

JACKSON TOWNSHIP SEWER AUTHORITY
MEETING MINUTES
March 15, 2018

CALL TO ORDER:

Chairman Redding called the meeting to order at 7:00 P.M. In attendance were members Dan Redding, Steve Hudgins, Joyce Sheridan, and Scott Snyder, Township Manager William Conn, Plant Operator Matt Bollinger, Authority Engineer Jeff Shue, and 2 persons in the audience.

PUBLIC COMMENT:

There was none.

APPROVAL OF MINUTES:

The minutes of the February 15, 2018 meeting were approved on motion of Hudgins/Sheridan, motion carried 4-0.

ACCEPTANCE OF FINANCIAL REPORT:

On the motion of Snyder/Hudgins, passed 4-0, the February Financial Report was accepted and authorization was made to pay all due bills.

OLD BUSINESS:

There was none.

NEW BUSINESS:

There was none.

OTHER BUSINESS:

A. Plant Operator's Report.

Matt highlighted his written report.

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B. Engineer's Report.

Jeff mentioned the Annual Chapter 94 Wasteload Management Report is ready for filing.

Jeff again reviewed detailed plans for the entire plant upgrade projects, building and facilities. He is still working on securing the required NPDES permit for the construction site stormwater controls that York County Conservation District and Pennsylvania Department of Environmental Protection have issues with. He hopes to put the building and equalization tank out to bid in May. On motion of Snyder/Sheridan, passed 4-0, the Board authorized Jeff to bid those building and tank projects.

Jeff discussed an issue with the National Guard facility project. Their newest engineer requested to lower their Equivalent Dwelling Unit capacity agreement from 3 to 2 and eliminate the equalizer tank and blowers. The staff recommended no reduction in capacity reservation and allow elimination of the tank and blowers ONLY if a contribution is made to the Sewer Authority in an amount equal to the cost of tank and blower installation, said contribution to go towards Sewer Authority pumping station upgrades as needed. The Board agreed with that recommendation and directed Jeff to so notify the requesting engineer.

C. Solicitor's Report.

There was no report.

D. Administrator's Report.

Manager Conn had nothing to add.

E. Chairman's Report.

There was none.

EXECUTIVE SESSION: There was none.

ADJOURNMENT:

With no further business to transact, the meeting was adjourned at 8:20 PM on motion of Sheridan/Hudgins, motion carried 4-0.

Respectfully submitted,

William J. Conn
Sewer Authority Administrator