

**JACKSON TOWNSHIP, YORK COUNTY
BOARD OF SUPERVISORS MINUTES
MAY 4, 2021**

A. CALL TO ORDER:

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on May 4, 2021 in the municipal building. The meeting was called to order by Chairman Holmes at 7:00 P.M. followed by the pledge to the flag. Others present were Supervisors Emily Miller and David Brown, Township Solicitor David Jones, Township Engineer Jeff Shue, Manager Florence Ford, Treasurer Sally Bushey, Secretary Linda Eaton and five persons in the audience.

B. PRESENTATION/PUBLIC COMMENT:

There were no public comments.

C. APPROVAL OF MINUTES:

The meeting minutes of April 6, 2021 were approved on a Brown/Miller motion. Motion carried 3-0.

D. FINANCIAL REPORTS:

The April 2021 monthly financial reports were accepted on a Miller/Brown motion. Motion carried 3-0.

E. APPROVAL OF BILLS:

All bills were approved for payment on a Brown/Miller motion. Motion carried 3-0.

F. OPENING/AWARDING OF BIDS:

There was no opening or awarding of bids.

G. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:

1. The Church and Dwight Minor Final Land Development Plan was tabled until the June 1, 2021 meeting on a Miller/Brown motion. Motion carried 3-0.
2. Kris Raubenstine, Hanover Land Services, Incorporated addressed the Board to consider approval of a Minor Final Subdivision Plan for R&D Partnership on Old Hanover Road. Approval of the plan subject to satisfying administrative issues in the engineer's review letter of April 12, 2021 was granted on a Brown/Miller motion. Motion carried 3-0.
3. Charlie Scanzello of BL Associates, developer for Gohn & Stambaugh addressed the Board to consider approval of a 2 Lot Final Subdivision Plan at 1109 Hanover Road. Approval of the 1 Lot into a 2 Lot Final Subdivision Plan was granted on a Miller/Brown motion. Motion carried 3-0.

H. OLD BUSINESS:

There was no old business to discuss.

I. NEW BUSINESS:

1. Due to the Board of Supervisors vacation schedules during the summer of 2021, the Board changed the regularly scheduled August Board of Supervisors meeting to Tuesday, August 10, 2021 at 7:00 PM. The meeting will be held at the Municipal Building.
2. Colby & Taylor Snyder of 217 Big Mount Road sent a written request dated April 16, 2021 to the Board to consider placing a “Hearing Impaired Child Warning” sign on Big Mount Road. Manager Ford notified the Board that she has sent the request on behalf of the Snyder’s to PENNDOT as Big Mount Road is a PENNDOT roadway and not a Township owned roadway. The Board asked Manager Ford to remember to have the sign removed if the Snyder’s move from the location. Manager Ford stated the sign will be included on the sign inventory and that can serve as a reminder to remove the sign if the Snyder’s moved out of the area. The sign was approved on a Miller/Brown motion. Motion carried 3-0.
3. Resolution 03-21 Authorizing Manager Ford/Spring Grove Regional Park & Recreation to apply for the Greenways, Trails and Recreation Program Grant through the Commonwealth Financing Authority was granted on a Brown/Miller motion. Motion carried 3-0.
4. The Board authorized Jonathan D. Holmes, Chairman of the Board to sign the Financial Commitment Letter for the CFA Grant stating the match of \$12,176.00 is available in the Township’s General Account Fund for use toward Phase 2 of the Little Creek Community Park project on a Miller/Brown motion. Motion carried 3-0.

J. SUPERVISOR’S REPORT:

Emily reported the following:

- Attended the Spring Grove Regional Parks & Recreation Center’s (SGRPRC) open house on April 27, 2021.
- Kate King (SGRPRC) and Tammy Miller (Windy Hill Senior Center) are working on a Capital Campaign for the “Roth’s Church Road Collaborative Project”.
- SGRPRC may hold more “Food Truck” events.
- SGRPRC’s 1st loan for the paycheck protection has been forgiven.
- The SGRPRC’s summer camp needs 18 participants. If enough participants are not signed up by May 15, 2021 event will be canceled.

Dave reported the following:

- April 9 Food Truck Event was a success.
- April 16 he was fully vaccinated for Covid.
- April 20 attended the Northern York County Regional Police Commission Board meeting.
 - Lt. Anderson of NYCPRD is in attendance tonight.
 - The Year-To-Date call volume is up 5.68%.
 - The David Tome Substation will hold an open house May 18 from 4:30 – 6:30 PM.
- May 4 attended the Windy Hill Senior Center meeting.
 - May 7 is “Give Local York”
 - The Capital Campaign for the “Roth’s Church Road Collaborative Project” is tentatively scheduled to begin October 2021.
- Residents contact him at his home with barking dog complaints (2).
- There were skate boarders at the Little Creek Community Park on the Pickle Ball Courts.

J. SUPERVISOR'S REPORT: Continued

Jon reported the following:

- April 13 attended the Spring Grove Scholarship Foundation Board meeting.
 - May 18 will be the 2021 Scholarship Awards Ceremony which will be held virtually.
 - August 7 will be the Annual Scholarship Golf Tournament.
- April 26 attended the York Adams Tax Bureau/York County Tax Collection Committee meeting.
- May 4 attended Dale Senft (ToJo)'s graveside service.
- Received a compliment from a resident saying the township used good quality items on the Little Creek Community Park.

K. ENGINEER'S REPORT:

In addition to Jeff's written report, he would like guidance from the Board on how to proceed with two policy issues pertaining to the Northpoint Development of the Bowman Road Warehouse before the Land Development Plan is brought before the Board at the June 1, 2021 meeting.

- Intersection of Route 234/Bowman Road. How do we ensure the proposed improvements to the intersection are completed as per the Church & Dwight existing written agreement? The Board would like both parties to communicate and work together on this improvement. The potential for cost sharing of the improvement, or perhaps applying funding to another improvement can be discussed with Church and Dwight when they present their Land Development Application in June. The application was tabled earlier this evening in the meeting.
- Replacement of two (2) 48" culverts on Bowman Road. One on the northern end of Bowman Road near Route 234 and one (1) on the southern end of Bowman Road near the Commerce Road intersection. The developer is willing to commit to upsizing both pipes by agreement with the township. Jeff's concern is the upsizing of the pipes may impact the downstream property owners. However, the upsized pipes will reduce the water overtopping the roadway. The Board asked if upgrading one culvert would be sufficient and which one would he recommend? Jeff agreed and stated the replacement of the pipe at the southern end of Bowman Road near the Commerce Road intersection be the one pipe replaced. The Board authorized Solicitor Jones to draft an agreement between the Township and property owners that would be impacted by this stormwater issue if both culverts were upgraded. The Board approval of the agreement will be taken at the June 1, 2021.

Jeff asked the Board to either contact him or Manager Ford if they had additional comments or recommendation for these issues.

L. SOLICITOR'S REPORT:

Dave reported the American Rescue Plan Act signed into law now allows municipalities and school districts to obtain tax credits for paid sick and family leave pursuant to the prior Families First Coronavirus Response Act.

M. MANAGER'S REPORT:

Manager Ford provided in addition to her written report the following:

- May 6 Flo and Jeff will do a virtual presentation of the Phase 1 Little Creek Stream Restoration Project that the Township did at the Little Creek Community Park for an EPA Stormwater Forum.
- The April Ambulance Report.
- The 2021 Road Project List. The Sunset Road bridge repair will be paid out of the State Account (Liquid Fuels).

N. EXECUTIVE SESSION:

No executive session was needed.

O. ADJOURNMENT:

With no further business to transact, the meeting was adjourned at 8:17 PM on Brown/Miller motion. Motion carried 3-0.

Respectfully submitted,
Linda A. Eaton
Linda A. Eaton, Secretary