

JACKSON TOWNSHIP, YORK COUNTY
BOARD OF SUPERVISORS MINUTES
AUGUST 5, 2025

A. CALL TO ORDER:

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on August 5, 2025, in the municipal building. The meeting was called to order by Vice-Chair Miller at 7:00 P.M. followed by the pledge to the flag. Others present were Supervisor Bradley Dunham, Township Engineer Jeff Shue, Township Manager Florence Ford, Secretary Linda Eaton and two people in the audience. Chairman Jonathan Holmes and Solicitor David Jones were absent.

B. PRESENTATION/PUBLIC COMMENT:

1. Christopher Gibbons of Concord Public Financial Advisors Incorporated presented to the Board with an introduction to Concord. Mr. Gibbons will be working with the staff on the financing of the municipal building renovation project. The Board will need to consider how much to borrow and how much of the reserves to pay toward the project. Once the Board decides on the amount to finance and the financing term, Concord will solicit bank financing proposals and compare the best proposals to the current bond market. The Board will then need to authorize the method of financing. After Concord completes the financing documents, they will present them to the Board for acceptance at the same meeting the project bids are accepted. Closing on the financing will take approximately one month after the Board adopts the borrowing Ordinance.
2. No police report was given due to Lieutenant Gregg Anderson of the Northern York County Regional Police Department having a prior commitment with the "National Night Out" event held at the Union Fire and Hose Company located at 30 East Canal Street in Dover Borough.

C. APPROVAL OF MINUTES:

The meeting minutes of July 1, 2025, were approved on a Dunham/Miller motion. Motion carried 2-0.

D. FINANCIAL REPORTS/APPROVAL OF BILLS:

The July 2025 financial reports, and all bills were approved for payment on a Dunham/Miller motion. Motion carried 2-0.

E. OPENING/AWARDING OF BIDS:

Manager Ford reviewed the bid for Phase 1 of the Security Camera Project at Little Creek Community Park (LCCP) received from Global Data Consultants (GDC). The Board awarded the bid to GDC in the amount of \$14,462.20 on a Dunham/Miller motion. Motion carried 2-0. The LCCP system will be connected to the system at the municipal building. Funds will be used from the remaining ARPA funding.

F. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:

1. Joe Stein of Warehaus addressed the Board to consider approval of a Final Land Development Plan for Applicant: Dunkin Donuts located at the corner of North Biesecker Road and Route 30 as well as approval of the applicant's waivers requested.

F. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION: Continued

Waivers Request:

1. Section 113-23 to waive the Preliminary Plan Requirement
2. Section 113-53.B.2 to waive the Road Widening Requirement
3. Section 107-20 to waive the Certified Geologist from signing the plan and allow the plan preparer to sign

The Board approved all the above requested waivers on a Dunham/Miller motion. Motion carried 2-0.

The Board gave conditional approval to the Final Land Development Plan subject to the Applicant following the Engineers review letter of November 8, 2024, on a Dunham/Miller motion. Motion carried 2-0.

G. OLD BUSINESS:

1. The Board authorized the Solicitor to advertise Ordinance Number 01-2025 amending the Traffic Ordinance to create additional areas of “No Parking” and adopting restrictions on “Vehicle Size” on a Dunham/Miller motion. Motion carried 2-0. The following roads apply to this amendment:

No Parking:

1. Cedarlyn Drive from Route 116 to Pine Hollow Road (both sides)
2. Farmhouse Lane from Route 116 to Pine Hollow Road (both sides)
3. Nashville Boulevard (both sides)

Trucks (over 30' in length) Prohibited, except for local deliveries:

1. Maywood Road from Pine Road to Lincoln Highway West
2. Pine Road from Big Mount Road to North Biesecker Road and Short Road
3. Shady Dell Road from East Berlin Road to Pine Road

H. NEW BUSINESS:

1. The Board approved the Amendment to the Amended and Restated Intergovernmental Cooperation Agreement for the Implementation of the York County Regional Chesapeake Bay Pollutant Reduction Plan on a Dunham/Miller motion. Motion carried 2-0.
2. Resolution 05-2025 A Resolution to Extend the Term of the Amended and Restated Intergovernmental Cooperation Agreement for the Implementation of the York County Regional Chesapeake Bay Pollutant Reduction Plan was adopted on a Dunham/Miller motion. Motion carried 2-0.

I. SUPERVISOR'S REPORTS:

Brad Dunham reported the Spring Grove High School Homecoming Parade Committee is working on getting their PennDOT permits for the event which will be held September 25, 2025. The Spring Grove Borough's Halloween Parade committee is also working on getting their PennDOT permits for the event which will be held October 22, 2025. Manager Ford has already sent the Acknowledgement Letter to PennDOT for the Halloween Parade.

Emily Miller reported attending the Northern York County Regional Police Commissioners meeting on July 15, 2025. The National Night Out Event will be held August 5, 2025.

Jon Holmes was not in attendance due to a prior commitment.

J. ENGINEER'S REPORT:

Jeff Shue reported in addition to his written report the Pennsylvania Department of Environmental Protection is looking at changing stormwater management from a Pollutant Reduction Plan to a Volume Reduction Plan. Jeff will keep the Township informed of all changes. Jeff mentioned on the traffic ordinance he did not include the stop sign removal on Pine Road at the intersection with Grant Drive. He said by removing the sign it may create more of a traffic hazard. The staff contacted Joseph Mula as the architect for the Little Creek Park site to add a building. The building would house golf carts, public restrooms, temporary offices for the township office staff during the renovation of the municipal building and then the building could be converted into the clubhouse and maintenance garage for park personnel.

K. SOLICITOR'S REPORT:

Dave Jones was not in attendance due to a prior commitment.

L. MANAGER'S REPORT:

Manager Ford reported in addition to her written report the annual York County Association of Townships of the Second-Class Convention will be held Wednesday, October 29, 2025. The Board was asked to let Flo know by the end of August if they planned to attend the event so the Registration Form and Check could be prepared and signed at the September Board meeting.

M. ZONING OFFICER'S REPORT:

A written report was provided by Ray Dietrich who was not in attendance. There was no discussion on his report.

N. EXECUTIVE SESSION:

No executive session was needed.

O. ADJOURNMENT:

With no further business to transact, Vice-Chair Miller adjourned the meeting at 7:44 PM.

Respectfully submitted,
Linda A. Eaton
Linda A. Eaton, Secretary