

# **JACKSON TOWNSHIP SEWER AUTHORITY**

## **MEETING MINUTES**

### **September 21, 2023**

#### **CALL TO ORDER:**

Chairman Snyder called the meeting to order at 6:00 PM and led in the pledge to the Flag. In attendance were Authority members John McDonald, Geoffrey Woolfson, Joyce Sheridan. Also in Attendance were Plant Superintendent Matt Bollinger, and Treasurer Sally Bushey. Board Member Mark Derr was absent. There was no one in the audience.

**PUBLIC COMMENT:** There was none.

#### **APPROVAL OF MINUTES:**

The minutes of the July 20, 2023, meeting was approved on a motion of McDonald/Woolfson; motion carried 4-0.

#### **ACCEPTANCE OF FINANCIAL REPORT:**

The July and August Financial Report was accepted, and authorization was made to pay all due bills on the motion of McDonald/Sheridan, motion carried 4-0.

**OLD BUSINESS:** There was none scheduled.

#### **NEW BUSINESS:**

- a. Approval to authorize the Administrator to sign the Contract with Winter Engine for the maintenance of the diesel generator in the amount of \$2,680.00, was approved on a motion of McDonald/Sheridan. Motion carried 4-0.
- b. Approval to authorize the Administrator to sign the Contract with Winter Engine for the maintenance of the gas generator in the amount of \$480.00, was approved on motion of McDonald/Woolfson. Motion carried 4-0.

**OTHER BUSINESS:** There was none scheduled.

**A. Plant Superintendent's Report:** There were no questions on the Plant Superintendent's Report.

**B. Engineer's Report:** Jeff was not in attendance. Matt commented that the bypass was completed on September 20, 2023, on Sprenkle Road.

**C. Solicitor's Report.** None Scheduled

**D. Administrator's Report.** There was none.

**E. Chairman's Report.** There was no report.

**EXECUTIVE SESSION:** There was none.

**ADJOURNMENT:**

With no further business to transact, the meeting was adjourned at 6:05 PM.

Respectfully submitted,  
Sally Bushey