

**JACKSON TOWNSHIP PLANNING COMMISSION
MEETING MINUTES
SEPTEMBER 20, 2022**

CALL TO ORDER:

Colby Snyder, Chairperson called the September meeting of the Jackson Township Planning Commission held on September 20, 2022, at 7:00 PM to order. Commission members present were Zachary Steckler, Brad Dunham and Diane King. Planning Commission Member Robert Callahan was absent. Staff members present was Zoning Officer Ray Dietrich. Staff members Florence Ford and Jeff Shue were absent. There were several persons in the audience with business to come before the Commission.

PUBLIC COMMENT: There was none.

APPROVAL OF MINUTES:

The minutes of the May 17, 2022 meeting was approved on a motion of Steckler/Dunham, motion carries 4-0.

SUBDIVISION AND LAND DEVELOPMENT PLAN REVIEW:

1. 1 Lot Merger Final Subdivision – Applicant: Randall and Rochelle Ritz, located at KBS Road

A motion to recommend approval of the Final Subdivision Plan of Randall and Rochelle Ritz was made on a motion of Dunham/Steckler. Motion carries 4-0.

2. Final Land Development Plan – Poplar Partners, Applicant: Rich Krill

A motion to recommend approval of the Final Land Development Plan for Poplar Partners was made on a motion by Dunham/Steckler. Motion carries 4-0.

3. 7 Lot Final Subdivision – Applicant: Michael A. and Janice E. Kern, located at Kopp Road and Hillcrest Rd.

Joe Burget presented the Plan to the Planning Commission with the following waivers:

- Section 113-39.A Plan Scale Waiver – a motion to approve this waiver was made by Steckler/King. Motion carries 4-0.
- Section 113-29.A Preliminary Plan Submission – a motion to approve this waiver was made by Dunham/Steckler. Motion carries 4-0.
- Section 113-39.A.E.2 Road Widening – A discussion on the road widening of Hillcrest was had by Commission members. Commission member Brad Dunham recommended that the road should be widened to at least 22 feet to allow for fire apparatus to serve the homes along the roadway. Diane King concurred with this recommendation and so did the remaining Planning Commission Members.

A motion to deny the waiver for the road widening was made by Dunham/King with a recommendation to widen the road to a minimum of 22

feet. Motion carries 4-0.

A motion to recommend Conditional Approval of this Plan pending DEP Module approval and a notation made on the plans to include Lots 4,5,6 and 8 to require PENNDOT HOP for driveways that front Kopp Road was made by Dunham/King. Motion carries 4-0.

OTHER BUSINESS:

Chairman Colby Snyder asked the Planning Commission to consider changing the time of the Planning Commission Meeting to 6:00 PM beginning in January of 2023. All members and staff were supportive of the time change; therefore a motion was made by Snyder/King to change the meeting time to 6:00 PM beginning in 2023. Motion carries 4-0.

ADJOURNMENT:

With no further business, the meeting was adjourned at 8:25 PM. on a motion of Dunham/King. Motion carries 4-0.

Respectfully Submitted,
Florence Ford, Township Manager