

JACKSON TOWNSHIP, YORK COUNTY
BOARD OF SUPERVISORS MINUTES
AUGUST 6, 2024

A. CALL TO ORDER:

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on August 6, 2024, in the municipal building. The meeting was called to order by Chairman Holmes at 7:00 PM followed by the pledge to the flag. Others present were Supervisors Emily Miller, Bradley Dunham, Township Solicitor David Jones, Township Engineer Jeff Shue, Township Manager Florence Ford, Secretary Linda Eaton and five people in the audience.

B. PRESENTATION/PUBLIC COMMENT:

1. No police report from the Northern York County Regional Police Department was given due to a representative from the department not in attendance. It was National Night Out for the Police Department.
2. Caleb Barshinger of 5114 Bentz Road in North Codorus Township inquired about placing a seasonal farm produce stand in the parking lot of House of Brew located at 1109 Hanover Road which is in the Commercial Zone. The Zoning Officer Ray Dietrich advised Mr. Barshinger the project he wants to do is only allowed in the AP and RC Zones. The Board is being asked to consider amending the Ordinance to include a farm produce stand as a Use by Right in the Commercial Zone. The Board authorized the staff to amend the Peddlers permit to include a Farm Produce Stand through October 31, 2024, on a Dunham/Miller motion. Motion carried 3-0. The staff will begin to draft an amended Ordinance to include a farm produce stand as a Use by Right in the Commercial Zone.

C. APPROVAL OF MINUTES:

The meeting minutes of July 2, 2024, were approved on a Miller/Dunham motion. Motion carried 3-0.

D. FINANCIAL REPORTS/APPROVAL OF BILLS:

The July 2024 monthly financial reports, and all bills were approved for payment on a Dunham/Miller motion. Motion carried 3-0.

E. OPENING/AWARDING OF BIDS:

There was no opening or awarding of bids.

F. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:

1. Patti Fisher, James R. Holley & Associates Incorporated addressed the Board to have them consider granting a non-building waiver and approval for the Final Subdivision Plan for Applicant: Jeffrey A. & Kae E. Sterner located at 403 & 407 Jackson Square Road. The Board waived the non-building waiver on a Miller/Dunham motion. Motion carried 3-0. Approval of the Final Subdivision Plan was then granted on a Dunham/Miller motion. Motion carried 3-0.

F. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION: Continued

2. John Luciani, First Capital Engineering addressed the Board to have them grant approval for the Reverse Subdivision Plan for Applicant: Makeen Energy, USA, Incorporated located at Commerce Drive. The Board approved the plan on a Miller/Dunham motion. Motion carried 3-0.

G. OLD BUSINESS:

The Board approved the revised AIA contract and authorized Manager Ford to sign the contract with Architectural Workshop to provide design services for the Municipal Building Renovation Project on a Dunham/Miller motion. Motion carried 3-0.

H. NEW BUSINESS:

1. Resolution 03-2024 Accepting Dedication of Valley View Circle, Cedarlyn Drive, Willow Court, Farm Lane Circle, Pine Court, Juniper Drive, Alder Court and Farmhouse Lane in the Farm Lane Estates Development was adopted on a Miller/Dunham motion. Motion carried 3-0.
2. Resolution 04-2024 Accepting Dedication of the remaining portion of Deborah Drive in the Pahagaco Hills Development was adopted on a Miller/Dunham motion. Motion carried 3-0.
3. The Board authorized a free round of Golf from the Little Creek Golf Course to be given as a prize for the Officer David Tome Inaugural Golf Tournament to be held on October 20, 2024, at the Briarwood Golf Course on a Miller/Dunham motion. Motion carried 3-0.
4. The Board authorized Manager Ford to contact York Water and advise them the Township did not approve 2 fire hydrants or the locations where they were installed in the Hanover Road LLC development located between Pine Springs Boulevard and Myers Road. The Board authorized 1 fire hydrant to be located at the intersection of Myers Road and the entrance to the development on a Miller/Dunham motion. Motion carried 3-0. The Board authorized the staff to draft a resolution reiterating the fact that the Board will approve all fire hydrant locations. Any location not authorized by the Board will be the sole responsibility of York Water. The draft will be presented to the Board at a future meeting for their approval.
5. The Board authorized Manager Ford and the Spring Grove Regional Parks & Recreation Director Kate King to apply for the Marcellus Shale Grant through York County in the amount of \$60,000, and authorized Manager Ford to prepare a Letter of Support from the Board of Supervisors on a Miller/Dunham motion. Motion carried 3-0. The grant will help offset the cost of the playground equipment purchased for the 5–12-year-old age group.

I. SUPERVISOR'S REPORTS:

Emily Miller reported the following:

- July 11, 2024, had lunch with Manager Ford.
- July 14, 2024, attended a York Twinning Association event.
- July 15, 2024, attended the Spring Grove Area School District Board meeting as a parent and resident of the school district.
- July 16, 2024, attended the Northern York County Regional Police Commissioners Board

meeting.

I. SUPERVISOR'S REPORTS: Continued

Emily Miller's report continues:

- July 22, 2024, along with Manager Ford they meet with Joseph Bradley, the new superintendent of the Spring Grove Area School District.
- July 23, 2024, attended the Spring Grove Regional Parks & Recreation Board meeting.
- July 30, 2024, spent time with the Northern York County Regional Police for 2-1/2 hours.

Upcoming events:

- August 19, 2024, the committee for the York County 275th Anniversary is asking residents of York County to ring bells from 12:00 – 12:05 PM.
- August 23, 2024, the Spring Grove Regional Parks & Recreation Center will be holding a movie night at Farmers Field Park in Paradise Township. The movie showing will be "The Wizard of Oz".
- September 6, 2024, the Spring Grove Regional Parks & Recreation Center will be holding a movie night in Seven Valleys as the inaugural event for Seven Valleys since joining the Spring Grove Regional Parks & Recreation Center.

Brad Dunham reported the following:

- Burn Ban in effect until further notice.
- July 8, 2024, the 2015 piece of fire apparatus broke down and will cost approximately \$20,000+ to repair.
- August 19, 2024, the Spring Grove Regional Parks & Recreation Center is scheduled for a fire safety inspection.
- Chad Deardoff of Wellspan Emergency Medical Services and Kevin Moul of Moul Enterprises were thinking about adding another ambulance to handle peak times for calls. This project has been put on hold.

Jon Holmes attended the following:

- July 27, 2024, the Spring Grove Area Scholarship Fund Golf outing held at The Bridges Golf Club.
- July 29, 2024, the quarterly board meeting of the York-Adams Tax Bureau.

J. ENGINEER'S REPORT:

Jeff Shue had nothing to add to his written report.

K. SOLICITOR'S REPORT:

Dave Jones prepared a Stormwater easement for the Jacob Miller, Jr. property. Dave advised the Board an executive session is not needed. He has no additional information to discuss pertaining to the legal matter.

L. MANAGER'S REPORT:

In addition to Manager Ford's written report, she advised the Board the Township was awarded \$100,000 from the CDBG funding to build the ADA sidewalks and curb ramps along Old Hanover Road from the township line to the Spring Grove Middle School. The original application for the project was \$190,000. Additional funding is needed to complete the project. Does the Board wish to reduce the scope of the project, budget for additional funds to complete the project, or use our staff to work with the contractor to reduce costs? The Board authorized Manager Ford to proceed with the original scope of work for the project and search for additional funding.

L. MANAGER'S REPORT: Continued

August 7, 2024, Flo will be picking up the three boulevard banners ordered from the county to display as part of York County's 275th Anniversary.

M. ZONING OFFICER'S REPORT:

A written report was provided by Ray Dietrich who was not in attendance.

N. EXECUTIVE SESSION:

No executive session was needed.

O. ADJOURNMENT:

With no further business to transact, Chairman Holmes adjourned the meeting at 8:16 PM.

Respectfully submitted,
Linda A. Eaton
Linda A. Eaton, Secretary