

**JACKSON TOWNSHIP, YORK COUNTY
BOARD OF SUPERVISORS MINUTES
APRIL 3, 2018**

A. CALL TO ORDER:

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on April 3, 2018 in the municipal building. The meeting was called to order by Chairman Brown at 7:00 PM followed by the pledge to the flag. Others present were Supervisor Jonathan Holmes, Township Solicitor David Jones, Township Engineer Jeff Shue, Manager William Conn, Zoning Officer Ray Dietrich, Secretary Linda Eaton, Treasurer Sally Bushey, Public Works Foreman Shane Shaffer and nine persons in the audience.

B. PRESENTATION/PUBLIC COMMENT:

There were no public comments.

C. APPROVAL OF MINUTES:

The meeting minutes of March 6, 2018 were approved on a Holmes/Brown motion. Motion carried 2-0.

D. TREASURER'S REPORT:

The Treasurer's monthly Financial Statements for March 2018 were accepted on a Holmes/Brown motion. Motion carried 2-0.

E. APPROVAL OF BILLS:

All bills were approved for payment on a Holmes/Brown motion. Motion carried 2-0.

F. OPENING/AWARDING OF BIDS:

1. The Little Creek Stream Restoration bids were opened and read electronically on March 28, 2018 via PennBid's website. Jeff Shue reviewed the bid results and recommended the low bid for the Board's approval. On a Holmes/Brown motion, carried 2-0, the low bid was awarded to Ecotone Inc (\$209,828.33). Work on project to begin in Mid-May. Due to low bid being less than funds received from outside agencies, bridges may be added to stream restoration project.
2. The Orchard Road Bridge replacement bids were opened and read electronically on March 27, 2018 via PennBid's website. Jeff Shue reviewed the bid results and recommended the low bid for the Board's approval. On a Holmes/Brown motion, carried 2-0, the low bid was awarded to Shiloh Paving Excavating Inc (\$265,214.00).

G. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:

There were no plans for action.

H. OLD BUSINESS:

The proposed re-zoning application of Briarwood Golf Course (West) was not reviewed March 20, 2018 by the Jackson Township Planning Commission or York County Planning Commission since meetings were cancelled due to a major snow storm. Jon Holmes contacted the York County Planning Commission and requested the proposed application be on the April 17, 2018 agenda which Jon will attend. The Jackson Township Planning Commission will review the proposed application at their April 17, 2018 meeting.

I. NEW BUSINESS:

1. The resignation of Supervisor David M. Smyser was accepted with regret on a Holmes/Brown motion. Motion carried 2-0.

Solicitor Jones advised the Board they have 30 days to appoint a replacement for the vacancy on the Board of Supervisors. The appointed position will be held until the first Monday in January after the municipal election of 2019, at which election an eligible person shall have been elected to fill the seat for the remainder of the six-year term. Qualifications required for this position are as follows: 18 years of age; registered voter; Jackson Township resident for one year.

2. The Board authorized spring yard waste collection for the week of May 7 - May 11, 2018. The Public Works crew will not pick-up items other than yard waste as described in the newsletter and on the township website.
3. The Board authorized the sale of the existing Ford Backhoe, unused spreader attachment and outdated fairway mower via posting on municibid after delivery of the 2018 Case Backhoe on a Holmes/Brown motion. Motion carried 2-0.
4. The Board authorized the trade of our 2003 Ford Utility truck to Paradise Township for their Ford Crew Cab Utility pick-up with Plow on a Holmes/Brown motion. Motion carried 2-0.

J. SUPERVISOR'S REPORT:

Jon Holmes will attend the following meetings: April 9 PennDOT meeting at York Township; April 30 York Adams Tax Bureau meeting.

Dave Brown attended the following meetings: March 27 Windy Hill Senior Center facility meeting; March 27 Northern York County Regional Police Board of Commissioners meeting, call volume for Jackson Township was up 5.6% for the month of February; April 3 Windy Hill Senior Center meeting. Dave reported Windy Hill will be participating in the first ever Give Local York Day on May 4.

K. ENGINEER'S REPORT:

Jeff informed the Board C.S. Davidson will prepare the cost estimates for the design & permitting of a possible stream restoration project in front of the Spring Grove School District property along Roth's Church Road.

Jeff requested the Board approve the advertising of bids for the 2018 road material and equipment including the material and labor required for the concrete pad under the pavilion at the golf course with a bid opening in May and bids awarded at the June 5, 2018 Board of Supervisors meeting. The Board gave authorization to C.S. Davidson for advertising the 2018 road project and pad bids on a Holmes/Brown motion, motion carried 2-0.

Jeff is working with P.H. Glatfelter officials on their Pagahaco Lake modification to ensure compliance with Township and Federal Emergency Management Agency floodplain regulations.

L. SOLICITOR'S REPORT:

Dave needs to make a few changes to the draft agreement with Goodman to accept \$150,000 to be applied to the stream restoration project at the Little Creek Community Park before presenting document to the Board for their approval.

Dave has not heard from the County relating to their error in police fine distributions.

M. MANAGER'S REPORT:

Manager Conn reported in addition to his written report the following correspondence was received: A resume from an individual interested in the Supervisor's position. The March Emergency Medical Services report.

Dave Brown informed Manager Conn the Board nominated him for the Pennsylvania State Association of Township Supervisors (PSATS) President's Award. Unfortunately, Dave received a letter from PSATS thanking the Board for their nomination but with the many nominations that were submitted, Manager Conn did not receive the award. Manager Conn thanked the Board for the nomination.

N. EXECUTIVE SESSION:

No executive session was needed.

O. ADJOURNMENT:

With no further business to transact, the meeting was adjourned at 7:26 PM on Holmes/Brown motion. Motion carried 2-0.

Respectfully submitted,

Linda A. Eaton
Secretary