

**JACKSON TOWNSHIP, YORK COUNTY**  
**BOARD OF SUPERVISORS MINUTES**  
**JUNE 5, 2018**

**A. CALL TO ORDER:**

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on June 5, 2018 in the municipal building. The meeting was called to order by Chairman Brown at 7:00 PM followed by the pledge to the flag. Others present were Supervisors Jonathan Holmes and Emily Miller, Township Solicitor David Jones, Township Engineer Jeff Shue, Manager William Conn, Zoning Officer Ray Dietrich, Secretary Linda Eaton, Public Works Foreman Shane Shaffer and fifteen persons in the audience.

**B. WELCOME NEW SUPERVISOR:**

Dave Brown welcomed Emily A.B. Miller as the new supervisor who was appointed to fill the vacant seat on the Board of Supervisors. Emily introduced herself to the Board and to the residents of Jackson Township that were present for the meeting.

**C. ELECTION OF BOARD VICE-CHAIRPERSON:**

Jon Holmes was elected Vice-Chairman on a Miller/Brown motion. Motion carried 2-0-1, Holmes abstained.

**D. PRESENTATION/PUBLIC COMMENT:**

1. Joseph Lange, 1232 Pinnacle Court, Vice-President of Home Owners Association (HOA) in Jackson Heights complained about the weeds in the retention basin on North Alpine Drive. Brandy Borman, 93 North Alpine Drive, presented photos of the retention basin to the Board. The Township Engineer Jeff Shue advised that the developer, JA Myers, is responsible for maintenance until York County Conservation District approves close out of the NPDES permit. Jeff indicated Ray Dietrich Zoning Officer could check ordinance applicability on maintenance around the basin. Jeff will check the function of the basin. The Board authorized Ray to work with the Jackson Heights HOA to come up with a resolution and to follow up with the York County Conservation District on the NPDES permit status. Township Solicitor Dave Jones recommended that the HOA contact their attorney for further guidance.
2. John & Linda Neiderer, 193 Little Creek Road, wanted to know what was going to be done with the pond on the Little Creek Golf Course property. Dale Senft, 221 Little Creek Road, indicated the pond is beginning to have an odor. Mr. Neiderer wanted to know the condition of the pipe in the pond. Jeff indicated the pipe is in good condition and working properly as designed. The Board agreed not to try and resolve the issues at this time due to the high water table because of the recent weather conditions. Manager Conn reported the township received a call from the Pennsylvania Department of Environmental Protection (PA DEP) earlier this afternoon concerning a complaint about the pond supposedly leaking. He noted the complaints have been and are being investigated.

**E. APPROVAL OF MINUTES:**

The meeting minutes of May 1, 2018 were approved on a Holmes/Miller motion. Motion carried 3-0.

**F. TREASURER'S REPORT:**

The Treasurer's monthly Financial Statements for May 2018 were accepted on a Holmes/Miller motion. Motion carried 3-0.

**G. APPROVAL OF BILLS:**

All bills were approved for payment on a Miller/Holmes motion. Motion carried 3-0.

**H. OPENING/AWARDING OF BIDS:**

The road construction bids for road materials and equipment rental and a pavilion slab at the Little Creek Community Park were opened May 30, 2018 and Jeff Shue gave the low bid results for the Board's approval. Jeff noted no bid was received for tack coat.

1. MS-963 - Contract No. 1 - On a Miller/Holmes motion, carried 3-0, the low bid for Crushed Aggregate (stone) materials was awarded to York Building Products (\$22,200.00).
2. MS-963 - Contract No. 2 - On a Holmes/Miller motion, carried 3-0, the low bid for Bituminous Paving (asphalt) materials was awarded to York Materials Group (\$126,097.50).
3. MS-970 - Contract No. 3 - On a Miller/Holmes motion, carried 3-0, the low bid for Equipment Rental (paving) was awarded to Yohe Paving, Inc. (\$11,825.00) and Equipment Rental (reclaiming) was awarded to Recon Construction (\$10,936.00).
4. On a Holmes/Miller motion, carried 3-0, the bid for the 6" Concrete Slab at the Jackson Township Community Park Pavilion with a change order was awarded to Yohe Paving (\$22,830.00). Yohe Paving's original bid opened May 30, 2018 was \$44,564.00. Jeff Shue revised specifications for this project and a revised bid was received from Yohe Paving at \$22,830.00 which was approved by the change order.

**I. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:**

Ted Decker, Group Hanover Incorporated and Rodney E. Zeigler addressed the Board to have them consider granting a waiver on the road widening requirement and conditional approval for the Final Land Development Plan for an additional showroom to an existing shop at 1062 Sprenkle Road. The Board waived the road widening requirement with the condition that a "6 month note" be placed on the plan on a Miller/Holmes motion. Motion carried 3-0. Approval of the plan was then granted contingent upon administrative issues to be resolved as per the plan review letter of March 20, 2018 from C.S. Davidson, on a Holmes/Miller motion. Motion carried 3-0.

**J. OLD BUSINESS:**

There was no old business to discuss.

**K. NEW BUSINESS:**

1. On May 24, 2018 Zoning Officer Ray Dietrich did an annual inspection of junkyards in the township for license renewals:

William Fox Auto Sales - 351 Jackson Square Road - Thomasville, PA 17364  
Anna Kidder - 329 Jackson Square Road - Thomasville, PA 17364  
TWH Jackson Square Road LLC - 642 Jackson Square Road - Spring Grove, PA 17362

Ray reported and presented to the Board his findings based on the inspections. On a Holmes/Miller motion, motion carried 3-0, Fox, Kidder and TWH licenses were approved for renewal.

2. Jeff Rehmeyer, CGA Law Firm and Richard Nardo, Harry Goldman, Laymon Mortorff & John Runge representing the ABRN Development Corporation addressed the Board to have them consider calling the bonds for the street improvements in the Farm Lane Estate development. The Board authorized the Township staff to develop a strategy at the developer's expense for potentially calling the bonds on the Farm Lane Estate development on a Miller/Holmes motion. Motion carried 3-0.
3. Solicitor Jones presented the Board with a draft of the Agreement with Goodman (GNAP Development LLC) to accept \$150,000.00 which is to be applied toward the stream restoration project at the Jackson Township Community Park. The Board authorized Solicitor Jones to finalize the agreement on a Holmes/Miller motion. Motion carried 3-0.

**L. SUPERVISOR'S REPORT:**

Emily Miller attended the Spring Grove Regional Parks & Recreation Center meeting May 22 as an observer not in an official capacity.

Emily Miller was appointed as Representative to the Spring Grove Regional Parks & Recreation Center for the remainder of a five year term through 2022 on a Holmes/Brown motion. Motion carried 2-0-1, Miller abstained.

Jon Holmes participated in the following events/meetings:

May 7 Tree Planting at the Hershey Road Trolley Trail access; May 10 York County Community Foundation Annual meeting; May 18 York County Rail Trail Authority tour of the abandoned rail line from Bair Station to Spring Grove Borough; May 22 Spring Grove Area Scholarship Foundation Awards Banquet; May 30 PSATS Webinar for "Computer Security Steps Every Township Should Take" and Jon plans to attend the York County Stormwater Authority Local Government Committee meeting June 21 and July 19.

Dave Brown attended the May 22 Spring Grove Area Scholarship Foundation Awards Banquet and June 5 Windy Hill Senior Center meeting. Dave thanked everyone that donated to Windy Hill through the first ever "Give Local York" drive on May 4. Dave did not attend the May 15 Northern York County Regional Police Board of Commissioners meeting. He did receive the monthly report which showed the call volume for Jackson Township was up 4.8% for the month of April.

**M. ENGINEER'S REPORT:**

Jeff highlighted from his written report the following:

The funding commitments and breakdown for the stream restoration project at the Jackson Township Community Park.

The pre-construction meeting for the Orchard Road Bridge replacement is scheduled for June 28, 2018 at 8:00 AM at the site.

The Act 537 Plan Special Study Update comments were received from PA DEP. The comments pertained to the KBS Road area. Jeff plans to have comments resolved by the July meeting.

Jon Holmes requested that P.H. Glatfelter be contacted for a possible donation toward the Concrete Pad work under the pavilion at the Jackson Township Community Park now that bids were opened for this project. Manager Conn will contact Brandy L. Portonova the Charitable Giving Coordinator for P.H. Glatfelter.

**N. SOLICITOR'S REPORT:**

Dave had nothing to report.

**O. MANAGER'S REPORT:**

Manager Conn reported in addition to his written report the following correspondence was received:  
The April/May Emergency Medical Services report.  
The updated fire insurance ISO re-rated report.

Chairman Brown asked Manager Conn about the problems with the spring yard waste pick-up the week of May 7 listed in his report. Manger Conn replied there were property owners who literally cleaned out wooded areas for the Public Works crew to pick-up. The Board authorized Manager Conn to start publishing in the September 2018 newsletter so residents know in 2019 if yard waste is more than tree and shrubbery TRIMMINGS (not total removal of trees and shrubs) from their yards, waste will not be picked-up.

Manager Conn also noted from his written report that the MS4 Compliance Inspection Report from the PA DEP was received May 4, 2018 for an inspection they did June 30, 2015.

**P. EXECUTIVE SESSION:**

No executive session was needed.

**Q. ADJOURNMENT:**

With no further business to transact, the meeting was adjourned at 8:40 PM on Holmes/Miller motion. Motion carried 3-0.

Respectfully submitted,

Linda A. Eaton  
Secretary