

**JACKSON TOWNSHIP, YORK COUNTY
BOARD OF SUPERVISORS MINUTES
SEPTEMBER 5, 2023**

A. CALL TO ORDER:

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on September 5, 2023, in the municipal building. The meeting was called to order by Chairman Holmes at 7:00 P.M. followed by the pledge to the flag. Others present were Supervisors Emily Miller, David Brown, Township Solicitor David Jones, Township Engineer Jeff Shue, Manager Florence Ford, Secretary Linda Eaton and ten persons in the audience.

B. PRESENTATION/PUBLIC COMMENT:

There were no public comments.

C. APPROVAL OF MINUTES:

The meeting minutes of August 1, 2023, were approved on a Brown/Miller motion. Motion carried 2-0-1, Brown abstained.

D.E. FINANCIAL REPORTS/APPROVAL OF BILLS:

The August 2023 monthly financial reports, and all bills were approved for payment on a Miller/Brown motion. Motion carried 3-0.

F. OPENING/AWARDING OF BIDS:

There was no opening or awarding of bids.

G. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:

Joe Mina of Rettew addressed the Board to consider approval of a Final Land Development Plan for Applicant: DCS Driving School located at 6442 Lincoln Highway West as well as approval of the applicant's waivers.

- The following waivers were requested:
 - Section 113-56 Sidewalks, Pathways and Driveway Aprons
 - Section 113-58 Streetlighting
 - Section 113-62 Curbs

The Board approved all the requested waivers with the condition that a "6 month note" be placed on the plan for the sidewalks, streetlighting and curb requirements on a Miller/Brown motion. Motion carried 3-0.

The Board gave conditional approval to the Final Land Development Plan pending all outstanding issues comply with the Engineers review letter of August 15, 2023, and that the applicant agrees to install permanent lighting fixtures on their property within 12 months from the date of the Use and Occupancy Certificate on a Miller/Brown motion. Motion carried 3-0.

H. OLD BUSINESS:

1. Ordinance 229-2023 Establishing a Volunteer Service Credit Program; Enacting Tax Credits for Volunteer Members of Volunteer Fire Companies; and Establishing Administrative Procedures and Appeals for Such Program was enacted on a Brown/Miller motion. Motion carried 3-0.
2. Resolution 03-2023 Establishing Program Criteria for the Volunteer Service Credit Program was adopted on a Miller/Brown motion. Motion carried 3-0.

I. NEW BUSINESS:

1. The Board approved the Spring Grove Regional Parks and Recreation Agreement and the Drafted Rules of Operations with the YMCA of the Roses with an effective date of January 1, 2024 on a Miller/Brown motion. Motion carried 3-0.
2. The Board set the fee for the pavilion rental at \$225.00 and the propane heaters at \$50.00 per heater on a Brown/Miller motion. Motion carried 3-0.
3. Resolution 05-2023 Deed of Dedication for certain roadways in Farm Lane Estates which needs submitted to PennDOT for Liquid Fuels allocation was tabled until Developer has submitted all documents required for dedication on a Brown/Miller motion. Motion carried 3-0. With the developer missing the deadline to submit to PENNDOT, the Township is seeking funds from the developer which would have been received in Liquid Fuels allocation. The amount of funding is \$7050. In return, the Board would consider accepting the Deed of Dedication and authorizing the public works department to plow the streets within the development during the 2023-2024 winter season. The Board has authorized the staff to continue to work with the developer for a decision at an upcoming Board Meeting.
4. The Board waived the event fee for Northern Regional's David Tome Memorial Picnic at the Little Creek Community Park on October 18, 2023 from 5:30 PM until 7:30 PM on a Brown/Miller motion. Motion carried 3-0.
5. The Board authorized Manager Ford to contact New Hope Ministries and advise them they would need to apply for an event permit to set up a mobile food distribution in the Little Creek Community Park's auxiliary parking lot located at 1677 Route 116.

J. SUPERVISOR'S REPORTS:

Emily Miller reported the following:

- August 8, 2023 attended the partners meeting with the "Y".
- August 22, 2023 attended the Spring Grove Regional Parks & Recreation meeting.
- August 28, 2023 a West Central Regional Emergency Management Agency (WCREMA) meeting was held.

Dave Brown reported the following:

- August 5, 2023 volunteered at the Spring Grove School District Scholarship Fund's Golf Tournament with Jon.
- August 15, 2023 attended the Northern York County Regional Police Department Board of Commissioners meeting.
- August 18, 2023 attended the Trolley Trail meeting.

J. SUPERVISOR'S REPORTS: Continued

- August 29, 2023 attended a Northern York County Regional Police Department Promotion Ceremony for Officer Adam Eisenhart to Corporal.
- September 5, 2023 attended the Windy Hill Marketing Committee meeting.
 - September 15, 2023 Windy Hill Open House
 - October 13, 2023 Apple Dumpling Sale at the Center and the Pumpkin Trail event
 - October 28, 2023 8 AM – 3 PM Indoor Craft Show

Jon Holmes reported the following:

- August 5, 2023 chaired the Spring Grove School District Scholarship Fund's Golf Tournament.
- August 10, 2023 attended a Picnic Luncheon hosted by the York Branch of the American Public Works Association (APWA).

K. ENGINEER'S REPORT:

Jeff highlighted the following from his written report:

- The Sprengle Road culvert replacement is scheduled to begin the week of September 11, 2023.
- The staff meeting held with Farm Lane Estates to consider dedication of streets within the development went well.

L. SOLICITOR'S REPORT:

Dave reported the following:

- After speaking with council for Timothy & Diane Krise pertaining to the Special Exception Decision appeal. Dave said Krise's attorney will file to dismiss the appeal if the appellant does not file his brief by the deadline.

M. MANAGER'S REPORT:

Manager Ford reported the following in addition to her written report:

1. Barry Bradfield an employee at the golf course passed away. The Board has authorized Manager Ford to plant a tree and place a plaque in his memory on the golf course.
2. The York County Association of Townships of the Second Class will be holding their Convention Wednesday, October 25, 2023 in the Windows Ballroom at Heritage Hills. Board members should let Secretary Eaton know by September 19, 2023 if you plan on attending.

N. ZONING OFFICER'S REPORT:

A written report was provided by Ray Dietrich who was not in attendance.

O. EXECUTIVE SESSION:

No executive session was needed.

P. ADJOURNMENT:

With no further business to transact, the meeting was adjourned at 8:00 PM on a Brown/Miller motion. Motion carried 3-0.

Respectfully submitted,

Linda A. Eaton

Linda A. Eaton, Secretary