

JACKSON TOWNSHIP, YORK COUNTY
BOARD OF SUPERVISORS MINUTES
MARCH 5, 2024

A. CALL TO ORDER:

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on March 5, 2024, in the municipal building. The meeting was called to order by Chairman Holmes at 7:00 P.M. followed by the pledge to the flag. Others present were Supervisors Emily Miller, Bradley Dunham, Township Solicitor David Jones, Township Engineer Jeff Shue, Township Manager Florence Ford, Zoning Officer Ray Dietrich, Secretary Linda Eaton and seventeen people in the audience.

B. PRESENTATION/PUBLIC COMMENT:

1. The Penn Waste Representatives, Joel Washok and Beau Savage, were to address the Board concerning the recent cancellation of services due to inclement weather. The representatives were not in attendance. The Board authorized Manager Ford to contact Penn Waste and let them know they were not pleased with the “No Show” of their representatives who were on the agenda for this meeting. Solicitor Dave Jones stated he received a text from Joel Washok and he was unable to attend because he was sick.
2. Lieutenant Gregg Anderson of the Northern York County Regional Police Department (NYCRPD) reported the following:
 - North Codorus Township had a Homicide.
 - The department purchased in-car cameras, body cams and radios which have been installed and paid for through grant funding.
 - The new building for Northern York County Regional Police Department is scheduled for dedication on April 27, 2024.
3. Robin Klunk, widow of David Klunk, property owner of 220 Ranch Road came before the Board to request the Township deem this property uninhabitable due to water issues. The Board and Solicitor Jones advised Mrs. Klunk the Township does not have the authority to deem a building uninhabitable under the UCC and only the Building Inspector, Pete Schilling can enforce the UCC. The staff asked Pete Schilling, the Building Code Enforcement Officer for Jackson Township who has the authority to deem a property uninhabitable, to inspect the property. Mr. Schilling inspected the property and reported there is a water supply that needs repaired. There is no need to deem 220 Ranch Road uninhabitable. Remaining issues between Mrs. Klunk and the tenants at 220 Ranch Road are civil issues which Jackson Township does not get involved in.
4. Allen Lawrence, tenant of 220 Ranch Road informed the Board he has been paying his rent which goes into an escrow account at PNC Bank. Mr. Lawrence will be vacating the property at the end of March 2024.

C. APPROVAL OF MINUTES:

The meeting minutes of February 6, 2024, were approved on a Dunham/Miller motion. Motion carried 3-0.

D. FINANCIAL REPORTS/APPROVAL OF BILLS:

The February 2024 monthly financial reports, and all bills were approved for payment on a Miller/Dunham motion. Motion carried 3-0.

E. OPENING/AWARDING OF BIDS:

Manager Ford reviewed and recommended a quote received from STSG Digital (a costars company) to purchase an Electronic Sign for the Little Creek Community Park. The Board awarded the bid to STSG Digital in the amount of \$30,955.00 on a Dunham/Miller motion. Motion carried 3-0. Funds will be used from available ARPA funding.

F. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:

1. John Runge of Gordon L. Brown Associates addressed the Board to consider approval of a Final Land Development Plan for Applicant: Bailey's Self Storage located at 1708 Route 116 as well as approval of the applicant's waivers and sewage planning exemption.

- The Following waivers were requested:
 - Section 113-29. A: Preliminary Plan
 - Section 113-30 C.2B: Plan Scale
 - Section 113-58: Streetlighting
- The following exemption was requested:
 - Sewer Planning Exemption Mailer to PA Department of Environmental Protection (DEP).

The Board approved the requested waivers on a Miller/Dunham motion. Motion carried 3-0.

The Board approved the Sewer Planning Exemption Mailer to DEP on a Dunham/Miller motion. Motion carried 3-0.

The Board gave conditional approval to the Final Land Development Plan Pending Bonding and the PennDOT permit is received on a Miller/Dunham motion. Motion carried 3-0.

2. Bob Sandmeyer of Site Design Concepts and Ken Potter of Martin's Potato Chips addressed the Board to consider approval of a Final Reverse Subdivision plan for Applicant: Martin's Potato Chips located at 5847 Lincoln Highway West as well as approval of the applicant's waiver.

- The following waiver was requested:
 - Section 113.53.B.(2): Roadway Widening

The Board approved the requested waiver for the Roadway Widening on a Dunham/Miller motion. Motion carried 3-0.

The Board approved the Final Reverse Subdivision Plan on a Miller/Dunham motion. Motion carried 3-0.

3. The Board denied the Final Land Development Plan for Applicant: Louis Salzar located at 1221 Hanover Road on a Miller/Dunham motion. Motion carried 3-0.

G. OLD BUSINESS:

1. The Board authorized the staff to advertise Ordinance 2024-01 Residential Accessory AG on a Miller/Dunham motion. Motion carried 3-0. The hearing will be scheduled for the May 7th, 2024 meeting in order to allow York County Planning and Jackson Planning Commission to review and make recommendations.

H. NEW BUSINESS:

1. The Board approved a Deed of Dedication for Alder Court, Juniper Drive, Willow Court, Valley View Circle, Saga Drive, Pine Court, Farmhouse Circle, Farmhouse Lane and Cedarlyn Drive in the Farm Lane Estates Development contingent upon receiving the signed maintenance bonds on a Dunham/Miller motion. Motion carried 3-0.
2. The Board approved an Acknowledgement Letter for Kyle and Kaitland Grim's farm located at 192 Timber Lane, Thomasville, PA 17364 to add 3.99 acres of which is located in Jackson Township to the Paradise Township, York County, Pennsylvania Agricultural Security Area on a Miller/Dunham motion. Motion carried 3-0.
3. The Board waived the Special Event fee for the York County Sheriff's Department Community Yark Sale scheduled for April 27, 2024, from 8:00 AM to 2:00 PM at the Little Creek Community Park on a Dunham/Miller motion. Motion carried 3-0. The Sherriff's department is providing the traffic control and security for the event.
4. The Board gave authorization to C.S. Davidson to advertise bids for the 2024 road paving projects for Sprenkle Road, Locust Lane and Orchard Road from Kopp to Woodland on a Dunham/Miller motion. Motion carried 3-0. The bid opening will be scheduled for April 1, 2024.
5. The Board authorized the re-allocation of funds not to exceed \$20,000 from APRA to the Nashville Fire Company for building improvements needed to house Wellspring EMS on a Miller/Holmes motion. Motion carried 2-0-1, Dunham abstained.
6. The Board approved the Amendment to the Intergovernmental Agreement with the Spring Grove Regional Parks and Recreation to include Seven Valleys Borough on a Miller/Dunham motion. Motion carried 3-0.
7. The Board approved the Volunteer Fire Tax Credit Lists for the Earned Income Tax Credit and the Property Tax Credit on a Miller/Holmes motion. Motion carried 2-0-1, Dunham abstained.

I. SUPERVISOR'S REPORTS:

Emily Miller reported the following:

- February 20, 2024, attended the Northern York County Regional Police Department Board of Commissioners meeting.
- February 27, 2024, attended the Spring Grove Regional Parks & Recreation meeting.
 - The "Y" project is moving forward.
 - March 23 Easter Egg Hunts at Farmers Field Park, Little Creek Community Park and Spring Grove Thoman Field.
 - April 19 Food Truck Event w/Earth Day Program at the same time held at Little Creek Community Park.

I. SUPERVISOR’S REPORTS: Continued

Emily’s report continues:

- May 24 Movie Night to be held in Seven Valleys Borough. This will be the introduction of Seven Valleys to the Spring Grove Regional Parks & Recreation.
- June 7 Summer in Paradise to be held at the Farmers Field Park.

Brad Dunham reported the following:

- The Nashville Fire Department is in the process of making improvements to the building to house the Wellspan EMS.

Jon Holmes reported the following:

- February 10, 2024 attended Quentin Stambaugh’s 100th birthday party held at the VFW in Spring Grove.
- March 2, 2024 attended an Emergency Management Municipal Training.

J. ENGINEER’S REPORT:

Jeff Shue had nothing to add in addition to his written report.

K. SOLICITOR’S REPORT:

Dave Jones asked the Board what time frame they wanted the letter he is preparing for the Christine Property located at 5868 Pine Road to bring their property into compliance. The Board agreed on April 1, 2024.

L. MANAGER’S REPORT:

Flo added in addition to her written report the following:

- The Board should let Secretary Eaton know by March 15 if they are attending the PSATS conference. Attendees must be registered by March 25 for the event.

M. ZONING OFFICER’S REPORT:

Ray had nothing to add to his written report.

N. EXECUTIVE SESSION:

Chairman Holmes called for a recess at 8:09 PM for an executive session to discuss a potential legal matter.

O. RECONVENE:

Chairman Holmes reconvened the meeting at 9:40 PM with no action taken.

P. ADJOURNMENT:

With no further business to transact, the meeting was adjourned at 9:40 PM on a Miller/Dunham motion. Motion carried 3-0.

Respectfully submitted,
Linda A. Eaton
Linda A. Eaton, Secretary