

JACKSON TOWNSHIP, YORK COUNTY
BOARD OF SUPERVISORS MINUTES
MAY 7, 2024

A. CALL TO ORDER:

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on May 7, 2024, in the municipal building. The meeting was called to order by Chairman Holmes at 7:00 PM followed by the pledge to the flag. Others present were Supervisors Emily Miller, Bradley Dunham, Township Solicitor Jason Sabol, Township Engineer Jeff Shue, Township Manager Florence Ford, Zoning Officer Ray Dietrich, Secretary Linda Eaton, Public Works Foreman Shane Shaffer and thirteen people in the audience.

B. RECESS FOR PUBLIC HEARING:

Chairman Holmes called for a recess at 7:01 PM for a public hearing to consider amending Chapter 133, Section 127.1 of the Zoning Ordinance from “Noncommercial Keeping of Chickens” to “Keeping of Domestic Pets; Noncommercial Keeping of Chickens, Ducks and Pigeons”. Solicitor Sabol reviewed the proposed amendment.

Public Comment:

The following residents in the audience asked questions regarding the proposed amendment:

David Allison – 1440 Grandview Road – Jackson Township

Why the change? Would he need an exercise pen for his dogs? He has a fence in the backyard for his dogs, would he need to include an exercise pen? Does he need to follow the setbacks for his fence same as the requirement for an exercise pen?

Rhonda Harrison – 158 Springhouse Lane – Jackson Township

Why the change in the number of dogs or cats permitted?

Solicitor Sabol and the Board advised residents the proposed amendment to Chapter 133, Section 127.1 of the Zoning Ordinance is to include ducks and pigeons along with the chickens in single-family dwelling lots in the R1, R2, R3 and Village residential zones provided the conditions are met as per the ordinance. This amendment will not change the keeping of domestic pets such as dogs and cats on residential properties.

Chairman Holmes closed the hearing at 7:08 PM.

C. RECONVENE:

Following the public hearing to consider amending Chapter 133, Section 127.1 of the Zoning Ordinance, Chairman Holmes reconvened the regular monthly meeting at 7:09 PM.

D. PRESENTATION/PUBLIC COMMENT:

1. Jill Rohrbaugh, Architect for Architectural Workshop Incorporated has prepared a Building Analysis and Recommendation for the Board’s consideration to update the present Jackson Township Municipal Building located at 439 Roth’s Church Road. Jill has indicated the original building constructed in 1967 is a good structure. The recommendation would be to demolish the prefab part of the building and build an addition onto the original structure. At this time no cost was available for the project. Jill did indicate updating this facility would be less costly than building a totally new structure elsewhere in the township. The Board asked if this project could be done in phases. According to Jill the recommendation is to do all updates at one time. If the Board agrees with this recommendation and proceeds to move forward with the project the next phase will be to design and let the project out for bids.

D. PRESENTATION/PUBLIC COMMENT: Continued

2. Lieutenant Gregg Anderson of the Northern York County Regional Police Department (NYCRPD) provided the Board with a list of Municipal Acronyms and Acronyms for the police department. Reported a speed trailer is set-up on Nashville Boulevard. The NYCRPD is scheduled to participate in a Firearms training during May.

E. APPROVAL OF MINUTES:

The meeting minutes of April 2, 2024, were approved on a Dunham/Miller motion. Motion carried 3-0.

F. FINANCIAL REPORTS/APPROVAL OF BILLS:

The April 2024 monthly financial reports, and all bills were approved for payment on a Miller/Dunham motion. Motion carried 3-0.

G. OPENING/AWARDING OF BIDS:

Manager Ford reviewed the bids received on Municibid for the 1968 Elgin Street Sweeper. The bidding closed on Monday, May 6, 2024. The high bid received was in the amount of \$776.00.

The Board awarded the 1968 Elgin Street Sweeper to Jonathan Doolittle of Wrightsville Borough Municipal Authority, highest bidder in the amount of \$776.00 on a Miller/Dunham motion. Motion carried 3-0.

H. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:

Doug Stambaugh of Group Hanover Incorporated addressed the Board to consider approval of a Final Land Development Plan for Applicant: Dean E. and Lureen K. Nelson located along Iron Ridge Road as well as approval of the applicant's sewage planning waiver. The Board approved the sewage planning waiver on a Miller/Dunham motion. Motion carried 3-0. The Board approved the Final Land Development Plan on a Dunham/Miller motion. Motion carried 3-0.

I. OLD BUSINESS:

There was no old business to discuss.

J. NEW BUSINESS:

1. The Board noted the following corrections to the amendment being consider for Chapter 133, Section 127-1 of the Zoning Ordinance from "Noncommercial Keeping of Chickens" to "Keeping of Domestic Pets; Noncommercial Keeping of Chickens, Ducks and Pigeons" on Ordinance No. 231-2024:
 - Remove "Keeping of Domestic Pets" from the Title
 - Remove Item Number (1) under Section 1
 - Renumber Sections to reflect the change.

The ordinance was approved as corrected via adoption on a Miller/Dunham motion. Motion carried 3-0.

2. The Board ratified the "Give Local York" donation to Windy Hill Senior Center in the amount of \$5,000.00 on a Dunham/Miller motion. Motion carried 3-0.

J. NEW BUSINESS: Continued

3. Manager Ford informed the Board that Penn Waste has offered to hold a shredding event at Little Creek Community Park in the fall for the residents of Jackson Township. The Board asked Manager Ford to contact Joel Washok and ask for Penn Waste to include an electronic drop off event the same day.
4. Manager Ford asked the Board for authorization to post a weight limit sign on Maywood Road. The Board would like the staff to prepare a list of all roads in the Township that need regulatory signs posted. Manager Ford and the staff will draft the list and present it to the Board for their approval at an upcoming monthly meeting.
5. The Board requested one change to the detour route of the Spring Grove Halloween Parade on October 23, 2024. The detour on the west side of Spring Grove should begin at Lehman Road not the bridge at Pixelle. The Board approved and authorized Manager Ford to sign the Halloween Parade Acknowledgement Letter to PennDOT with the update to the detour route on a Dunham/Miller motion. Motion carried 3-0.

K. SUPERVISOR'S REPORTS:

Emily Miller reported the following:

- April 23, 2024, attended the NYCPRD Board of Commissioners meeting. Emily requested a list of Municipal and Police Department Acronyms at the Board of Commissioners meeting.
- April 27, 2024, attended the groundbreaking ceremony for the new NYCPRD headquarters.
- The May 21, 2024, and June 18, 2024, NYCPRD Board of Commissioners meeting and the May 28, 2024, Spring Grove Regional Parks & Recreation (SGRPR) meeting Emily will not be able to attend due to a prior comment. On May 21, 2024, NYCPRD Board of Commissioner meeting Brad Dunham will attend. On May 28, 2024, SGRPR meeting Flo Ford will attend. On June 18, 2024, NYCPRD Board of Commissioner meeting Jon Holmes will attend.

Brad Dunham reported the following:

- The West Central Regional Emergency Management Agency (WCREMA) quarterly meetings were changed to be held two times a year.

Jon Holmes attended the following:

- April 15 & 16, 2024, The Pennsylvania State Association of Township Supervisors (PSATS) conference General Session and the following workshops:
 - An introduction to the Safe System Approach for Speed Management
 - Collaborative Enforcement of Posted/Bonded Roadway Programs
 - Land Use & Zoning Law Update 2024
 - Grid-Scale Solar: Planning for the Coming Solar Wave
 - Municipal Law Update
 - Making Your Roads Safer through a Positive Guidance Approach
- April 17, 2024, A meeting pertaining to the "Y" project.
- April 18, 2024, A solar webinar.
- April 26, 2024, the ribbon cutting ceremony for the new 2.1-mile section of the Hanover Trolley Trail in Spring Grove / Jackson Township area.
- April 29, 2024, the York Adams Tax Bureau, and the York County Tax Collection Committee meeting.

- May 2, 2024, the York County Economic Alliance 2024 Legislative Luncheon.

L. ENGINEER'S REPORT:

Jeff Shue highlighted from his written report the following:

- The Poplar Partners project – Rich Krill has contacted Manager Ford about placing curbs in the development before paving. Jeff will contact Rich Krill.
- The contracts for the 2024 street maintenance work are being finalized.
- Jeff will work with Manager Ford on the drafting of the letter to Mr. Ron Senft relating to the pond at the Little Creek Golf Course located behind his property.

M. SOLICITOR'S REPORT:

Jason had nothing to add.

N. MANAGER'S REPORT:

Flo added in addition to her written report the following:

- Employee Ann Stone who worked at the Little Creek Golf Course passed away April 24, 2024. Her funeral service was held April 29, 2024.
- Flo and Kate King of the SGRPRC will be receiving training on how to operate the electronic sign at the Little Creek Community Park on May 9, 2024.

Emily Miller advised Flo the golf cart the school was rebuilding for use at the parks within the township is completed and ready for pick-up. The Board authorized Manager Ford to provide a small token of appreciation since this project was no charge to the township.

O. ZONING OFFICER'S REPORT:

Ray added in addition to his written report he will be contacting residents that are not in compliance with the ordinance pertaining to Chapter 93 "Property Maintenance".

P. EXECUTIVE SESSION:

Chairman Holmes called for a recess at 8:07 PM for an executive session to discuss a legal matter.

Q. RECONVENE:

Chairman Holmes reconvened the meeting at 8:45 PM

R. ADJOURNMENT:

With no further business to transact, Chairman Holmes adjourned the meeting at 8:45 PM.

Respectfully submitted,
Linda A. Eaton
Linda A. Eaton, Secretary