

JACKSON TOWNSHIP SEWER AUTHORITY
MINUTES
MAY 15, 2025 ~ 6:00 PM
MUNICIPAL BUILDING

CALL TO ORDER:

Chairman Snyder called the meeting to order at 6:00 PM and led in the pledge to the Flag. In attendance were Authority members, Joyce Sheridan, and Adam Kreider. Also in Attendance were Administrator Flo Ford, and Authority Treasurer Sally Bushy. Sewer Authority members John McDonald and Mark Derr were absent. Authority Engineer Jeff Shue and Plant Superintendent Matt Bollinger were absent. There was no one in the audience.

Public Comment:

There was no public comment.

Approval of Minutes:

The minutes of the March 20, 2025, meeting were approved on a motion of Sheridan/Kreider; motion carried 3-0. There was no meeting in April due to no business coming before the Board.

ACCEPTANCE OF FINANCIAL REPORT:

The March and April Financial Reports were accepted, and authorization was made to pay all due bills for March and April on the motion of Kreider/Sheridan motion carried 3-0.

Old Business:

There was no old business.

New Business:

1. The Authority Administrator reviewed the Bill of Sale for the Pump Station between Northpoint Development and the Sewer Authority. She indicated that Solicitor Dave Jones reviewed the Bill of Sale and found everything in order. Approval of the Bill of Sale is a step in accepting Final Dedication of the Pumping Station.

The Board authorized Scott Snyder to sign the Bill of Sale between Northpoint Development and the Sewer Authority on a Sheridan/Kreider motion. Motion carried 3-0.

Other Business:

There was no other business.

Plant Operator's Report:

The Plant Operator's Report for April was reviewed. There were no questions.

Engineer's Report:

The Engineer's Report was reviewed for April. The Authority Administrator related to the Board on the behalf of the engineer that C.S. Davidson is gathering the necessary documentation concerning the hauled-in waste that DEP is requesting per the Chapter 94 Report. There were no additional questions..

Solicitor's Report:

None Scheduled.

Administrator's Report:

The Administrator reported to the Board about an issue with the 2024 Audit Report. The Accountant indicated that the grant funding for the Interceptor Project should have been entered to show the expense and the reimbursement at the time of the expense. This is not a serious issue but one that we will implement moving forward.

Chairman's Report:

None Scheduled.

Executive Session:

None Scheduled.

Adjournment:

With no further business before the Board, the meeting adjourned at 6:12 on a motion of Sheridan/Kreider; motion carried 3-0.