

JACKSON TOWNSHIP SEWER AUTHORITY

MEETING MINUTES

July 19, 2018

CALL TO ORDER:

Chairman Snyder called the meeting to order at 7:00 P.M. In attendance were members Steve Hudgins, John McDonald, and Scott Snyder, Township Manager William Conn, Plant Operator Matt Bollinger, Authority Engineer Jeff Shue, and 1 person in the audience.

PUBLIC COMMENT:

There was none.

APPROVAL OF MINUTES:

The minutes of the June 21, 2018 meeting were approved on motion of McDonald/Hudgins, motion carried 3-0.

ACCEPTANCE OF FINANCIAL REPORT:

On the motion of Hudgins/McDonald, passed 3-0, the June Financial Report was accepted and authorization was made to pay all due bills.

OLD BUSINESS:

There was none.

NEW BUSINESS:

- A. Jeff presented the bid results for the plant upgrade and stream discharge project. The bid opening was extended from July 12 to July 19 on Jeff's suggestion due to significant apparent interest. Six (6) contractors had attended the mandatory pre-bid meeting (3 General and 3 Electrical). Utilizing the PennBid internet bidding system, only 1 bid was submitted for the General Contract (Lobar, Incorporated at \$4,863,107.61) and 2 bids for the Electrical Contract (Garden Spot Electric, Incorporated at \$1,196,907.00 was low; the other bid was from Monacacy Valley Electric, Incorporated at \$1,369,761.00). Mr. Hudgins asked about the possibility of rebidding. Jeff and Mr. McDonald did not think that would produce better results. There would be additional expense and at least 2 months more time and a risk of a higher or perhaps even no bids. Jeff did not think inadequate awareness or not enough prep time were factors in the few bidders. Jeff and Matt said there were no "Cadillac" or unneeded components in the design specs and did not think there should be any deletions to lower the cost. Mr. McDonald was concerned that the electric contractor did not fully understand the specs. Jeff and Matt said the low bidder asked many detailed questions and they believed he had the best understanding of the 2 bidders. Bill said this cost will require a lot of our reserve funds and our expected loan money. It will almost surely require more loan money to pursue other needed pump station replacement projects. Bill and Matt will study the preliminary 2019 budget factors and provide some more thoughts at the August meeting. Bill and Matt noted we have a directive from Pennsylvania Department of Environmental Protection (PA DEP) to do this project, we have the new discharge permit, we've already awarded the contract for the Operations Building and Equalization Tank, we've applied for the needed NPDES stormwater control permit, and it looks preliminarily like we have the funds available to pay the bills. Jeff agreed and recommended we award the contracts without further delay.

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NEW BUSINESS: Continued

On motion of McDonald/Hudgins, passed 3-0, Contract 1 for General Construction was awarded to Lobar, Incorporated in the amount of \$4,863,107.61 and Contract 2 for Electrical Construction was awarded to Garden Spot Electric, Incorporated in the amount of \$1,196,907.00. The grand total for both awarded contracts in \$6,060,014.61.

- B. Matt summarized the proposed generator maintenance contract renewal with Winter. It contains the same provision as current and prior years at no increase in cost. On motion of Hudgins/McDonald, motion carried 3-0, Bill was authorized to renew the contract.

OTHER BUSINESS:

- A. Plant Operator's Report.

Matt highlighted his written report, noting he's sought several but received only 2 quotes to replace the roof at the plant. The board and engineer agreed last month that a metal roof similar to the one planned for the new Operations Building should be installed ASAP. On motion of Hudgins/McDonald, motion carried 3-0, Matt was authorized to contract with Mark Middleton Roofing to install a new metal roof on the existing office/lab building at a cost of \$6,700. (The other quote was for \$13,000 from Gangloff Roofing and 2 other companies did not respond).

- B. Engineer's Report.

Jeff is still working on securing the required NPDES permit for the construction site stormwater controls that York County Conservation District and Pennsylvania Department of Environmental Protection (PA DEP) had issues with. Work on the new Operations Building and Equalization Tank cannot begin until that permit is received.

- C. Solicitor's Report.

There was no report.

- D. Administrator's Report.

Manager Conn mentioned the Authority's 2017 Chapter 94 Annual Wasteload Management Report was accepted by PA DEP.

- E. Chairman's Report.

There was none.

EXECUTIVE SESSION: There was none.

ADJOURNMENT:

With no further business to transact, the meeting was adjourned at 7:55 PM on motion of McDonald.

Respectfully submitted,

William J. Conn
Sewer Authority Administrator