

**JACKSON TOWNSHIP, YORK COUNTY
BOARD OF SUPERVISORS MINUTES
AUGUST 1, 2023**

A. CALL TO ORDER:

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on August 1, 2023, in the municipal building. The meeting was called to order by Chairman Holmes at 7:00 P.M. followed by the pledge to the flag. Others present were Supervisor Emily Miller, Township Solicitor David Jones, Township Engineer Jeff Shue, Manager Florence Ford, Secretary Linda Eaton and thirteen persons in the audience. Board member David Brown was absent.

B. PRESENTATION/PUBLIC COMMENT:

There were no public comments.

C. APPROVAL OF MINUTES:

The meeting minutes of July 5, 2023, were approved on a Miller/Holmes motion. Motion carried 2-0.

D.E. FINANCIAL REPORTS/APPROVAL OF BILLS:

The July 2023 monthly financial reports, and all bills were approved for payment on a Miller/Holmes motion. Motion carried 2-0.

F. OPENING/AWARDING OF BIDS:

Manager Ford reviewed and recommended a quote received from Architecture Workshop Incorporated to conduct a Property Condition Assessment for the Municipal Building. The Board awarded the bid to Architecture Workshop Incorporated in the amount of \$5,500.00 on a Miller/Holmes motion. Motion carried 2-0.

G. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:

Paul Minnich of Barley Snyder and Todd Kurl of RGS Associates addressed the Board to consider approval of a Final Land Development Plan for Applicant: Hanover Architectural Products located at 75 Bowman Road as well as approval of the applicant's waivers.

- The following waivers were requested:
 - Section 113-29.A Preliminary Plan Submission
 - Section 113-56 Sidewalks, Pathways and Driveway Aprons
 - Section 113-58 Streetlighting
 - Section 113-61 Street Trees
 - Section 113-62 Curbs

The Board approved all the requested waivers except for Section 113-61 Street Trees on a Miller/Holmes motion. Motion carried 2-0.

The Board gave conditional approval to Section 113-61 Street Trees contingent upon an attempt to place alternative vegetation in place of the Street Trees on a Miller/Holmes motion. Motion carried 2-0. The applicant will contact the staff to discuss their options.

G. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION: Continued

The Board gave conditional approval to the Final Land Development Plan pending all outstanding issues are in compliance with the Engineers review letter of July 12, 2023 on a Miller/Holmes motion. Motion carried 2-0.

H. OLD BUSINESS:

Ken Potter, Owner of Martin's Potato Chips provided the Board with copies of a Declaration of Restrictions for both tax parcel 33-000-HF-0101.00-00000 and 33-000-HF-0102.00-00000. This Declaration of Restrictions will be recorded on both deeds. He provided the documentation as a follow up to last month's Rezoning Hearing and asked the Board to consider approval of his Rezoning Request.

Fred Weber 114 North Grant Road requested a statement be placed on the Land Development plan for the buffers. The Board advised Mr. Weber they are considering approval for Martin's Chips rezoning request on parcel 33-000-HF-0101 from Rural Conservation (RC) to Industrial (I) not a Land Development Plan. Solicitor, Dave Jones explained to Mr. Weber that there is no Land Development Plan before the Board currently. The Board is considering the Rezoning Request only. He also advised that the Declaration of Deed Restriction will be recorded with the Deed.

Ordinance 230-2023 Amending the Jackson Township Zoning Map Tax Parcel 33-000-HF-0101.00.00000 (18.96 Acres) owned by Martin's Potato Chips, Inc. from Rural Conservation (RC) to Industrial (I) was approved contingent upon the applicant executing and recording the Declaration of Restrictions provided by the applicant on a Miller/Holmes motion. Motion carried 2-0.

I. NEW BUSINESS:

1. Ordinance 229-2023 Volunteer Service Fire Tax Credit Ordinance tabled until the September 5, 2023, meeting. A revision will be made to the Ordinance adding the option for the volunteer to choose which \$500.00 Fire Tax Credit they would like to receive. The choices are the Earned Income Tax (EIT) or the Real Estate Property tax.
2. Resolution 03-2023 Establishing the Criteria for the Volunteer Fire Tax Credit Program tabled until the September 5, 2023, meeting.
3. The York County Association of 2nd Class Townships banquet will be held Wednesday, October 25, 2023, in the Windows Ballroom at Heritage Hills. Board members planning to attend should let either Manger Ford or Secretary Eaton know by September 19, 2023.
4. The Board authorized Manager Ford to change 4846 West Market Street to 4846 Lincoln Highway West on a Miller/Holmes motion. Motion carried 2-0. This request came from the County 911 system as this property is the only property in Jackson Township with a West Market Street address.

J. SUPERVISOR'S REPORTS:

Emily Miller reported the following:

- July 11, 2023, attended the Spring Grove Ambulance meeting.
- July 21, 2023, attended a Bridge Dedication for 2nd Lieutenant John H Sterner. The bridge is located on Route 30 which goes over the Little Conewago Creek

J. SUPERVISOR'S REPORTS: Continued

- July 21, 2023, attended the grand opening of the Spring Grove Borough's Park.
- July 25, 2023, attended the Spring Grove Regional Parks & Recreation meeting.
 - August 8, 2023, at 1:00 P.M. will be a partners meeting with the "Y" at the Windy Hill Senior Center.
 - September 9, 2023, Fireworks at the Farmers Fields in Paradise Township.
 - October 13, 2023, Pumpkin Trail at the Little Creek Community Park in Jackson Township.
 - November 30, 2023, Tree Lighting event to be held in Spring Grove Borough.
 - December 2, 2023, Winter Wonderland at the Little Creek Community Park in Jackson Township.

Jon Holmes reported the following:

- July 11, 2023, attended the kick-off for the 2.1-mile expansion of the Hanover Trolley Trail with a photo session.
- July 25, 2023, attended the final Spring Grove Area Scholarship Fund Golf Committee meeting before the August 5, 2023 event.
- July 31, 2023, attended the quarterly board meeting of the York Adams Tax Bureau.

A written report was provided by Dave Brown who was not in attendance:

- July 10, 2023, attended the Tree Lighting event meeting.
- July 11, 2023, attended the kick-off for the 2.1-mile expansion of the Hanover Trolley Trail with a photo session.
- July 17, 2023, attended a Windy Hill Marketing meeting.
 - Received a \$10,000 grant from Wellspan.
 - October 12, 2023, Apple Dumpling sale.
 - October 28, 2023, Indoor Craft Show from 8:00 AM to 3:00 PM.
- July 18, 2023, attended the Northern York County Regional Police Department Board of Commissioners meeting.

K. ENGINEER'S REPORT:

Jeff highlighted the following from his written report:

- Moove In Storage located at 4846 Lincoln Highway West. The revised plans needed a highway occupancy plan from PennDOT. No submission of the improvements proposed with the required permit has been made to the Township or the State.

L. SOLICITOR'S REPORT:

Dave reported the following:

- Dave gave an update on The Krise Special Exception Decision that was appealed. The appellant must file a brief within a briefing deadline. The deadline is approaching, and documents have not been filed at this time. Dave asked the Board if he should proceed with filing a motion to dismiss or withdrawal this appeal. The Board authorized Solicitor Jones to proceed with a motion to dismiss/withdrawal the appeal.

M. MANAGER'S REPORT:

Manager Ford reported the following in addition to her written report:

- York Tent and Awning has installed the hardware for the Pavilion sides that will be placed on the Pavilion at the Little Creek Community Park.
- The Local Share Account (LSA) County and State Grant rounds are opening. The deadline is September 30, 2023 to apply. The Board authorized Manager Ford to wait until the next round of grants open in the future.

N. ZONING OFFICER'S REPORT:

A written report was provided by Ray Dietrich who was not in attendance. The Board asked Manager Ford how the progress is going with the cleaning of the property located at 5868 Pine Road. Manager Ford advised Ray is working with the property owner. The Board authorized Manager Ford to have the Zoning Officer Ray proceed with legal action if the property owner does not want to follow the Ordinances of the Township.

O. EXECUTIVE SESSION:

Chairman Holmes called for a recess at 8:13 P.M. for an executive session to discuss a potential litigation matter.

P. RECONVENE:

Chairman Holmes reconvened the meeting at 8:45 P.M.

There was no action taken after discussion of the potential litigation matter.

Q. ADJOURNMENT:

With no further business to transact, the meeting was adjourned at 8:45 P.M. on a motion. Motion carried 2-0.

Respectfully submitted,

Linda A. Eaton

Linda A. Eaton, Secretary