

**JACKSON TOWNSHIP, YORK COUNTY
BOARD OF SUPERVISORS MINUTES
FEBRUARY 7, 2023**

A. CALL TO ORDER:

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on February 7, 2023 in the municipal building. The meeting was called to order by Chairman Holmes at 7:00 P.M. followed by the pledge to the flag. Others present were Supervisors Emily Miller, David Brown, Township Solicitor David Jones, Township Engineer Jeff Shue, Manager Florence Ford, Zoning Officer Ray Dietrich, Secretary Linda Eaton and twelve persons in the audience.

B. RECESS FOR PUBLIC HEARING:

Chairman Holmes called for a recess at 7:01 PM for a public hearing to consider a Zoning Map Amendment for (2) parcels of land totaling approximately 7.428 acres from Industrial (I) to Medium-Density Residential (R-2). The improved parcel located at 5397 Lincoln Highway West (4.5 acres) and a vacant parcel located at Lincoln Highway West (2.928 acres). The parcels are contiguous and located on the north side of U.S. Route 30 via a private driveway that serves both. Solicitor Jones reviewed the applicant Anthony Calderone's request for amending the Zoning Map.

Public Comment:

There were no public comments.

Solicitor Jones reviewed the York County Planning Commission (YCPC) comments on the request to amend the Zoning Map for the (2) parcels of land submitted by Anthony Calderone from Industrial (I) to Medium-Density Residential (R-2). The YCPC approved adoption with a recommendation that the Jackson Township Paradise Township Joint Comprehensive Plan be amended concurrently with the proposed rezoning.

Chairman Holmes closed the hearing at 7:03 PM.

C. RECONVENE:

Following the public hearing to consider a Zoning Map Amendment for (2) parcels of land totaling approximately 7.428 acres located at 5397 Lincoln Highway West Chairman Holmes reconvened the regular monthly meeting at 7:04 PM.

D. PRESENTATION/PUBLIC COMMENT:

1. State Senator Kristin Phillips-Hill of the 28th Senatorial District was in attendance to introduce herself to the Board. With the remapping of the state senatorial districts Jackson Township went from the 33rd District to the 28th.
2. Thomas Long of 259 Three Hill Road thanked the Township for posting "35 MPH" speed limit signs on Three Hill Road. However, Mr. Long is requesting the speed limit signs be dropped to "25 MPH". The Board advised Mr. Long a traffic study needs to be completed before the speed limit signs could be changed. The Staff was authorized to proceed with the traffic study.

E. APPROVAL OF MINUTES:

The reorganization meeting minutes of January 3, 2023 were approved on a Brown/Miller motion. Motion carried 3-0.

F.G. FINANCIAL REPORTS/APPROVAL OF BILLS:

The January 2023 monthly financial reports, and all bills were approved for payment on a Miller/Brown motion. Motion carried 3-0.

H. OPENING/AWARDING OF BIDS:

Manager Ford reviewed the only Electronic Door Locks and Camera System bid received. The Board awarded the bid to Global Data Consultants (GDC) in the amount of \$19,328.60 on a Brown/Miller motion. Motion carried 3-0. The system will be placed on the Municipal Building located at 439 Roth's Church Road. Funds will be used from available ARPA funding.

I. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:

1. Rory Pearson and Matthew Snyder addressed the Board to consider approval of a Final Land Development Plan for Applicant: Robinhood 4111, LLC (Carman's Creamery) located at 1109 Hanover Road as well as approval of the applicant's waiver and planning sewer exemption.

- The following waiver was requested:
 - Section 113-39.A-E.2 Modification of Roadways
- The following exemption was requested:
 - Planning Sewer Exemption Mailer to DEP

The Board approved the requested waiver for the modification of roadways on a Brown/Miller motion. Motion carried 3-0.

The Board gave conditional approval to the Final Land Development Plan pending all outstanding issues are in compliance with the Engineers review letter of November 11, 2022 on a Miller/Brown motion. Motion carried 3-0.

The Board approved the Planning Sewer Exemption Mailer to DEP on a Brown/Miller motion. Motion carried 3-0.

2. Ken Potter of Martin's Potato Chips, Incorporated addressed the Board to consider approval of a waiver from Section 602.A for Final Land Development Plan for Martin's Chips Storage Pole Barn addition.

The Board approved the requested waiver for the Final Land Development Plan on a Miller/Brown motion. Motion carried 3-0.

J. OLD BUSINESS:

There was no old business to discuss.

K. NEW BUSINESS:

- 1.2. Residents, Travis Thoman and Melinda Carlson (Alternate) were both reappointed for a three year term through 2025 to the Zoning Hearing Board on a Brown/Miller motion. Motion carried 3-0.
3. Manager Florence Ford was nominated for a three year term through 2025 to the York Area Metropolitan Planning Organization (YAMPO) on a Miller/Brown motion. Motion carried 3-0.

K. NEW BUSINESS: Continued

4. Jackson Township Fire Chief Brad Dunham was appointed to serve on the York County Emergency Management's Hazard Mitigation Plan Update on a Brown/Miller motion. Motion carried 3-0.
5. Resolution 01-23 Disposition of Certain Public Records was adopted on a Miller/Brown motion. Motion carried 3-0.
6. The (2) parcels of land owned by Anthony Calderon located at 5397 Lincoln Highway West being consider in a Zoning Map amendment from Industrial (I) to Medium-Density Residential (R-2) was approved via adoption of Ordinance 228-2023 on a Miller/Brown motion. Motion carried 3-0.
7. The Board approved a "Critter Walk Project" for the Little Creek Community Park with Manager Ford and Kate King of the Spring Grove Regional Parks & Recreation Center overseeing the placement of this project on a Miller/Brown motion. Motion carried 3-0.
8. The Board authorized Chairman Holmes to sign the Easement Agreement with Jonathan D. and Lydia K. Stauffer for the Sprenkle Road Culvert Replacement Project on a Miller/Brown motion. Motion carried 3-0.
9. The Board approved the following items with the Spring Grove Regional Parks & Recreation Center on a Miller/Brown motion. Motion carried 3-0:
 - a. Opening Day for the Little Creek Golf Course – April 3, 2023.
 - b. Clubhouse Hours of Operation at the Golf Course: April – May (8am – 5pm); June – August (8am – 6pm); September – October (9am – 4pm). During inclement weather the clubhouse will be closed.
 - c. Little Creek Golf Course Fee Schedule for 2023.
 - d. The Golf Course Management Agreement with the Spring Grove Regional Parks & Recreation Center (SGRPRC) for 2023.

L. SUPERVISOR'S REPORTS:

Emily Miller reported the following:

- Spring Grove Ambulance was taken over by Wellspan February 1, 2023. Wellspan contact is Chris Krichten.
- SGRPRC is working on an agreement with the "Y".
- Girl Scouts will be holding a Cookie Sale February 25, 2023.

Dave Brown reported the following:

- January 17, 2023 attended the Northern York County Regional Police Commission Board meeting.
- Windy Hill Marketing Committee will be holding the following events:
 - March 30 – Wellness Fair
 - April 14 – Food Truck Event
 - May 5 – Give Local York
 - June 23 – Murder/Mystery Event

Jon Holmes reported the following:

- January 11, 2023 attended the Public Officials Day Luncheon at the Pennsylvania Farm Show.
- The Spring Grove Area Scholarship Fund annual golf outing event will be held August 5, 2023 at the Bridges Golf Course.
- January 30, 2023 attended the York Adams Tax Bureau and the York County Tax Collection Committee meetings.

M. ENGINEER'S REPORT:

Jeff reported in addition to his written report the following:

- When C.S. Davidson sends their inspectors out to inspect a job they record the specific project and time spent on that project. If the township staff or a developer has a question on a project invoice, Jeff can track and provide exact times recorded for the project an inspection was done.

N. SOLICITOR'S REPORT:

Dave is drafting an updated agreement for the Raimcarley Mobile Home Park located at 6083 Lincoln Highway West. Dave will present the drafted agreement at the March meeting for the Boards approval.

O. MANAGER'S REPORT:

Manager Ford highlighted the following from her written report:

1. Spring Grove Borough's request about creating a Joint Comprehensive Plan. The Board has denied Spring Grove's request. The Township have been in a Joint Comprehensive Plan with Paradise Township since 2006.
2. DCNR Grant Round submittal for a 7-12-year-old playground. The Board has authorized Manager Ford and Kate King of the SGRPRC to submit a grant for the playground and add a section at the Little Creek Community Park for a dog agility park.
3. Establish July Board of Supervisors meeting date (Regularly scheduled meeting falls on July 4). The Board approved the July meeting for Wednesday, July 5, 2023.

P. ZONING OFFICER'S REPORT:

Ray had nothing to add to his written report.

Q. EXECUTIVE SESSION:

Chairman Holmes called for a recess at 8:26 PM for an executive session to discuss the potential of a land acquisition.

R. RECONVENE:

Chairman Holmes reconvened the meeting at 9:15pm .

There was no action taken after discussion of the potential land acquisition.

S. ADJOURNMENT:

With no further business to transact, the meeting was adjourned at 9:15 PM on a Brown/Miller motion. Motion carried 3-0.

Respectfully submitted,
Linda A. Eaton
Linda A. Eaton, Secretary