

**JACKSON TOWNSHIP, YORK COUNTY
BOARD OF SUPERVISORS MINUTES
SEPTEMBER 3, 2024**

A. CALL TO ORDER:

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on September 3, 2024, in the municipal building. The meeting was called to order by Chairman Holmes at 7:00 PM followed by the pledge to the flag. Others present were Supervisors Emily Miller, Bradley Dunham, Township Engineer Jeff Shue, Township Manager Florence Ford, Secretary Linda Eaton and nine people in the audience and one person via Teams.

B. PRESENTATION/PUBLIC COMMENT:

1. Lieutenant Gregg Anderson of the Northern York County Regional Police Department (NYCRPD) reported the National Night Out Festivities were held August 6, 2024. On August 19, 2024, Donald Trump visited York and NYCRPD participated in the security detail. The department is hiring. Other police activities in Jackson Township were a vehicle accident at the intersection of Old Hanover Road and Lake Road and the usual theft incidents.
2. Justin Carter, products Willow Street, Carlisle PA, 17013 applied for a solicitors permit at the NYCRPD to sell product in Jackson Township. Mr. Carter was denied the permit due to his criminal background. He asked the Board to consider overriding the denial that he received from NYCRPD. Lieutenant Anderson will talk with Mr. Carter and provide all details to Manager Ford.

C. APPROVAL OF MINUTES:

The meeting minutes of August 6, 2024, were approved on a Dunham/Miller motion. Motion carried 3-0.

D. FINANCIAL REPORTS/APPROVAL OF BILLS:

The August 2024 monthly financial reports, and all bills were approved for payment on a Miller/Dunham motion. Motion carried 3-0.

E. OPENING/AWARDING OF BIDS:

There was no opening or awarding of bids.

F. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:

1. Scott Meckley of Finish Line Auto Sales located at 6470 Lincoln Highway West addressed the Board to have them consider granting a waiver for a Land Development Plan. The applicant is basically replacing the old sales office with a new one of the same size. The Board waived the Land Development Plan on a Miller/Dunham motion. Motion carried 3-0. The applicant must still submit a set of commercial engineered stamp drawings for the Stormwater Management Plan. The applicant is scheduled to attend an in-house meeting on September 10, 2024, with the Township Engineer and Staff to understand the procedure he must follow to submit his stormwater plan.

F. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION: Continued

2. Bob Sandmeyer of Site Design Concepts and Ken Potter of Martin's Potato Chips addressed the Board to consider approval of a Final Subdivision Plan for Applicant: Martin's Chips located at 5847 Lincoln Highway West as well as approval of the applicant's waivers requested.

- Waiver Requests:

- Section 113-153.B(2): Requiring the widening of cartway width in public ROW
- Section 113-56.C: Requiring the installation of concrete sidewalks on Route 30 and North Grant Road
- Section 113-58.A(2): Requiring the installation of street lights on Route 30 and North Grant Road
- Section 113-62: Requiring the installation of concrete curbing along Route 30 and North Grant Road
- Section 113-57: Requiring the installation of internal illumination/lighting and a lighting plan
- Section 113-61: Requiring the installation of street trees, landscaping and preservation of existing trees
- Section 303: Requiring stormwater volume controls for which the applicant is proposing to use the Management Release Concept (MRC)

The Board approved all the above requested waivers on a Miller/Dunham motion. Motion carried 3-0.

The Board gave conditional approval to the Final Land Development Plan pending all outstanding issues on the Engineers review letter of August 20, 2024, are complying on a Miller/Dunham motion. Motion carried 3-0.

3. Joe Gurney, First Capital Engineering and Jeb Boshart, Forge Partners via teams addressed the Board to have them grant approval of numerous waiver request for their concept plan before they draft the Final Land Development Plans for Applicant: Makeen Energy, USA, Incorporated located at Commerce Drive.

- Wavier Requests:

- 113-29: Requiring a Preliminary Plan Submission
- 113-56.C: Requiring the installation of concrete sidewalks along Commerce Drive
- 113-62: Requires the installation of concrete curbing along Commerce Drive
- 113-58.A(2): Requiring the installation of street lights along Commerce Drive

The Board approved all the above requested waivers, on a Dunham/Miller motion. Motion carried 3-0.

4. The staff asked the Board to consider approval of submitting a Sewage Planning Module to the Pennsylvania Department of Environmental Protections (PA DEP) for Beaumont Springs before they come before the Board for approval on a Final Land Development Plan. The Board approved the Sewage Planning Module for submittal to PA DEP on a Dunham/Miller motion. Motion carried 3-0.

G. OLD BUSINESS:

There was no old business to discuss.

H. NEW BUSINESS:

1. Resolution 05-2024 Authorizing Manager Ford to submit a Local Share Account (LSA) Grant for the Americans with Disabilities Act (ADA) Sidewalk Project and authorizing Chairman Holmes of the Board of Supervisors to sign any documents or grant agreement if successfully awarded was adopted on a Miller/Dunham motion. Motion carried 3-0.

I. SUPERVISOR'S REPORTS:

Emily Miller reported the following:

- September 6, 2024, the Spring Grove Regional Parks & Recreation Center will be holding a movie night in Seven Valleys as the inaugural event for Seven Valleys since joining the Spring Grove Regional Parks & Recreation Center.
- October 12, 2024, the Spring Grove Regional Parks & Recreation Center will be holding the annual Pumpkin Trail event at the Little Creek Community Park from 3PM – 9PM.

Brad Dunham reported the following:

- The permit for the Spring Grove Area School District's homecoming parade has been finalized for the October 3, 2024, event.
- September 9, 2024, the Spring Grove Ambulance will be distributing remaining funds from the company dissolution to the Spring Grove, Nashville and Porter's Fire Departments at the Emergency Management Agency (EMA) meeting held at Porter's Fire Department.

Jon Holmes attended the following:

- August 26, 2024, A Rail Trail meeting.
- August 28, 2024, A PSATS Webinar "Back to Basis – PennDOT's Posted and Bonded Road Program".

J. ENGINEER'S REPORT:

In addition to Jeff Shue's written report, he advised the Board he is surveying the pipe replacements on Little Creek Road to finalize the easement drawings. The field work for the building modifications to the existing township office is in the process of being finalized.

K. SOLICITOR'S REPORT:

Dave Jone was not in attendance due to a prior commitment.

L. MANAGER'S REPORT:

In addition to Manager Ford's written report, she advised the Board on September 5, 2024, she has a meeting with the Dover Area School District Horticultural Group who will be landscaping the 5–12-year-old playground area at the Little Creek Community Park. Manager Ford will be attending a meeting with the ASPCA at the end of September to discuss their budget with participating municipalities. Manager Ford will report on the ASPCA meeting at the October 1, 2024, Board meeting. The Resolution concerning hydrants and the approval process for the Board will be presented at the October 1, 2024, Board meeting for adoption.

M. ZONING OFFICER'S REPORT:

A written report was provided by Ray Dietrich who was not in attendance.

N. EXECUTIVE SESSION:

No executive session was needed.

O. ADJOURNMENT:

With no further business to transact, Chairman Holmes adjourned the meeting at 7:57 PM.

Respectfully submitted,
Linda A. Eaton
Linda A. Eaton, Secretary