

**JACKSON TOWNSHIP, YORK COUNTY**  
**BOARD OF SUPERVISORS MINUTES**  
**MAY 3, 2016**

**A. CALL TO ORDER:**

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on May 3, 2016 in the municipal building. The meeting was called to order by Chairman Holmes at 7:00 PM followed by the pledge to the flag. Others present were Supervisors David Brown and David Smyser, Township Solicitor Steve Hovis, Township Engineer Jeff Shue, Manager William Conn, Zoning Officer Ray Dietrich, Secretary Linda Eaton and twelve persons in the audience.

**B. PRESENTATION/PUBLIC COMMENT:**

Derek Ilgenfritz, 120 Big Mount Road, asked the Board what the procedures were for subdividing land. The Board and Engineer advised Mr. Ilgenfritz his first step should be to have a Surveyor do a preliminary assessment of the property. If feasible the surveyor would then guide Mr. Ilgenfritz through the procedures of getting action taken on a subdivision plan.

**C. APPROVAL OF MINUTES:**

The meeting minutes of April 5, 2016 were approved on a Brown/Smyser motion. Motion carried 3-0.

**D. TREASURER'S REPORT:**

Chairman Holmes wanted to know under the general fund expenditure line item for traffic signals if there was a credit since the April expenses are more then the year-to-date expenses. Manager Conn advised payment was received from Spring Grove Borough for their share of the Route 116 & Sprengle Road traffic light.

The Treasurer's monthly Financial Statements for April 2016 were then accepted on a Brown/Smyser motion. Motion carried 3-0.

**E. APPROVAL OF BILLS:**

All bills were approved for payment on a Smyser/Brown motion. Motion carried 3-0.

**F. OPENING/AWARDING OF BIDS:**

The road construction bids for equipment rental and road materials were opened on April 25, 2016 and Jeff Shue gave the low bid results for the Board's approval. Jeff noted no bid was received for contract #3 which was for tack coat and that smaller individual expenses will be quoted separately for services and materials including reclamation equipment which will be through Recon, pipe, headwalls and tree removal for this year's road projects.

On a Brown/Smyser motion, carried 3-0, the low bid for Contract #1 - Crushed Aggregate (stone) materials was awarded to York Building Products (\$21,577.50); Contract #2 - Bituminous Paving (asphalt) materials was awarded to York Materials Group (\$266,705.00); Contract #4 - Equipment Rental was awarded to Yohe Paving (\$27,300.00).

**G. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:**

There were no plans for action.

**H. OLD BUSINESS:**

1. The Board requested Solicitor Hovis to make a few changes to address York County Planning Commission comments on the proposed zoning ordinance amendments for accessory dwelling units, public building and/or facilities, references to flood insurance studies and maps, accessory structures, chickens on residential property and exceptions to required proposed use permits. The Board authorized the solicitor to advertise for a public hearing and adoption of these amendments at the June meeting on a Brown/Smyser motion. Motion carried 3-0.
2. Ordinance 208-16, allowing Increased Height of Grass and Weeds and allowing the Township Zoning Officer & Codes Enforcement Officer to enforce Chapter 109 was enacted on a Brown/Smyser motion. Motion carried 3-0.
3. Ordinance 209-16, regarding Billing for Fire Services was enacted on a Brown/Smyser motion. Motion carried 3-0. Resolution 05-16 to adopt a Fee Schedule associated with Ordinance 209-16 was adopted on a Brown/Smyser motion. Motion carried 3-0.

**I. NEW BUSINESS:**

1. Manager Conn reviewed the contract from the York County Stormwater Consortium for the Little Creek Stream Restoration & Riparian Forest Buffer project indicating that all other grants must be used before these funds would be available for completion of construction. The Board approved the contract on a Brown/Smyser motion. Motion carried 3-0.
2. Matt Bollinger and Laura Lash reviewed the Thomasville Emergency Medical Service (EMS) proposal that was presented to the Board. Matt informed the Board the Thomasville EMS has formed a committee to begin their separation from the fire company and that they would be a non-profit organization not a municipal EMS. Chairman Holmes asked Matt if he had financial figures available for the Board to review. Matt did not have figures at this time and was just looking to receive verbal support from the Township. The Board agreed to support the Thomasville EMS in their future endeavor.
3. On a Brown/Smyser motion, carried 3-0, Commonwealth Code Inspection Service, Inc. was appointed as the Township's Plumbing Inspector contingent on no fee changes for 2016.
4. Jeff explained the proposed Resolution 06-16 to adopt a Revised Act 537 Sewage Facilities Plan which was then adopted on a Brown/Smyser motion. Motion carried 3-0.

**J. SUPERVISOR'S REPORT:**

Dave Brown reported attending the Windy Hill Senior Center meeting earlier today. The senior center has started preparing for their 2016/2017 budget. Dave was appointed for another term to their Board of Directors. Dave also attended the police commission meeting in April. Topic of discussion was the heroin problems within motels. The commission may try and attach a fee for police services to those types of calls. The Jackson Township Board does not agree with that proposal.

Jon Holmes attended the quarterly meeting of the York County Tax Collection Committee which was held in Adams County. Jon also attended several seminars held during the Pennsylvania State Association of Township Supervisors conference held in Hershey.

**K. ENGINEER'S REPORT:**

Jeff had nothing to add.

**L. SOLICITOR'S REPORT:**

Steve had nothing to add.

**M. MANAGER'S REPORT:**

Manager Conn highlighted from his written report the following:

Martin Road will be closed beginning mid-May through mid-November for a county bridge replacement. The York Railroad is repairing the tracks on Little Creek Road this week. Later this year the railroad plans to repair the tracks on Sprenkle Road. Manager Conn met with West Manchester Township Manager Kelch and Public Works Director Callahan who verbally requested the possibility of the Bair Station area connecting into Jackson's sewer plant. Manager Conn told them if they were serious they would need to present Jackson with a formal request. Manager Conn reported all Met-Ed customers within the township will be receiving a "smart meter" sometime between the dates of June 1, 2016 through December 31, 2016.

Dave Brown wanted to know why the recycling grant was adjusted. Manager Conn advised the recycling report received from Church & Dwight was incorrect.

Jon Holmes asked about the side setback variance that was granted on East Berlin Road. Manager Conn advised the residents wanted the bathroom off the master bedroom and the septic tank prevented a rear addition.

Jon Holmes asked about the sink hole on Lake Road. Manager Conn reported there was no sink hole, it was a cut in the state roadway due to the installing of the Columbia Gas pipe line and that it was not properly back filled by their contractor.

**N. EXECUTIVE SESSION:**

Chairman Holmes called for a recess at 8:20 PM for an executive session to discuss a possible real estate purchase.

**O. RECONVENE:**

Chairman Holmes reconvened the meeting at 9:05 PM.

The Board directed Jeff Shue to arrange for a Phase 1 Environmental Study of a property being considered for purchase on motion of Brown/Smyser, carried 3-0.

**P. ADJOURNMENT:**

With no further business to transact, the meeting was adjourned at 9:07 PM on motion of Brown/Smyser, motion carried 3-0.

Respectfully submitted,

Linda A. Eaton  
Secretary