

JACKSON TOWNSHIP, YORK COUNTY
BOARD OF SUPERVISORS MINUTES
APRIL 4, 2023

A. CALL TO ORDER:

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on April 4, 2023 in the municipal building. The meeting was called to order by Chairman Holmes at 7:00 P.M. followed by the pledge to the flag. Others present were Supervisors Emily Miller, David Brown, Township Engineer Jeff Shue, Manager Florence Ford, Secretary Linda Eaton and twelve people in the audience.

B. PRESENTATION/PUBLIC COMMENT:

Tammy Miller of the Windy Hill Senior Center, Kate King of the Spring Grove Regional Parks & Recreation Center and Larry Richardson of the "Y" were all in attendance to update the Board on the Roth's Church Road Community Partnership project located at 1472 Roth's Church Road. Tammy reviewed the partners commitment to the partnership and the section of the building Windy Hill Senior Center will be occupying. Larry reviewed the goal for the Capital Campaign and asked the Board to consider donating \$100,000. The bids for the project are tentatively scheduled to go out July 1, 2023 with an expected date of September 1, 2023 to award bids.

Brad Dunham Chief of Nashville Fire Company asked the Board at the March 7, 2023 meeting for approval to use the balance of \$16,203.32 from the \$60,000 approved for a new HVAC system at the fire company toward the paving of the fire company's big parking lot. Brad advised the Board that quotes received to do the parking lot project all came in at \$70,000 plus which was higher than expected. The fire company decided not to pave the big parking lot at this time. A used fire engine was purchased to replace an older piece of equipment. Brad asked the Board for their approval to apply the \$16,203.32 to the purchase of the used fire engine. The Board approved the \$16,203.32 from the ARPA funding on a Miller/Brown motion. Motion carried 3-0.

C. APPROVAL OF MINUTES:

Chairman Holmes noted the following corrections:

- Under C, Approval of Minutes, York County Tax Bureau meeting should read "York Adams Tax Bureau".
- Under J, Jon reported, Spring Grove Area Scholarship Fund should read "Spring Grove Area Scholarship Fund Golf Committee".

The meeting minutes of March 7, 2023 were approved as corrected on a Brown/Miller motion. Motion carried 3-0.

D./E. FINANCIAL REPORTS/APPROVAL OF BILLS:

The March 2023 monthly financial reports, and all bills were approved for payment on a Miller/Brown motion. Motion carried 3-0.

F. OPENING/AWARDING OF BIDS:

There was no opening or awarding of bids.

G. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:

1. John Runge of Gordon L. Brown & Associates addressed the Board to consider approval of a 3 Lot Subdivision plan for Applicant: Trinity Excavation, Tony Hinson located at 1101 Hanover Road as well as approval of the applicant's waivers requested.
 - The following waivers were requested:
 - Deferment until Land Development for SALDO Section 113-56.A – Sidewalk
 - Deferment until Land Development for SALDO Section 113-62.A – Curbing

The Board approved the requested waivers on a Brown/Miller motion. Motion carried 3-0.

The Board gave conditional approval to the 3 Lot Subdivision plan pending all outstanding issues are in compliance with the Engineers review letter of March 15, 2023 on a Miller/Brown motion. Motion carried 3-0.

H. OLD BUSINESS:

There was no old business to discuss.

I. NEW BUSINESS:

1. Ken Potter of Martin's Potato Chips submitted a Zone Change request for consideration of a parcel located West of North Grant Road from (RC) Rural Conservation Zone to (I) Industrial Zone. The Board has authorized staff to proceed with the rezoning process on a Miller/Brown motion. Motion carried 3-0. The hearing is scheduled for July 5, 2023 at 7:00 PM.
2. The Board authorized Manager Ford to lock in energy rates with Constellation for a five-year period on a Brown/Miller motion. Motion carried 3-0. The contract period will begin December 1, 2023 thru November 30, 2028.
3. The Board did not set a date for a spring brush clean-up due to the increase in fuel prices. Residents may take their brush to H & H Mulch Plant located at 660 Old Hanover Road.

J. SUPERVISOR'S REPORTS:

Emily Miller reported the following:

- Attended a Spring Grove Ambulance meeting.
- March 23, 2023 attended the Hanover Trolley Trail Open House.
- March 28, 2023 attended the Spring Grove Regional Parks & Recreation Center meeting.
Upcoming events are as follows:
 - April 14, 2023 a Food Truck Event will be held at Little Creek Community Park.
 - April 22, 2023 an Earth Day Event to be held at the Little Creek Community Park.
 - May 5, 2023 Give Local York.
- March 29, 2023 attended the Stock & Leader Municipal Law 201 Event.
- March 30, 2023 attended the Jackson Township Special Workshop meeting.

Dave Brown reported the following:

- March 21, 2023 attended the Northern York County Regional Police Commission Board meeting.

J. SUPERVISOR'S REPORTS: Continued

Dave Brown reported the following: Continued

- March 23, 2023 attended the Hanover Trolley Trail Open House.
- March 28, 2023 attended a Northern York County Regional Police Department Head Quarters meeting.
- March 29, 2023 attended the Stock & Leader Municipal Law 201 Event.
- March 30, 2023 attended the Windy Hill Senior Center Wellness Fair.
- March 30, 2023 attended the Jackson Township Special Workshop meeting.

Jon Holmes reported the following:

- March 8, 2023 attended the Public Works York Chapter meeting.
- March 21, 2023 attended the Spring Grove Area Scholarship Fund Golf Committee meeting.
- Attended a Local Technical Assistance Program (LTAP) webinar that covered Bridge & Culvert Inspections.
- March 27, 2023 attended the York County Conservation District's Dirt, Gravel and Low Volume Road (DGLVR) Engineer's Stream Crossing Replacement Training.
- March 29, 2023 attended the Stock & Leader Municipal Law 201 Event.
- March 30, 2023 attended the Jackson Township Special Workshop meeting.

K. ENGINEER'S REPORT:

Jeff highlighted the following from his written report:

- On March 28, 2023 the staff met with the developer, engineer and solicitor of Farm Lane Estates. The meeting was to define the schedule for infrastructure concerns to be resolved. The staff asked the developer's solicitor to work with the township's solicitor to find the best solution by the end of 2023 to have the entire outstanding infrastructure in the approved subdivision either completed, dedicated or a bond in place to ensure completion.
- The completion of the Moul Road culvert replacement is being completed with final paving to be completed in the first week of April.
- The repaving of Sprenkle Road from Martin Road to Hershey Road will be delayed until 2024. Due to the delay of paving Sprenkle Road no material and equipment bids will be required in 2023.

L. SOLICITOR'S REPORT:

Dave Jones was not in attendance due to a prior commitment.

M. MANAGER'S REPORT:

In addition to Manager Ford's written report is the following:

1. Manager Ford received an email from Zack Gulden, Spring Grove Borough Manager asking for a donation from the Township for the Borough's Halloween Parade. The Board denied the request due to the Township having their own Halloween "Pumpkin Walk" Event.

N. ZONING OFFICER'S REPORT:

A written report was provided by Ray Dietrich who was not in attendance. There was little discussion regarding his report. The Board approved of Ray's actions saying he has gone above and beyond the duties of Zoning Officer on the Armstrong matter.

O. EXECUTIVE SESSION:

Chairman Holmes called for a recess at 8:21 PM for an executive session to discuss a Personnel matter.

P. RECONVENE:

Chairman Holmes reconvened the meeting at 9:00 PM.

There was no action taken after discussion of the Personnel matter.

Q. ADJOURNMENT:

With no further business to transact, the meeting was adjourned at 9:00 PM on a Brown/Miller motion. Motion carried 3-0.

Respectfully submitted,

Linda A. Eaton

Linda A. Eaton, Secretary