

JACKSON TOWNSHIP SEWER AUTHORITY

MEETING MINUTES

February 21, 2019

CALL TO ORDER:

Chairman Snyder called the meeting to order at 7:05 P.M. In attendance were Authority members Scott Snyder, Steve Hudgins, Joyce Sheridan, Township Manager William Conn, Plant Operator Matt Bollinger, Authority Engineer Jeff Shue, Solicitor Steve Hovis and 2 persons in the audience.

PUBLIC COMMENT:

There was none.

APPROVAL OF MINUTES:

The minutes of the January 17, 2019 meeting were approved on motion of Hudgins/Sheridan, motion carried 3-0.

ACCEPTANCE OF FINANCIAL REPORT:

On the motion of Sheridan/Hudgins, passed 3-0, the January Financial Report was accepted and authorization was made to pay all due bills.

OLD BUSINESS:

There was none.

NEW BUSINESS:

There was none.

OTHER BUSINESS:

A. Plant Operator's Report.

Matt highlighted his written report.

B. Engineer's Report.

Jeff presented a written report dated February 2019 regarding status of the entire plant upgrade projects buildings and facilities along with other issues of interest. He presented the following contract Change Orders #3 and #4 for Lobar (No price changes); #1 for MCS Construction (+\$7,338); and #1 for PSI (+\$1,311.41) which the Authority unanimously approved on motion of Hudgins/Sheridan. He also presented a basic Construction Schedule for the Wastewater Treatment Plant projects.

C. Solicitor's Report.

There was no report.

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OTHER BUSINESS: Continued

D. Administrator's Report.

Manager Conn mentioned a phone inquiry from Hanover Architectural Products about the process for getting more sewage capacity. No specifics were offered by their engineer.

E. Chairman's Report.

There was none.

EXECUTIVE SESSION: There was none.

ADJOURNMENT:

With no further business to transact, the meeting was adjourned at 7:32 PM on motion of Hudgins/Sheridan, motion carried 3-0.

Respectfully submitted,

William J. Conn
Sewer Authority Administrator