

**JACKSON TOWNSHIP SEWER AUTHORITY**  
**MINUTES**  
**June 21, 2024 ~ 6:00 PM**  
**MUNICIPAL BUILDING**

**CALL TO ORDER:**

Chairman Snyder called the meeting to order at 6:00 PM and led in the pledge to the Flag. In attendance were Authority members, John McDonald and Mark Derr. Also in Attendance were Administrator Flo Ford, Treasurer Sally Bushey, Plant Superintendent Matt Bollinger, and Authority Engineer Colin Cash. Secretary Joyce Sheridan was absent. There was no one in the audience.

**Public Comment:**

There was no public comment.

**Approval of Minutes:**

The minutes of the April 18, 2024 meeting was approved on a motion of McDonald/Derr; motion carried 3-0. There was no meeting in May due to lack of a quorum.

**ACCEPTANCE OF FINANCIAL REPORT:**

The April and May Financial Reports were accepted, and authorization was made to pay all due bills for April and May on the motion of McDonald/Derr motion carried 3-0.

**Old Business:**

There was no old business.

**New Business:**

1. A motion to approve the Pay Application #3 to E.K. Services for the Interceptor Improvement Project in the amount of \$151,978.22 was made on a McDonald/Derr motion: motion carried 3-0.
2. A motion to approve the Pay Application #4 to E.K. Services for the Interceptor Improvement Project in the amount of \$218,705.45 was made on a McDonald/Derr motion: motion carried 3-0.
3. A motion to approve Change Order #1 to E.K. Services for the Interceptor Improvement Project in the amount of \$4,657.01 was made on a Derr/McDonald motion: motion carried 3-0.

**Other Business:**

There was no other business.

**Plant Operator's Report:**

The Plant Operator reviewed his report. There were no questions.

**Engineer's Report:**

The Engineer's Report was reviewed for March. There were no questions on Colin's report.

**Solicitor's Report:**

None Scheduled.

**Administrator's Report:**

John McDonald asked whether the Board was looking into a replacement for Colby Snyder. Administrator Ford responded that there are currently 2 applicants that we are considering. We plan on interviewing them shortly. Everything is running well in spite of a loss of a good employee.

Administrator Ford stated that we are hiring a college student to help in the lab and preparing the DMRs as a part time summer job.

**Chairman's Report:**

None Scheduled.

**Executive Session:**

None Scheduled.

**Adjournment:**

With no further business before the Board, the meeting adjourned at 6:30 on a motion of McDonald/Derr; motion carried 3-0.