

**JACKSON TOWNSHIP, YORK COUNTY
BOARD OF SUPERVISORS MINUTES
MAY 6, 2025**

A. CALL TO ORDER:

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on May 6, 2025, in the municipal building. The meeting was called to order by Chairman Holmes at 7:00 P.M. followed by the pledge to the flag. Others present were Supervisors Emily Miller and Bradley Dunham, Township Solicitor David Jones, Township Engineer Jeff Shue, Township Manager Florence Ford, Secretary Linda Eaton and five people in the audience.

B. PRESENTATION/PUBLIC COMMENT:

1. Lieutenant Gregg Anderson of the Northern York County Regional Police Department reviewed his monthly police report with the Board. He advised other than the usual traffic and theft crimes in Jackson Township there was a Mushroom Growing Operation discovered on KBS Road. The officers of the department are taking their training for the gun qualification requirements. The department's presence will be seen at the "Street Rod Nationals" event held June 6-8, 2025. The update on the new building has the completion date scheduled for mid-September 2025.

C. APPROVAL OF MINUTES:

The meeting minutes of April 1, 2025, were approved on a Miller/Dunham motion. Motion carried 3-0.

D. FINANCIAL REPORTS/APPROVAL OF BILLS:

The April 2025 financial reports, and all bills were approved for payment on a Miller/Dunham motion. Motion carried 3-0.

E. OPENING/AWARDING OF BIDS:

Manager Ford reviewed the bids received on Municibid for the Utility Bed off the 2000 Ford F-350 truck. The bidding closed on Friday, May 2, 2025. The highest bid received was in the amount of \$1,510.50 (\$1,425.00 + \$85.50 Sales Tax).

The Board awarded the Utility Bed to Leonard Bull of Bull Construction – 1283 Copper Hill Road – West Suffield, CT 06093, highest bidder in the amount of \$1,510.50 on a Dunham/Miller motion. Motion carried 3-0.

F. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:

Joseph Gurney of First Capital Engineering addressed the Board to consider approval of a Final Land Development Plan for Applicant: Sasaro USA, LLC a.k.a. McKeen Energy located on Commerce Drive as well as approval of the applicant's waivers requested.

- Waiver Request:
 - Section 113.35.C.4 – Requires existing improvements within 150 feet be depicted on the Plan.
 - Section 113.35 – Plan Scale – Requires plans to be shown at a scale of 1" = 50'

The Board approved all the above requested waivers on Miller/Dunham motion. Motion carried 3-0.

F. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION: Continued

The Board gave conditional approval to the Final Land Development Plan subject to following the Engineers review letter of April 4, 2025, on a Miller/Dunham motion. Motion carried 3-0.

G. OLD BUSINESS:

There was no old business to discuss.

H. NEW BUSINESS:

1. The Board approved the request for the release of Financial Security Number 1 of the Baileys Self Storage project in the amount of \$585,282.50 on a Dunham/Miller motion. Motion carried 3-0. The original security was posted in the amount of \$656,428.30. After the release of Financial Security Number 1 the remaining balance of Financial Security is \$71,145.80.
2. The Board received a request from the Windy Hill Senior Center to consider a donation for the Give Local York 2025 event which was held May 2, 2025. Unfortunately, the request was not received in time for the Board to act on. The request should have been received for the Boards consideration at the April 1, 2025, meeting.

I. SUPERVISOR'S REPORTS:

Emily Miller mentioned she has seen the new playground structure being used heavily. The gaga pit shows no activity, need to think about what to do with the pit. Emily did not attend the April 15, 2025, Northern York County Regional Police (NYCRP) Commissioners meeting due to a prior commitment. Emily thanked Jon for attending the NYCRP Commission meeting for her. Emily attended the "Y"'s April Board meeting. The New Hope Ministries will be part of The Roth's Church Road Community Partnership and will have a food bank at this location.

Brad Dunham attended the April meeting of the Emergency Management Agency. The Parks and Recreation Center asked the fire department if they could use the departments facilities for their summer programs. The township had a major house fire on Rocky Ridge Road on April 24, 2025. The Nashville Fire Department sent volunteers to help with the brush fires in the Mt. Holly Springs area that are now under control. Brad discussed in length the funding needed for the purchase of a ladder truck.

Jon Holmes attended the Northern York County Regional Police Commission meeting on April 15, 2025. The York Adams Tax Bureau, and York County Tax Collection Committee meeting on April 28, 2025, in Gettysburg. The Pennsylvania State of Township Supervisors Convention (PSATS) May 5 & 6, 2025 in Hershey. Jon attended the PSATS general sessions in the morning and breakout sessions in the afternoon. The afternoon session Jon attended was Enforcing Effective Posted and Bonded Road Programs.

J. ENGINEER'S REPORT:

Jeff Shue reported in addition to his written report that the road contracts are in place to allow road work to be scheduled by the Public Works Foreman. The roadway study for signage to limit trucks should be completed and presented to the Board at the June 3, 2025, meeting. Jeff will be attending the 2025 PSATS convention.

K. SOLICITOR'S REPORT:

Dave Jones is working with Manager Ford on the Krout Easement Agreement on Little Creek Road.

L. MANAGER'S REPORT:

Manager Ford reported in addition to her written report she would like the Board to consider authorizing her to hire a part-time person to begin the scanning project. On a Miller/Dunham motion, motion carried 3-0, the Board authorized Manager Ford to hire someone for approximately 15 hours a week to scan documents. Flo asked the Board if they wanted to participate in the America 250th parade. The Board declined. Flo has been asked to serve on the York County Freight Advisory Committee which will meet in May. A Stormwater educational session with Southwest School District students was held at the Little Creek Community Park.

M. ZONING OFFICER'S REPORT:

A written report was provided by Ray Dietrich who was not in attendance. There was no discussion on his report.

N. EXECUTIVE SESSION:

No executive session was needed.

O. ADJOURNMENT:

With no further business to transact, the meeting was adjourned at 8:04 PM on a Miller/Dunham motion. Motion carried 3-0.

Respectfully submitted,
Linda A. Eaton
Linda A. Eaton, Secretary