

JACKSON TOWNSHIP SEWER AUTHORITY

MEETING MINUTES

August 16, 2018

CALL TO ORDER:

Chairman Snyder called the meeting to order at 7:00 P.M. In attendance were members Steve Hudgins, Joyce Sheridan, and Scott Snyder, Township Manager William Conn, Plant Operator Matt Bollinger, Authority Engineer Jeff Shue, and 2 persons in the audience.

PUBLIC COMMENT:

There was none.

APPROVAL OF MINUTES:

The minutes of the July 19, 2018 meeting were approved on motion of Hudgins/Sheridan, motion carried 3-0.

ACCEPTANCE OF FINANCIAL REPORT:

On the motion of Sheridan/Hudgins, passed 3-0, the July Financial Report was accepted and authorization was made to pay all due bills.

OLD BUSINESS:

There was none.

NEW BUSINESS:

There was none.

OTHER BUSINESS:

A. Plant Operator's Report.

Matt highlighted his written report, noting during the wettest week last month the peak flow through the plant was 1.4 million gallons per day. He stressed the need to quickly repair the Sprenkle Road Pump Station. On motion of Hudgins/Sheridan, passed 3-0, Matt was authorized to arrange emergency replacement of the suction pipe at the Sprenkle Road Pump Station.

B. Engineer's Report.

Jeff is still working on securing the required NPDES permit for the construction site stormwater controls that York County Conservation District and Pennsylvania Department of Environmental Protection (PA DEP) had issues with. Matt and Jeff have been working out final plans to use a probe system for testing water quality instead of pumping and sampling. Jeff and Matt discussed the urgent need to begin plans to replace our outdated 2 largest Pump Station's. On motion of Hudgins/Sheridan, passed 3-0, they were authorized to order 2 new pump stations and to begin preparation of bid specification for installation of them at Sprenkle and Sunnyside Road locations.

**JACKSON TOWNSHIP SEWER AUTHORITY
MEETING MINUTES**

**AUGUST 16, 2018
PAGE TWO**

C. Solicitor's Report.

There was no report.

D. Administrator's Report.

Manager Conn said he has set up a meeting on August 28 with Public Financial Management and Solicitor Steve Hovis to discuss financing options to cover debt service and re-establishment of fund reserves that will be expended to cover the plant and pump station upgrades and projects identified in the Township's Act 537 Sewage Facilities Plan.

E. Chairman's Report.

Scott thanked the staff for their dedication and hard work on the plant project. He especially noted Matt and Colby's efforts during the summer's historic rainfall events that severely taxed our system's limits.

EXECUTIVE SESSION: There was none.

ADJOURNMENT:

With no further business to transact, the meeting was adjourned at 8:12 PM on motion of Hudgins/Sheridan, passed 3-0.

Respectfully submitted,

William J. Conn
Sewer Authority Administrator