

JACKSON TOWNSHIP SEWER AUTHORITY
MEETING MINUTES
April 19, 2018

CALL TO ORDER:

Chairman Redding called the meeting to order at 7:03 P.M. In attendance were members Dan Redding, Steve Hudgins, Joyce Sheridan, and Scott Snyder, Township Manager William Conn, Plant Operator Matt Bollinger, Authority Engineer Jeff Shue, and 2 persons in the audience.

PUBLIC COMMENT:

There was none.

APPROVAL OF MINUTES:

The minutes of the March 15, 2018 meeting were approved on motion of Sheridan/Hudgins, motion carried 4-0.

ACCEPTANCE OF FINANCIAL REPORT:

On the motion of Hudgins/Sheridan, passed 4-0, the March Financial Report was accepted and authorization was made to pay all due bills.

OLD BUSINESS:

There was none.

NEW BUSINESS:

- A. The Board, Manager, Plant Operator and Engineer recognized Dan Redding's resignation due to moving out of the township. His leadership at a critical time of system expansion is appreciated and he was thanked for his community service.

OTHER BUSINESS:

- A. Plant Operator's Report.

Matt highlighted his written report, pointing out a critical pump problem at the plant which will require a replacement impeller at a cost of a couple of thousand dollars. The board and engineer approved the needed maintenance work.

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B. Engineer's Report.

Jeff reviewed final adjustment to plans for the plant upgrade project. He is still working on securing the required NPDES permit for the construction site stormwater controls that York County Conservation District and Pennsylvania Department of Environmental Protection (PA DEP) had issues with. He put the building and equalization tank out to bid that will open on April 30. He reviewed issues associated with the influent pumps that were difficult to resolve.

Jeff discussed the issue with the National Guard facility project. Their newest engineer requested to lower their Equivalent Dwelling Unit capacity agreement from 3 to 2 and eliminate the equalizer tank and blowers. The authority agreed to no reduction in capacity reservation but will allow elimination of the tank and blowers ONLY if a contribution is made to the Sewer Authority in an amount equal to the cost of tank and blower installation, said contribution to go towards Sewer Authority pumping station upgrades as needed. The staff so notified the requesting engineer, but has received no further reply.

C. Solicitor's Report.

There was no report.

D. Administrator's Report.

Manager Conn mentioned the Annual Chapter 94 Wasteload Management Report was filed last month to PA DEP.

E. Chairman's Report.

Dan said it has been a pleasure to work with everyone here and he will miss us. Manager Conn assured him that he will be invited to the grand opening of the plant upgrade project.

EXECUTIVE SESSION: There was none.

ADJOURNMENT:

With no further business to transact, the meeting was adjourned at 7:42 PM on motion of Hudgins/Sheridan, motion carried 4-0.

Respectfully submitted,

William J. Conn
Sewer Authority Administrator