

JACKSON TOWNSHIP SEWER AUTHORITY

MEETING MINUTES

September 21, 2017

CALL TO ORDER:

Chairman Redding called the meeting to order at 7:00 P.M. In attendance were members Dan Redding, Joyce Sheridan, Scott Snyder and Steve Hudgins, Township Manager William Conn, Plant Operator Matt Bollinger, Authority Engineer Jeff Shue, Authority Solicitor Steve Hovis and 0 persons in the audience.

PUBLIC COMMENT:

There was none.

APPROVAL OF MINUTES:

The minutes of the August 17, 2017 meeting were approved on motion of Hudgins/Snyder, motion carried 4-0.

ACCEPTANCE OF FINANCIAL REPORT:

On the motion of Sheridan/Snyder, passed 4-0, the August Financial Report was accepted and authorization was made to pay all due bills.

OLD BUSINESS:

- A. Manager Conn noted he signed an Engagement Letter with PFM to broker an extension of our ACNB bond drawdown period. This was approved on motion of Hudgins/Sheridan, motion carried 4-0. The board then adopted Resolution No. 48-17 to extend the drawdown period to September 15, 2018 on motion of Snyder/Hudgins, carried 4-0.

NEW BUSINESS:

- A. There was none.

OTHER BUSINESS:

- A. Plant Operator's Report.

Matt highlighted his written report and noted that he was trying a new generator diesel fuel additive to prevent sludge build-up in our tanks.

- B. Engineer's Report.

Jeff noted work on design continues. He presented an updated bidding and construction schedule

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for the treatment plant project and reviewed a 537 Plan proposed to PA DEP to sewer 12 homes on Lake Road.

C. Solicitor's Report.

There was no report.

D. Administrator's Report.

Manager Conn noted he renewed our participation in the Federal Surplus Property Program. He got a proposal from M& T Bank for handling sewer payment deposits without fees but they are recommending we institute fraud protection on our accounts at \$157.00/ month. The board asked Bill to have a bank representative at the Oct. 19 meeting to review that program.

E. Chairman's Report.

There was none.

EXECUTIVE SESSION: There was none.

ADJOURNMENT:

With no further business to transact, the meeting was adjourned at 7:37 PM on motion of Hudgins/Sheridan, motion carried 4-0.

Respectfully submitted,

William J. Conn
Sewer Authority Administrator