

JACKSON TOWNSHIP, YORK COUNTY
BOARD OF SUPERVISORS MINUTES
MAY 1, 2018

A. CALL TO ORDER:

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on May 1, 2018 in the municipal building. The meeting was called to order by Chairman Brown at 7:00 PM followed by the pledge to the flag. Others present were Supervisor Jonathan Holmes, Township Solicitor David Jones, Township Engineer Jeff Shue, Manager William Conn, Zoning Officer Ray Dietrich, Secretary Linda Eaton, Treasurer Sally Bushey and twenty-two persons in the audience.

B. PRESENTATION/PUBLIC COMMENT:

There were no public comments.

C. APPROVAL OF MINUTES:

The meeting minutes of April 3, 2018 were approved on a Holmes/Brown motion. Motion carried 2-0.

D. TREASURER'S REPORT:

The Treasurer's monthly Financial Statements for April 2018 were accepted on a Holmes/Brown motion. Motion carried 2-0.

E. APPROVAL OF BILLS:

All bills were approved for payment on a Holmes/Brown motion. Motion carried 2-0.

F. OPENING/AWARDING OF BIDS:

There were no opening or awarding of bids.

G. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:

There were no plans for action.

H. OLD BUSINESS:

1. Attorney Devon Myers representative for applicants of the proposed re-zoning of Briarwood Golf Course (West) requested the Board to table their application until the concerns of the residents are followed up on or resolved. On a Holmes/Brown motion, carried 2-0, the application will be tabled until a later date and will be posted on the Township's website when it will be scheduled to come before the Board of Supervisors.
2. Emily A.B. Miller was appointed to the vacancy seat on the Board of Supervisors on a Holmes/Brown motion. Motion carried 2-0. Emily will hold the position until the first Monday In January after the municipal election of 2019, at which election an eligible person shall have been elected to fill the seat for the remainder of the six year term through 2021.

I. NEW BUSINESS:

- 1.2.3. The resignations of Sewer Authority Chairman Dan Redding, Planning Commission Vice-Chairperson Lorie Redding and Spring Grove Regional Parks & Recreation Center member John Dickert were accepted with regret on a Holmes/Brown motion. Motion carried 2-0.

4. John McDonald was appointed for the remainder of a vacant term through 2019 to the Sewer Authority on a Holmes/Brown motion. Motion carried 2-0. A vacant position remains open on the Sewer Authority for the remainder of a term through 2018. Colby Snyder was appointed for the remainder of a term through 2019 to the Planning Commission on a Holmes/Brown motion. Motion carried 2-0. The Board thanked Richard Graybill and Fred Burns for their interest in the Planning Commission position.
5. Patrick Buhl was reappointed as the Primary Sewage Enforcement Officer and Bill Deal as the Alternate Sewage Enforcement Officer on a Holmes/Brown motion. Motion carried 2-0.
6. Resolution 03-18 adding Ellen Meyers property at 243 South Biesecker Road to the Jackson Township Agricultural Security Area was approved on a Holmes/Brown motion. Motion carried 2-0.
7. Jeff reviewed the amendments to the Memorandum of Agreement with the York County Rail Trail Authority for the Cooperative Management and Maintenance of the Hanover Trolley Trail. The Board approved the Memorandum of Agreement for Hanover Trolley Trail Maintenance on a Holmes/Brown motion. Motion carried 2-0.

J. SUPERVISOR'S REPORT:

Jon Holmes attended several seminars held at the Pennsylvania State Association of Township Supervisors (PSATS) conference April 22 - 25 in Hershey. Jon was not available to attend the quarterly meeting of the York Adams Tax Bureau (YATB) April 30, 2018 due to a prior commitment. Dave Jones reported attending the YATB meeting, they approved the distribution of the excess income from the 2017 operating fund. Jackson Township's refund will be approximately \$7,000. Jon attended the York County Planning Commission (YCPC) meeting April 17 to discuss the re-zoning application for Briarwood Golf Course (West). However the YCPC staff review was adopted without further discussion by the County Planning Commission members.

Dave Brown attended the Jackson Township Planning Commission meeting April 17. Dave was unable to attend the Northern York County Regional Police Board of Commissioners meeting April 17. He did receive the monthly police report indicating the call volume for the month was up 6%. Dave attended the PSATS conference April 22 - 25 in Hershey and the Windy Hill Senior Center meeting May 1. The senior center will be participating in the first ever Give Local York Day on May 4. Jon noted May 4 will also be a funding event for scholarships for second year college students from the Spring Grove School District. Dave said the senior center received a 100% rating from the York County Area Agency on Aging. Dave reported a neighbor contacted him about a water issue at their property. Dale Senft, 221 Little Creek Road on behalf of his brother Ron asked how the township was going to correct the overflow. Jeff Shue explained the design of the overflow pipe that was installed at the pond on the Little Creek Golf Course and investigated the complaint April 27. After review of the overflow pipe that was installed by the township it was determined the design is working correctly and the water issue at Mr. Ron Senft's property is not a Township problem.

K. ENGINEER'S REPORT:

Jeff highlighted from his written report the following:

The pre-construction meeting for the Little Creek Stream Restoration project is scheduled for May 8, 2018. The (2) bridges crossing the stream will probably be included with the Little Creek Stream Restoration project subject to funding availability. The Board received preliminary design sketches of phase 1 - 4 for the updated master plan of the Little Creek Community Park. The Board should communicate with Manager Conn on thoughts or concerns regarding the master plan.

K. ENGINEER'S REPORT: Continued

The pre-construction meeting for the Orchard Road Bridge replacement will be scheduled in coordination with the manufacturing of the box culvert and the road work extending the bridge project.

The bid opening for the 2018 Road Materials & Equipment and concrete pad work under the pavilion at the Little Creek Community Park is scheduled for May 29, 2018 at 10:00 AM. Jeff is working with Manager Conn on preparing estimated costs for the design and permitting of the potential stream improvement project on the Spring Grove School District property along Roth's Church Road.

Jon Holmes asked if a request was sent to P.H. Glatfelter's for a donation on the concrete pad work under the pavilion at the Little Creek Community Park. Manager Conn said he was waiting until the bids were opened to know the cost involved.

L. SOLICITOR'S REPORT:

Dave had nothing to report.

M. MANAGER'S REPORT:

Manager Conn mentioned the following in addition to his written report:
The Sewer Authority will begin their estimated \$3,000,000. plant extension project by opening bids for the Sewer Authority Building and Equalization Tank on May 7, 2018.

N. EXECUTIVE SESSION:

No executive session was needed.

O. ADJOURNMENT:

With no further business to transact, the meeting was adjourned at 7:45 PM on Holmes/Brown motion. Motion carried 2-0.

Respectfully submitted,

Linda A. Eaton
Secretary