

**JACKSON TOWNSHIP, YORK COUNTY
BOARD OF SUPERVISORS MINUTES
AUGUST 10, 2021**

A. CALL TO ORDER:

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on August 10, 2021 in the municipal building. The meeting was called to order by Chairman Holmes at 7:00 PM followed by the pledge to the flag. Others present were Supervisors Emily Miller, David Brown, Township Solicitor David Jones, Township Engineer Jeff Shue, Manager Florence Ford, Secretary Linda Eaton and eight persons in the audience (1 via phone).

B. PRESENTATION/PUBLIC COMMENT:

There were no public comments.

C. APPROVAL OF MINUTES:

The meeting minutes of July 6, 2021 were approved on a Miller/Brown motion. Motion carried 2-0-1, Holmes abstained.

D. FINANCIAL REPORTS:

The July 2021 monthly financial reports were accepted on a Brown/Miller motion. Motion carried 3-0.

E. APPROVAL OF BILLS:

All bills were approved for payment on a Brown/Miller motion. Motion carried 3-0.

F. OPENING/AWARDING OF BIDS:

There was no opening or awarding of bids.

G. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:

1. Jeff Shue presented the Oak Manor Estates, Phase 2 Final Subdivision Plan to the Board for their approval. Representative for the plan Scott Felch of J.A.Myers was in attendance. The Jackson Township Planning Commission recommended approval of the Applicant's plan. The Board approved the Final Subdivision Plan pending all administrative issues be in compliance with the engineer's review letter of June 4, 2021 on a Miller/Brown motion. Motion carried 3-0.
2. John Runge of Gordon Brown Associates and Harry Goldman of ABRN Development (via phone) addressed the Board to consider approval of a Final Land Development Plan for Farm House Lane Condominiums (22 Units) located at the corner of Route 116 & Farm House Lane. Applicant is Hemenway Partners. The Jackson Township Planning Commission recommended approval of the applicant's waivers requested as well as approval of the Final Land Development Plan.
 - The following waivers were requested:
 - a. Allowance for the above ground stormwater facilities in the building setback zones 107.10.L
 - b. Allowance to move to final plan and avoid submission of preliminary plan 113-29.a.1
 - c. Deviation of the location of the sidewalks 113-56 c.1
 - d. Requirements to install street trees along Farm House Lane 113-16.a

G. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION: Continued

The Board approved the requested waivers on a Brown/Miller motion. Motion carried 3-0.

The Board approved the Final Land Development Plan pending all administrative issues be in compliance with the engineer's review letter of June 4, 2021 and Solicitor Jones approval of the Home Owners Association documents for the condos on a Miller/Brown motion. Motion carried 3-0.

H. OLD BUSINESS:

1. Jon Holmes was appointed as Voting Delegate to PSATS October 15, 2021 Annual Membership meeting on a Miller/Brown motion. Motion carried 2-0-1, Holmes abstained.
2. Manager Ford updated the Board on the progress of making safety improvements to the Golf Cart crossing on Route 116 at the Little Creek Golf Course. Manager Ford had a meeting with Jackson Township's PennDOT representative James Leshner. James forwarded Manager Ford's request to the Traffic Division of PennDOT. The Traffic Division will send a letter advising what steps the Township would need to take moving forward.

I. NEW BUSINESS:

- 1.2. Resolution 04-21 Approving Heidelberg Township, York County, PA and Resolution 05-21 Approving Manheim Township, York County, PA as full participating members of the Northern York County Regional Police Commission was granted on a Brown/Miller motion. Motion carried 3-0.
3. The Board approved the installation of a fire hydrant on Alder Court between Lot 150 and 151 in the Farm Lane Estates development on a Brown/Miller motion. Motion carried 3-0. This brings the total of fire hydrant in Jackson Township to 126.

J. SUPERVISOR'S REPORT:

Emily reported the following:

- "Y" project is moving forward.
- July 13 attended the Ambulance Board meeting.
 - The Board is drafting a new set of By-Laws for the organization.
 - JT Supervisor Miller, JT Manager Ford, SG Manager Hackett are all members of the Ambulance Board.

Dave reported the following:

- August 3 attended the Northern York County Regional Police Department's National Night Out Event held at the Dover Borough Fire Department.

Jon reported the following:

- June 8 attended the Spring Grove Scholarship Foundation Board meeting.
 - The July 13 meeting Jon was on vacation.
 - The August 7 Annual Scholarship Golf Tournament Jon was on vacation.
 - The August 10 meeting Jon had JT Board of Supervisors meeting.

J. SUPERVISOR'S REPORT: Continued

Jon's report: Continued

- June 9 attended the York-Adams Tax Bureau (YATB) Executive & Finance Committee meeting to begin drafting the 2022 budget.
 - July 26 attended the YATB/York County Tax Collection Committee quarterly meeting. Adams County did not have a quorum.
- June 11 attended the Dedication of the Little Creek Community Park.
 - Immediately following the park dedication Jon participated in a webinar held by Stock and Leader on the "American Rescue Plan".
- July 27 attended the Northern York County Regional Police Commission Board meeting.

K. ENGINEER'S REPORT:

Jeff highlighted the following from his written report:

- Flyway Excavating, Incorporated began the Phase 2 Little Creek Stream restoration the week of July 19, 2021.
- Shane has coordinated the bridge repairs and paving on Sunset Road with Clear View Excavating, Incorporated and E.K. Services, Incorporated.
- Northpoint development alterations to the previous plans are due to negotiations with a potential client for the facility. The revised plan approval process is required given the proposed significance of the alterations proposed. The revisions will require a variance request for additional driveways onto Bowman Road. The revisions will delay all activity beyond the initial schedules projected.

L. SOLICITOR'S REPORT:

Dave Jones reported on the following:

- Dave has reviewed an agreement with the York Railway Company for the leased land the Golf Course uses for an irrigation line located under the railroad tracks. The Board will approve the agreement at the September 7, 2021 meeting. The Railroad lowered the yearly fee from \$500 to \$350 and the new rate is reflected in the Agreement.
- Dave and Flo are drafting new bid specifications for the Trash Contract for the Boards approval at the September 7, 2021 meeting. The following items will be included in the contract and reflect the comments made by haulers that did not bid for our current contract to get competitive bidding:
 - 96 Gallon Tote or 3 Bags per week of Trash is allowed.
 - The trash hauler will have the option to split the township in picking-up trash on two or three different days within the week. The hauler would be responsible for notifying residents what day their trash would be collected.
 - The new contract would include a five-year contract making it more appealing to trash haulers to bid.
- With the growth of residential development and the anticipation of development continuing in the future, the Board may want to consider an Act 209 Transportation Impact Fee. To do so, the Board would need to conduct a study. Flo commented that she is familiar with the requirements of Act 209.
- The re-zoned property of the Norris Farm is for sale. Dave mentioned to the Board they may want to contact West Manchester Township to see if they are going to provide public sewer to that area when it is developed.

M. MANAGER'S REPORT:

- Flo highlighted the items in her report.
- Flo was approached by Matt Bollinger of the Sewer Authority regarding the purchase of the tandem truck the Township is preparing to sell on Municibid. Flo is looking to the Board for some direction on what they wish to be done with the old tandem knowing this differs somewhat from our budgeted plans. The Board authorized the sale of the existing tandem truck via posting on municibid with a reserved bid of \$50,000.00 after delivery of the 2021 tandem truck.

N. EXECUTIVE SESSION:

A recess for an executive session to discuss personnel matters was called for at 8.23 PM.

O. RECONVENE:

Chairman Holmes reconvened the meeting and no action was taken at 9:15 PM.

P. ADJOURNMENT:

With no further business to transact, the meeting was adjourned at 9:15 PM on Brown/Miller motion. Motion carried 3-0.

Respectfully submitted,
Linda A. Eaton
Linda A. Eaton, Secretary