

**JACKSON TOWNSHIP SEWER AUTHORITY**  
**MINUTES**  
**MARCH 21, 2024 ~ 6:00 PM**  
**MUNICIPAL BUILDING**

**CALL TO ORDER:**

Chairman Snyder called the meeting to order at 6:00 PM and led in the pledge to the Flag. In attendance were Authority members, Joyce Sheridan, John McDonald, and Mark Derr. Also in Attendance were Administrator Flo Ford, Treasurer Sally Bushey, and Authority Engineer Colin Cash. Plant Superintendent, Matt Bollinger was absent. There was no one person in the audience.

**Public Comment:**

There was no public comment.

**Approval of Minutes:**

The minutes of the February 15, 2024, meeting was approved on a motion of Derr/Sheridan; motion carried 3-0.

**ACCEPTANCE OF FINANCIAL REPORT:**

The February Financial Report was accepted, and authorization was made to pay all due bills for January on the motion of McDonald/Derr motion carried 4-0.

**Old Business:**

There was no old business.

**New Business:**

- A. A motion to approve and authorize the Chairman, Scott Snyder to sign the Chapter 94 Report was made on a Derr/McDonald motion; motion carried 4-0.
- B. A motion to approve and authorize the Administrator to sign the renewal Farmland Lease with Chad Markle, d/b/a Cayden Valley Farm, LLC for a period of three years ending on December 31, 2027 was made on a McDonald/Derr motion; motion carried 4-0.
- C. A motion to approve the Pay Application #1 to E.K. Services for the Interceptor Improvement Project in the amount of \$74,929.61 was made on a McDonald/Sheridan motion; motion carried 4-0.
- D. A motion to authorize the Administrator to move the Depository from M&T Bank to Truist Bank for the Sewer Authority Bank Account was made on a McDonald/Derr motion; motion carried 4-0.

**Other Business:**

There was no other business.

**Plant Operator's Report:**

The Plant Operator was not in attendance at the meeting. He was at the Wastewater Conference in State College. The Plant Operator's Report for February was reviewed. There were no questions.

**Engineer's Report:**

The Engineer's Report was reviewed for February. There were no questions on Colin's report.

**Solicitor's Report:**

None Scheduled.

**Administrator's Report:**

None Scheduled.

**Chairman's Report:**

None Scheduled.

**Executive Session:**

None Scheduled.

**Adjournment:**

With no further business before the Board, the meeting adjourned at 6:15 on a motion of Derr/McDonald; motion carried 4-0.