

JACKSON TOWNSHIP SEWER AUTHORITY

MEETING MINUTES

March 21, 2019

CALL TO ORDER:

Chairman Snyder called the meeting to order at 7:05 P.M. In attendance were Authority members Scott Snyder, John McDonald, Joyce Sheridan, Township Manager William Conn, Plant Operator Matt Bollinger, Authority Engineers Jeff Shue & Colin Cash and 1 person in the audience.

PUBLIC COMMENT:

There was none.

APPROVAL OF MINUTES:

The minutes of the February 21, 2019 meeting were approved on motion of McDonald/Sheridan, motion carried 3-0.

ACCEPTANCE OF FINANCIAL REPORT:

On the motion of Sheridan/McDonald, passed 3-0, the February Financial Report was accepted and authorization was made to pay all due bills.

OLD BUSINESS:

There was none.

NEW BUSINESS:

- A. The Authority approved the request of Thomasville Land LP for an Additional 5 EDU's of Sewage Capacity on motion of McDonald/Sheridan, motion carried 3-0.
- B. Jeff explained the request for Sewer Planning Module approval for the Poplar Partners development for 41 townhouses on Route 116. The Authority approved the module to be completed by C.S. Davidson on motion of McDonald/Sheridan, motion carried 3-0.

OTHER BUSINESS:

- A. Plant Operator's Report.

Matt summarized his written report.

- B. Engineer's Report.

Jeff presented a written report dated March 2019 regarding status of the entire plant upgrade projects buildings and facilities along with other issues of interest. He also presented a basic Construction Schedule for the Sprengle & Sunnyside Pump Station upgrades. Jeff also noted the Chapter 94 Report for 2018 is done and will be filed with Pennsylvania Department of Environmental Protection tomorrow.

OTHER BUSINESS: Continued

B. Engineer's Report Continued.

Jeff and Bill reviewed the Payment Requisition #1 to Bank of New York Mellon for contractor invoices and Sewer Authority reimbursement. It was approved for submittal on motion of McDonald/Sheridan, motion carried 3-0.

C. Solicitor's Report.

There was no report.

D. Administrator's Report.

Manager Conn had nothing to add.

E. Chairman's Report.

There was none.

EXECUTIVE SESSION: There was none.

ADJOURNMENT:

With no further business to transact, the meeting was adjourned at 7:32 PM on motion of McDonald/Sheridan, motion carried 3-0.

Jeff showed some photos of the plant construction progress for the member's information.

Respectfully submitted,

William J. Conn
Sewer Authority Administrator