

JACKSON TOWNSHIP SEWER AUTHORITY
MINUTES
OCTOBER 17, 2024 ~ 6:00 PM
MUNICIPAL BUILDING

CALL TO ORDER:

Chairman Snyder called the meeting to order at 6:00 PM and led in the pledge to the Flag. In attendance were Authority members, Joyce Sheridan, John McDonald, Mark Derr and new Board Member, Adam Kreider. Also in Attendance were Authority Administrator Flo Ford, Treasurer Sally Bushey, and Authority Engineer Jeff Shue. Plant Superintendent Matt Bollinger was absent. There was no one in the audience.

Public Comment:

There was no public comment. The Administrator introduced Adam Kreider to the Board.

Approval of Minutes:

The minutes of the August 15, 2024 meeting was approved on a motion of McDonald/Derr. Motion carried 5-0. There was no meeting in September due to lack of a quorum.

ACCEPTANCE OF FINANCIAL REPORT:

The August and September Financial Reports were accepted, and authorization was made to pay all due bills for September and October on the motion of McDonald/Derr. Motion carried 5-0.

Old Business:

There was no old business.

New Business:

1. Administrator Flo Ford walked the Board through the Draft 2025 budget. She explained that the budget reflects an increase of \$20 per year/EDU for sewer services. After some discussion from the Board, they indicated to staff that the increase was necessary considering the cost increases of 37% in electricity costs and increases in chemical costs. The Administrator will make the necessary changes to the budget and the fee resolution for consideration at their November meeting.
2. The Board approved the granting of Sewer Capacity to Dunkin Donuts (500 GPD) on a motion of McDonald/Kreider. Motion passes 5-0.

Other Business:

There was no other business.

Plant Operator's Report:

The Plant Operator reviewed his report. There were no questions.

Engineer's Report:

The Engineer's Report was reviewed for September and October.

- CS Davidson is preparing an LSA Grant Application for the screening project. Administrator Flo Ford asked for CS Davidson to prepare this application.
- The engineer will provide the final paperwork and authorization for the Interceptor Project in November. Once the final is completed, Flo and Sally can submit all bills to be reimbursed from the LSA grant funded for the project.

Solicitor's Report:

None Scheduled.

Administrator's Report:

The Administrator will have a Resolution and a Funding Commitment Letter for the Board to consider to be included as part of the LSA Grant Application for the Screening Project.

Chairman's Report:

None Scheduled.

Executive Session:

None Scheduled.

Adjournment:

With no further business before the Board, the meeting adjourned at 6:40 on a motion of McDonald/Derr. Motion carried 5-0.