

**JACKSON TOWNSHIP, YORK COUNTY
BOARD OF SUPERVISORS MINUTES
SEPTEMBER 1, 2020**

A. CALL TO ORDER:

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on September 1, 2020 in the municipal building. The meeting was called to order by Chairman Holmes at 7:10 P.M. followed by the pledge to the flag. Others present were Supervisor David Brown, Township Solicitor David Jones, Township Engineer Jeff Shue, Manager Florence Ford, Zoning Officer Ray Dietrich, Treasurer Sally Bushey, Secretary Linda Eaton, Public Works Foreman Shane Shaffer and two persons in the audience.

B. PRESENTATION/PUBLIC COMMENT:

Mike Repp, 358 Mesa Lane, was not present to discuss his concerns of Stone Ledge Park and other issues at the Townhomes.

C. APPROVAL OF MINUTES:

The meeting minutes of August 4, 2020 were approved on a Brown/Holmes motion. Motion carried 2-0.

D. TREASURER'S REPORT:

The August 2020 monthly financial reports were accepted on a Brown/Holmes motion. Motion carried 2-0.

E. APPROVAL OF BILLS:

All bills were approved for payment on a Brown/Holmes motion. Motion carried 2-0.

F. OPENING/AWARDING OF BIDS:

There was no opening or awarding of bids.

G. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:

There were no plans for action.

H. OLD BUSINESS:

There was no old business to discuss.

I. NEW BUSINESS:

- a. Resolution 09-20 Creating a Handicapped Parking Space at 123 Lester Avenue was adopted on a Brown/Holmes motion. Motion carried 2-0.
- b. Manager Ford was granted authorization to sign the contract with Highmark for renewal of the employees Medical Health Insurance on a Brown/Holmes motion. Motion carried 2-0. Effective date for policy is 10/1/20 – 9/30/21.
- c. The Board authorized the staff to continue working with Bob Ross of R&D Partnership to prepare dedication documents for Thistle Hill Drive in the Thistle Hill Road Properties Development for consideration of street adoption.

J. SUPERVISOR'S REPORTS:

Dave Brown attended the following meetings:

The Northern York County Regional Police Commission Board meeting August 18 and the Trolley Trail meeting.

Dave reported the Windy Hill Senior Center will start holding limited in person classes during September. The center will hold their annual fall apple dumpling sale scheduled for October 2, 2020.

Jon Holmes reported on the following:

The Spring Grove Area Scholarship Fund (SGASF) meeting August 11, 2020 was an outdoor meeting held at the Little Creek Community Park. The SGASF September 8, 2020 meeting is also scheduled to be held at the Little Creek Community Park depending on the weather.

Jon attended the York Adams Tax Bureau (YATB) Finance Committee meeting August 26, 2020 pertaining to the 2021 Budget for the Bureau.

Jon planned on attending the October 1, 2020 Public Works Symposium which has been canceled due to the COVID-19 pandemic.

K. ENGINEER'S REPORT:

Jeff highlighted the following from his written report:

The Little Creek Community Park's (LCCP) basketball and pickle ball courts are expected to be completed by the end of September.

Two change orders to the project will be presented to the Board at the October meeting for their approval. A small wall added to the approach of the bridge furthest from Route 116 and an underdrain to the basketball court.

The Rezoned Briarwood property developer had a virtual meeting with the staff concerning sanitary sewer service for their site and existing properties on Bowman Road and Commerce Drive. The township staff advised the developer to attempt and find a site at the intersection of the railroad tracks and Bowman Road. With that suggestion the developers came back to the staff and wanted to know if the Board would like one of the following upgrades to the railroad crossings added to their preliminary plans: 1) Install gates, which Jeff indicated is not needed as per the Public Utility Commission regulations; 2) Reconstruct the road with a mill overlay at the tracks; 3) Upgrade the railroad crossing. Jeff ask the Board to contact Manager Ford with their thoughts on this issue.

L. SOLICITOR'S REPORT:

Dave had nothing to report.

M. MANAGER'S REPORT:

Manager Ford added the following to her written report:

Flo received notification from the County they will be dispersing cares act funds to municipalities that needed to upgrade IT systems due to the COVID pandemic. The Board authorized Flo to submit a request for Jackson Township's upgrades.

Flo received an invitation from the Spring Grove Regional Parks & Recreation Center which she handed out to the Board for an "Outdoor Dinner Party" fundraiser to be held October 16, 2020 at the Little Creek Community Park.

M. MANAGER’S REPORT: Continued

Flo received an invitation for “The David D. Tome Substation” building dedication to be held October 21, 2020 beginning 4:00 PM at 6115 Thoman Drive. The Board is asked to RSVP Flo by noon October 19, 2020 if they plan to attend. Chief Lash advised the deed for the substation will be transferred by September 4, 2020.

Manager Ford ask the Board to sign a letter addressed to the PA Department of Environmental Protection giving her authorization to complete applications on DEP’s E-Permitting site for Jackson Township, York County.

N. EXECUTIVE SESSION:

A recess for an executive session to discuss personnel matters was called for at 7:40 PM.

O. RECONVENE:

Chairman Holmes reconvened the meeting and no action was taken at 8:25 PM.

P. ADJOURNMENT:

With no further business to transact, the meeting was adjourned at 8:25 PM on Brown/Holmes motion. Motion carried 2-0.

Respectfully submitted,

Linda A. Eaton

Linda A. Eaton, Secretary