

**JACKSON TOWNSHIP, YORK COUNTY
BOARD OF SUPERVISORS MINUTES
MARCH 4, 2025**

A. CALL TO ORDER:

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on March 4, 2025, in the municipal building. The meeting was called to order by Chairman Holmes at 7:00 P.M. followed by the pledge to the flag. Others present were Township Solicitor David Jones, Township Engineer Jeff Shue, Township Manager Florence Ford, Secretary Linda Eaton and four people in the audience. Supervisor Bradley Dunham was not present due to illness and Emily Miller was going to be late. Due to a lack of an initial quorum the meeting was recessed until Emily Miller could be present. Chairman Holmes did allow Lt. Anderson to give the monthly Police Report.

B. PRESENTATION/PUBLIC COMMENT:

1. Lieutenant Gregg Anderson of the Northern York County Regional Police Department reviewed his monthly police report with the Board. The police department received a call from a resident located on Grant Road reporting shooting in the area. Lieutenant Anderson advised the Board this is the resident from a few years ago that came to township meetings to ask the Board to consider a "No Nonsense Noise Ordinance". The police had to once again let the resident know the shooting is coming from a shooting range located on Pine Road and that the shooting range is complying and not doing anything unlawful. The department responded to the UPMC hospital shooting on February 22, 2025. The new headquarters for the department is scheduled to be completed mid-June 2025 and in full operation by fall 2025.

C. RECESS:

Chairman Holmes recessed the meeting at 7:10 PM until Supervisor Emily Miller arrives. A quorum is needed to proceed with the business meeting.

Supervisor Miller arrived at 7:47 PM.

D. RECONVENE:

Chairman Holmes reconvened the meeting at 7:48 PM.

E.F. APPROVAL OF MINUTES/FINANCIAL REPORTS/APPROVAL OF BILLS:

The meeting minutes of February 4, 2025, the February 2025 financial reports, and all bills were approved on a Miller/Holmes motion. Motion carried 2-0.

G. OPENING/AWARDING OF BIDS:

1. The Board gave authorization to C.S. Davidson to advertise bids for the 2025 road paving projects for Orchard Road, Sunnyside Road and the driveway at the Jackson Township Sewer Plant on a Miller/Holmes motion. Motion carried 2-0. The bid opening will be scheduled for March 27, 2025. The Jackson Township Sewer Authority will reimburse the township for the paving of the driveway at the sewer plant.

H. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:

There were no plans for action.

I. OLD BUSINESS:

There was no old business to discuss.

J. NEW BUSINESS:

1. The Board approved the Golf Operations Plan with the YMCA of the Roses – Spring Grove Branch Responsibilities and Duties for the 2025 golf season at Little Creek Golf Course on a Miller/Holmes motion. Motion carried 2-0.
2. Resolution 01-2025 A Policy to Govern Public Comment at Meetings of the Board of Supervisors of Jackson Township, York County, Pennsylvania was adopted on a Miller/Holmes motion. Motion carried 2-0.
3. The Board is asked to let Secretary Eaton know if they are attending the PSATS conference. Attendees must be registered by April 14 for the event. Chairman Holmes plans to attend.
4. Larry Richardson of the YMCA of the Roses requested the Board to consider deviating from a Township policy regarding the issuance of a building permit in advance of Land Development Approval. The Land Development was submitted to the Township on January 29th and is working through the process. The issuance of the building permit would allow the contractor to begin working on the interior of the building. Larry shared a construction schedule with the Board and assured the Board that they would not seek a U&O until the site improvements such as parking and stormwater are complete. The Board agreed that this is a valuable community project and allowing the deviation would not set a precedent for other developments. The Board wished to make it clear that they would not issue a U&O until all exterior improvements were completed. Larry stated that the YMCA thoroughly understood that they would not receive a U&O if the improvements were not completed and they also assume the risk moving forward. The Board granted the issuance of the building permit for the YMCA/Spring Grove Area School District project subject to provisions that will be enumerated in the executed Agreement between the Township and the YMCA/Spring Grove School District on a Miller/Holmes motion. Motion carried 2-0.

K. SUPERVISOR'S REPORTS:

Emily Miller attended the Northern York County Regional Police Commissioners Board meeting on February 18, 2025.

Jon Holmes reported he may have a replacement for David Brown's seat at the York County Rail Trial Authority. He asked Emily if her husband, Jacob Miller is interested. Emily responded that he is and will be calling Flo to discuss.

L. ENGINEER'S REPORT:

Jeff Shue provided a four-page written report of all plans and projects he is working on within the township. Jeff highlighted from his report that a temporary easement has been finalized so the public works staff can work on the flooding issues at the Orchard Road culvert. Jeff is working with the architect to provide support to the modifications needed for the township building.

M. SOLICITOR'S REPORT:

Dave Jones informed the Board as of April 1, 2025, Stock and Leader will merge with Saxton & Stump. Dave said there will be no price increase for services, and he will prepare an Agreement Letter for Jackson Township.

N. MANAGER'S REPORT:

Manager Ford provided a written report. In addition to Flo's written report, she added that the 5–12-year-old playground is in process of being added to the Little Creek Community Park. On April 10, 2025, Manager Ford will be conducting an environmental education class at the Little Creek Community Park for 6th graders from Cumberland Valley School District.

O. ZONING OFFICER'S REPORT:

A written report was provided by Ray Dietrich who was not in attendance. There was no discussion his report.

P. ADJOURNMENT:

With no further business to transact, Chairman Holmes adjourned the meeting at 8:13 PM.

Respectfully submitted,

Linda A. Eaton

Linda A. Eaton, Secretary