

**JACKSON TOWNSHIP, YORK COUNTY
BOARD OF SUPERVISORS MINUTES
JUNE 4, 2024**

A. CALL TO ORDER:

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on June 4, 2024, in the municipal building. The meeting was called to order by Chairman Holmes at 7:00 PM followed by the pledge to the flag. Others present were Supervisors Emily Miller, Bradley Dunham, Township Engineer Jeff Shue, Township Manager Florence Ford, Zoning Officer Ray Dietrich, Secretary Linda Eaton and three people in the audience.

B. PRESENTATION/PUBLIC COMMENT:

1. Lieutenant Gregg Anderson of the Northern York County Regional Police Department (NYCRPD) reported a minor (12 years old) in Jackson Township left her parents' home without them knowing to meet up with a 20-year-old male she met on a chat room app. On June 4, 2024, the suspect was arrested and charged with many felonies one of which was Rape of a Child. The other activities happening in Jackson Township are the normal fraud and theft incidents. The department is investigating a drive by shooting which happened June 3, 2024, in Manchester Township.

C. APPROVAL OF MINUTES:

Chairman Holmes noted the following correction:

- Under L, Engineer's Report, should read "paving in the development before placing curbs".

The meeting minutes of May 7, 2024, were approved as corrected on a Miller/Dunham motion. Motion carried 3-0.

D. FINANCIAL REPORTS/APPROVAL OF BILLS:

The May 2024 monthly financial reports, and all bills were approved for payment on a Dunham/Miller motion. Motion carried 3-0.

E. OPENING/AWARDING OF BIDS:

There was no opening or awarding of bids.

F. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:

There were no plans for action.

G. OLD BUSINESS:

The Board authorized the staff to conduct a traffic study and draft an Ordinance to regulate the truck traffic on Maywood, Pine, and Shady Dell Roads in Jackson Township on a Miller/Dunham motion. Motion carried 3-0.

H. NEW BUSINESS:

1. The Board approved and authorized Manager Ford to sign the Homecoming Parade Acknowledgement Letter to PennDOT for the Spring Grove School District Homecoming Parade October 3, 2024, on a Miller/Holmes motion. Motion carried 3-0.
2. On May 21, 2024, Zoning Officer Ray Dietrich did an annual inspection of junkyards in the township for license renewals:
 - a. TWH Jackson Square Road LLC – 642 Jackson Square Road – Spring Grove, PA 17362 owned by Dave & Shawna Smyser.
 - b. William Fox Auto Sales – 351 Jackson Square Road – Thomasville, PA 17364 owned by Bill Fox.
 - c. Kidder Junkyard – 329 Jackson Square Road – Thomasville, PA 17364 owned by Anna E. & Joshua J.F. Kidder.

Ray submitted in writing to the Board his findings based on the inspections. On a Dunham/Miller motion, motion carried 3-0, TWH, Fox and Kidder licenses were approved for renewal. Licenses renewal is for July 1, 2024, through June 30, 2025.

I. SUPERVISOR'S REPORTS:

Emily Miller reported due to a prior commitment she did not attend the May meeting for the Northern York County Regional Police Board of Commissioners or the Spring Grove Regional Parks & Recreation Center (SGRPRC) meeting. Manager Ford attended the SGRPRC meeting on May 28, 2024, and presented a list of items that were discussed.

Brad Dunham reported the following:

- Working with the Spring Grove Area School District on the October 3, 2024, Homecoming Parade.
- Attended the May 21, 2024, Northern York County Regional Police Board of Commissioners meeting.
- Working on an emergency plan for Pappus House located at 66 Big Mount Road.

Jon Holmes attended the following:

- May 13, 2024, the Local Government Advisory Committee meeting.
- May 14, 2024, the York Adams Tax Bureau open house.
- May 30, 2024, the Regional Realtors Industrial, Commercial and Investment Conference Session held in Harrisburg, PA.

J. ENGINEER'S REPORT:

Jeff Shue highlighted from his written report the following:

- A written report will be reviewed with the staff on findings of small span bridges inspected within the township when completed. It appears the most significant findings thus far are with the small culvert under Labott Road.
- Kinsley Construction will be in contact with the Public Works Foreman Shane Shaffer to schedule the 2024 roadway maintenance work. The work may begin as early as July 2024.

K. SOLICITOR'S REPORT:

Dave Jones was not in attendance due to a prior commitment.

L. MANAGER'S REPORT:

Flo added in addition to her written report the following:

- Engineer Shue has prepared a report with the history of the issues pertaining to the pond located on the Little Creek Golf Course behind the property of Ron Senft at 207 Little Creek Road.
- Manager Ford has requested an executive session to discuss a legal and personnel matter. Flo has asked Engineer Shue to attend the session.
- Manager Ford asked the Board if the July 2, 2024, scheduled meeting needs to be rescheduled due to the July 4th holiday. All Board members are available and will be in attendance for the July 2, 2024, scheduled meeting.
- Manager Ford asked the Board to give the staff notification of scheduled summer vacations so they would not be disturbed while on vacation.
- A Butterfly Garden will be dedicated in memory of Ann Stone at the Little Creek Community Park on June 21, 2024, at 12:00 Noon.

M. ZONING OFFICER'S REPORT:

Ray had nothing to add to his written report.

N. EXECUTIVE SESSION:

Chairman Holmes called for a recess at 7:23 PM for an executive session to discuss a legal and personnel matter.

O. RECONVENE:

Chairman Holmes reconvened the meeting at 7:40 PM with no action taken.

P. ADJOURNMENT:

With no further business to transact, Chairman Holmes adjourned the meeting at 7:40 PM.

Respectfully submitted,
Linda A. Eaton
Linda A. Eaton, Secretary