

**JACKSON TOWNSHIP, YORK COUNTY
BOARD OF SUPERVISORS MINUTES
SEPTEMBER 6, 2022**

A. CALL TO ORDER:

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on September 6, 2022 in the municipal building. The meeting was called to order by Chairman Holmes at 7:00 P.M. followed by the pledge to the flag. Others present were Supervisors Emily Miller, David Brown, Township Solicitor David Jones, Township Engineer Jeff Shue, Manager Florence Ford via Zoom, Zoning Officer Ray Dietrich, Secretary Linda Eaton and seven persons in the audience.

B. PRESENTATION/PUBLIC COMMENT:

1. Connie Gehr, 827 Hanover Road was on the agenda to discuss a streetlight located on her property. Mrs. Gehr was not present to discuss her concerns. The Board did review the letter received from Mrs. Gehr and took no action. The streetlight at 827 Hanover Road was not placed on that property for only the property owners safety but was deemed necessary by the Board of Supervisors for the safety of traffic and pedestrian movement. The ordinance for streetlighting is section 113-58.
2. Kate King of the Spring Grove Regional Parks & Recreation Center (SGRPRC) was on the agenda to review the Center's 2023 budget. Kate was not present. She will be in attendance for the Board of Supervisors October meeting to present the SGRPRC's 2023 budget.

C. APPROVAL OF MINUTES:

The meeting minutes of August 2, 2022 were approved on a Brown/Miller motion. Motion carried 3-0.

D. FINANCIAL REPORTS:

The August 2022 monthly financial reports were accepted on a Miller/Brown motion. Motion carried 3-0.

E. APPROVAL OF BILLS:

All bills were approved for payment on a Brown/Miller motion. Motion carried 3-0.

F. OPENING/AWARDING OF BIDS:

The Board gave authorization to C.S. Davidson to advertise bids for the Moul Road Culvert replacement project on a Brown/Miller motion. Motion carried 3-0.

G. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:

There were no plans for action.

H. OLD BUSINESS:

There was no old business to discuss.

I. NEW BUSINESS:

1. Ordinance No. 227-2022 A Stormwater Ordinance was adopted on a Miller/Brown motion. Motion carried 3-0.
2. The Board waived the Special Event Fee for the Northern York County Regional Police Department's David Tome Memorial – Mini National Night Out Event scheduled for October 21, 2022 at the Little Creek Community Park on a Brown/Miller motion. Motion carried 3-0.
3. The Board authorized Manager Ford to prepare a Request for Proposal (RFP) to solicit bids for the Township Property Insurance Services on a Brown/Miller motion. Motion carried 3-0.

J. SUPERVISOR'S REPORTS:

Emily Miller reported the following:

- August 9, 2022 attended the Spring Grove Ambulance Board meeting.
- September 6, 2022 attended the Spring Grove Regional Parks & Recreation Center's meeting held at the township building pertaining to the "Y" project.
- October 14, 2022 from 4 PM – 9 PM the annual Pumpkin Walk will be held at the Little Creek Community Park.
- The West Central Regional Emergency Management Agency (WCREMA) has updated their Intergovernmental Agreement by removing Paradise Township and adding Heidelberg Township.

Dave Brown reported the following:

- August 4, 2022 attended an executive meeting of the Northern York County Regional Police Board of Commissioners. Regarding real estate.
- August 6, 2022 volunteered at the Spring Grove Area Scholarship Fund Annual Golf Tournament.
- August 10, 2022 attended the Little Creek Community Park Pumpkin Walk meeting.
- August 16, 2022 attended the Northern York County Regional Police Board of Commissioners meeting.
- August 19, 2022 attended the Hanover Trolley Trail meeting. The York County Rail Trail Authority's Pumpkin Walk is scheduled for October 22, 2022.
- August 30, 2022 attended the Windy Hill Senior Center's marketing committee meeting.
- The Spring Grove Tree Lighting event is scheduled for December 1, 2022.
- The Winter Wonderland event held at Little Creek Community Park is scheduled for December 3, 2022.

Jon Holmes reported the following:

- August 6, 2022 attended the Spring Grove Area Scholarship Fund Annual Golf Tournament.
- August 31, 2022 attended the Pennsylvania State Association of Township Supervisors (PSATS) 2022 Southcentral Regional Forum held in Lancaster.
- The "15 MPH" sign attached to the Curve signs on Pine Road near the Short Road intersection have made residents happy.
- September 9, 2022 will attend Bailey's Open House. The State Senator Representative Kristin Phillips-Hill will be in attendance.

K. ENGINEER'S REPORT:

Jeff highlighted the following from his written report:

- At the October Board of Supervisors meeting three Minor Subdivision Plan will be presented for approval, they are as follows:
 - Michael and Janice Kern
 - Randall and Rochelle Ritz
 - Robert Strausbaugh
- The bids for the Moul Road culvert replacement project will be presented to the Board of Supervisors for approval and to be awarded at the October meeting.

L. SOLICITOR'S REPORT:

Dave reported the following:

- Advertised the Stormwater Ordinance.
- September 6, 2022 attended a meeting with State Representative Seth Grove and Manager Ford via Zoom.

M. MANAGER'S REPORT:

Manager Ford reported the following in addition to her written report:

- The Department of Conservation and Natural Resources (DCNR) is accepting applications for a special fall funding round from September 6 to October 27, 2022. Manager Ford will contact Kate King of the SGRPRC to talk about applying for a grant with this round of funding for a 5 to 12 age group play structure at the Little Creek Community Park.
- Manager Ford is co-authoring a book with her Thesis Professor on Public Administration.
- Board Members that would like to attend the Donor's Reception at the Glatfelter Library on September 25, 2022 should advise Manager Ford and she will send the RSVP.

N. ZONING OFFICER'S REPORT:

Ray had nothing to add to his written report.

O. EXECUTIVE SESSION:

No executive session was needed.

P. ADJOURNMENT:

With no further business to transact, Chairman Holmes adjourned the meeting at 7:23 PM.

Respectfully submitted,
Linda A. Eaton
Linda A. Eaton, Secretary