

**JACKSON TOWNSHIP, YORK COUNTY
BOARD OF SUPERVISORS MINUTES
APRIL 6, 2021**

A. CALL TO ORDER:

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on April 6, 2021 in the municipal building. The meeting was called to order by Chairman Holmes at 7:00 P.M. followed by a pledge to the flag. Other's present were Supervisors Emily Miller and David Brown, Township Solicitor David Jones, Township Engineer Jeff Shue, Manager Florence Ford, Treasurer Sally Bushey and six persons in the audience.

B. PRESENTATION/PUBLIC COMMENT:

There were no public comments.

E. APPROVAL OF MINUTES:

The meeting minutes of March 2, 2021 were approved on a Miller/Brown motion. Motion carried 3-0.

F. FINANCIAL REPORTS:

The March 2021 monthly financial reports were accepted on a Brown/Miller motion. Motion carried 3-0.

G. APPROVAL OF BILLS:

All bills were approved for payment on a Miller/Brown motion. Motion carried 3-0.

H. OPENING/AWARDING OF BIDS:

1. Jeff Shue reviewed the bids received for the Little Creek Stream Restoration Project, Phase 2 with the Board. He highlighted that there was a typographical error provided by Green Team Industries, Inc. However, the 48-hour notification period ended, and we have not heard from them. The lowest bidder was Flyway Excavating, Inc. Jeff commented that Flyway Excavating have completed several stream restoration projects and they have a very good reputation. The Board approved the award of the Contract to Flyway Excavating, Inc. for the Little Creek Stream Restoration, Phase 2 Construction in the amount of \$164,205.00 on a Brown/Miller motion. Motion carried 3-0.

2. Jeff Shue reviewed the Road bids with the Board for the following contracts:

- MS-963 – Contract No. 1 – Crushed Aggregate (stone) low bid amount \$25,195.00
- MS-963 – Contract No. 2 – Bituminous Paving (asphalt) low bid amount \$131,100.00
- MS-970 – Contract No. 3 - Equipment Rental (paving) low bid amount \$17,046.00

Jeff mentioned that we received no bids for Contract 4 which was guiderail. We can get the guiderail under the State's approved bidding.

The Board awarded Contracts 1 and 2 to the low bidder York Building Products on a Brown/Miller motion. Motion carried 3-0.

The Board awarded Contract 3 to the low bidder, E.K. Services, Inc. on a Miller/Brown motion. Motion carried 3-0.

H. OPENING/AWARDING OF BIDS (continued):

3. The manager reviewed the bids received on Municibid for the Cat Milling Head. The high bid received was in the amount of \$8,800.00 which exceeded the reserve price of \$8,400.00.

The Board awarded the Cat Milling Head to Shane Smallwood, highest bidder in the amount of \$8,800.00 on a Miller/Brown motion. Motion carries 3-0.

I. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:

1. Lee Faircloth of GLB&A presented the plans to the Board for their approval of the Janet M. Senft Final Subdivision Plan. The plan merges 3 lots into 1. The Planning Commission recommended approval of the waivers as well as approval of the Final Subdivision Plan.

- a. The following waivers are requested:
 - i. Waiver from Plan Scale, Section 113-39. A. [Checklist] B.2
 - ii. Waiver from Contour Lines, Section 113-39.A. [Checklist] D.1.a
 - iii. Waiver from indicating Setbacks for Parcel 12, Tract 1 Section 113-39.A. [Checklist] F.2

The Board approved the waivers of the waivers on a Brown/Miller motion. Motion carried 3-0.

- b. The Board approved the Janet Senft Final Subdivision Plan on a Miller/Brown motion. Motion carried 3-0.

J. OLD BUSINESS:

1. The Board adopted Ordinance No. 222-21 – Stop signs at Chami/Pleasant and Village Drive on a Brown/Miller motion. Motion carries 3-0.
2. Jeff reviewed the change order for the Sunset Road Bridge project. We removed the paving and guiderail from the scope of the project and added those two items under our street/road projects. This change order reduced \$52,725.00 from the original Sunset Road Bridge contract awarded at March's Board of Supervisors Meeting.

The Board approved Change Order #1 for the Sunset Road Bridge on a Miller/Brown motion. Motion carried 3-0.

K. NEW BUSINESS:

1. Tammy Miller of Windy Hill made a presentation to the Board that highlighted all the good that Windy Hill has done for area seniors in the age of COVID. They gained 78 new members and they had given 100 meals/day during the pandemic. Windy Hill is looking for an additional contribution to be part of the Give Local York Campaign in May. The Township can issue the check before the actual Give Local York day of May 7 as long as they put Give Local York in the memo of the check. Manager Ford indicated that the Board gave Windy Hill \$3000 at last year's campaign. Chairman Holmes suggested a \$5000 donation for Windy Hill for the Give Local York Campaign. Brown abstained from the discussion and the vote as he is a member of the Windy Hill Board.

The Board approved a \$5000.00 donation to Windy Hill as part of the Give Local York Campaign on a Holmes/Miller motion. Motion carries 2-0, 1 abstention.

2. The Board approved the authorization for Manager Flo Ford to sign the golf cart lease replacing Manager William Conn. Approval of the Certificate of Incumbency was made on a Miller/Brown motion. Motion carried 3-0.
3. The Board set the Ribbon cutting Event date of June 11, 2021 at 11:00 am on a Miller/Brown motion. Motion carried 3-0.
4. The Board approved Resolution No. 03-21 – Planning Module for Bowman Road, LLC on a Miller/Brown motion. Motion carried 3-0.

L. SUPERVISOR’S REPORT:

Emily Miller:

- Emily Miller reminded the Board of the Food Truck Event benefitting Windy Hill being held on Friday April 9, 2021 from 4:00 PM to 7:00 PM
- The Golf Club House opens for the season on Monday, April 12.
- The camping at Farmer’s Field Event will be held on June 10
- There will be a doggy dash and a May Activity Challenge Event
- Kate is applying for a Peer-to- peer study to examine how the Parks and Rec and the YMCA will partner
- Kate, Tammy Miller and Patrick Ball is meeting with the Capital Campaign Review Board for Windy Hill Campus Improvements.

Dave Brown:

- Attended a Zoom Meeting of the Marketing Committee for Windy Hill
- Advised the Board that the 50th Anniversary of Northern York Regional Police Department is on September 22
- The monthly call volume is up 2.8%, but the YTD call volume is down 6.9% from this time last year.
- He introduced Lt. Anderson who informed the Board of the Hybrid Patrol Cars, Virtual Reality Police Training the officers are currently enrolled in.
- There will be an open house at the David Tome Substation on May 18

Jonathan Holmes

- Attended the Board Meeting of the Scholarship Fund on March 11 and funds for scholarships are available.
- The Scholarship Committee met with the School Superintendent to discuss ways to better publicize the available scholarships, as well as highlight the recipients of the scholarships.

M. ENGINEER’S REPORT:

Jeff highlighted the following in addition to his report:

- He and the manager were asked to present the Little Creek Stream Restoration Project, Phase 1 at the upcoming Stormwater Forum in May.

N. SOLICITOR’S REPORT:

1. Dave informed the Board that the developers of Oak Manor Estates is seeking a Letter of Extension from the Board of Supervisors until July 2, 2021.

The Board approved the extension of Oak Manor Estates' Preliminary Plan until July 2, 2021 Miller/Brown motion. Motion carried 3-0.

2. Dave informed the Board that the bonds for Farm Lane Estates public improvements deadline for a claim expired many years ago. The bonds are callable for a period of 2 years beyond the date that the previous developer, Gemcraft, went bankrupt.

O. MANAGER'S REPORT:

Manager Ford highlighted in addition to her written report the following:

Shane and Flo met with Penn DOT and the county regarding the Route 234/Biesecker Road intersection. The preferred option for the intersection improvements would be the construction of a traffic light. Flo and Shane will be attending the Technical Advisory Committee Meeting to support the installation of a traffic signal at that intersection. The funding for the improvement, if recommended would then go on the 2021 TIP.

Jeff and Flo met with Mr. Miller to review the plans for the Little Creek Stream Restoration Project Phase 2, on his land. Mr. Miller was in agreement with the project and Flo and Dave Jones will draft an agreement between the Township and Mr. Miller to construct the Stream Restoration as it is depicted on the plans. The Agreement will allow access onto the property as well as allow for maintenance and monitoring in the future.

P. EXECUTIVE SESSION:

No executive session was needed.

Q. ADJOURNMENT:

With no further business to transact, the meeting was adjourned at 8:30 PM on Miller/Brown motion. Motion carried 3-0.

Respectfully submitted,

Florence A. Ford

Florence A. Ford, Township Manager

**Jackson Township Board of Supervisors
Meeting Minutes**

April 6, 2021

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