There was no opening or awarding of bids.

F. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:

1. Engineer Jeff Shue presented the Board with a request from N.P. Briarwood to consider a bond reduction of \$27,861,560.75 on the Amazon Warehouse project. The original bond on the project was \$28,074,791.75 with the developer requesting the \$27,861,560.75 reduction which would leave a remaining balance of \$213,231.00 on the bond to complete the emergency access, final improvements to Commerce and Bowman Roads and some issues with the pump station. Jeff recommended the request from N.P. Briarwood for the bond reduction be granted. The Board granted the bond reduction leaving a balance of \$213,231.00 to the N.P. Briarwood bond on a Miller/Dunham motion. Motion carried 3-0.

F. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION: Continued

2. A letter received from Sally Burget of Burget & Associates Incorporated, has requested a withdrawal of the Preliminary/Final Subdivision plan for Michael A. & Janice E. Kern located at 1973 Hillcrest Road. The Board approved the requested withdrawal of Kern's Preliminary/Final Subdivision plan for 1973 Hillcrest Road on a Dunham/Miller motion. Motion carried 3-0.

G. OLD BUSINESS:

There were some minor changes incorporated into the draft revision of the Residential Accessory Ag Ordinance to include backyard chickens from the January meeting. After reviewing the revisions the Board would like to include some language revisions to this ordinance. No action was taken and the Ordinance will be tabled until the March 5, 2024 meeting after the additional revisions are made.

H. NEW BUSINESS:

1. Solicitor Jones drafted a potential Fire Insurance Ordinance. After a brief discussion with the Board, Manager Ford asked to have more time to contact the auditors and the solicitor to learn how the administrative part of this ordinance will need to be handled. No action was taken on this Ordinance, and it will be tabled for a later date.
2. The Board approved the following items with the Spring Grove Regional Parks & Recreation Center on a Miller/Dunham motion. Motion carried 3-0:
 - a. Opening Day for the Little Creek Golf Course – April 1, 2024.
 - b. Clubhouse Hours of Operation at the Golf Course: April – May (8am – 5pm); June – August (8am – 6pm); September – October (9am – 4pm). During inclement weather the clubhouse will be closed.
 - c. Little Creek Golf Course Fee Schedule for 2024.
 - d. The Golf Course Management Agreement with the Spring Grove Regional Parks & Recreation Center (SGRPRC) for 2024.
3. The Board authorized the staff to have Penn Tire remove the tires from Christine's property located at 5868 Pine Road for \$2,100.00 and lien the property on a Dunham/Miller motion. Motion carried 3-0. The Board authorized Manager Ford and Solicitor Jones to send a letter to Christine's explaining the lien.

I. SUPERVISOR'S REPORTS:

Emily Miller reported the following:

- January 16, 2024 attended the Northern York County Regional Police Department Board of Commissioners meeting.
- January 23, 2024 attended the Spring Grove Regional Parks & Recreation meeting.
 - The "Y" project has been stalled due to illness.
 - The Child Care Program is no longer receiving grant funding.

Brad Dunham reported the following:

- West Central Regional Emergency Management Agency (WCREMA) has a signed agreement with all partners. Jackson Township should have received their copy of the fully executed document.

I. SUPERVISOR'S REPORTS: Continued

Brad Dunham's report continues:

- Wellspan Ambulance located at the York Airport must be out by March 31, 2024. The ambulance will then be housed at the Nashville Fire Department.
- Nashville Fire Department:
 - Will be helping with traffic control at the 2024 Spring Grove Halloween parade.
 - Received a grant for \$14,812.00 to be used for aging equipment.

Jon Holmes reported the following:

- January 10, 2024 attended the Public Officials Day Luncheon at the Pennsylvania Farm Show.
- January 17, 2024 went to Truist Bank to sign signature cards for the Township Bank Accounts.
- January 18, 2024 attended the Tolley Trail Open House.
- January 29, 2024 attended the York-Adams Tax Bureau and the York County Tax Collection Committee meetings.
- January 31, 2024 attended a Spring Grove School District breakfast meeting.

J. ENGINEER'S REPORT:

Jeff highlighted the following from his written report:

- A grant application was submitted to the York County Planning Commission in late January 2024 for the sidewalk project along Old Hanover Road from the Dollar General to the Spring Grove Middle School property.
- The 2024 street maintenance work will be bid in March with an intended bid opening in April for construction to occur in the summer. The Board authorization to go out to bid in March will be requested at the March 5, 2024 meeting.

The Board asked Jeff if Bailey's concerns were followed up with on golf ball damage to their buses and employee vehicles. Jeff said they were contacted, and no response has been returned.

K. SOLICITOR'S REPORT:

Dave Jones was not in attendance due to a prior commitment.

L. MANAGER'S REPORT:

Flo highlighted the following from her written report:

- The GPS trackers and dash cams for the 4 plow trucks and Explorer are here. The installation will be within the next week or two.
- Looking at the possibility of purchasing an electronic sign to be installed at the Little Creek Community Park. The quotes for the sign will be presented to the Board at the March 5, 2024 meeting for their approval.
- The Township is using Savvy Citizen to notify citizens of Jackson Township announcements.
- The School District and the YMCA submitted their Zoning Applications for the YMCA project and the Maintenance Facility for the School District. The Zoning Hearing is scheduled for Monday, February 26, 2024 at 7:00 PM to be held in the Auditorium at the

Windy Hill Senior Center.

M. ZONING OFFICER'S REPORT:

Ray highlighted the following from his written report:

- Curvin Hersh has an agreement to purchase the fire damaged Whiteleather property located at 579 Rockville Road.
- Hank Armstrong of 6643 Moul Road was sent a letter informing him he has until April 30, 2024 to bring his property into compliance.
- Permits for the month of January were high for a winter month.
- A permit application from Hanover Architectural Products was received to install three Bulk Storage Silos at a cost of \$18,000,000.

N. ADJOURNMENT:

With no further business to transact, the meeting was adjourned at 8:07 PM on a Miller/Dunham motion. Motion carried 3-0.

Respectfully submitted,

Linda A. Eaton

Linda A. Eaton, Secretary