

JACKSON TOWNSHIP SEWER AUTHORITY

MEETING MINUTES

OCTOBER 19, 2023

CALL TO ORDER:

Chairman Snyder called the meeting to order at 6:00 PM and led in the pledge to the Flag. In attendance were Authority members John McDonald, Geoffrey Woolfson, Joyce Sheridan, and Mark Derr. Also in Attendance were Administrator Flo Ford and Treasurer Sally Bushey. Authority Engineer Jeff Shue and Plant Superintendent Matt Bollinger were absent. There was no one in the audience.

PUBLIC COMMENT: There was none.

APPROVAL OF MINUTES:

The minutes of the September 21, 2023, meeting was approved on a motion of McDonald/Woolfson; motion carried 5-0.

ACCEPTANCE OF FINANCIAL REPORT:

The September Financial Report was accepted, and authorization was made to pay all due bills on the motion of McDonald/Woolfson, motion carried 5-0.

OLD BUSINESS: There was none scheduled.

NEW BUSINESS: There was none scheduled.

OTHER BUSINESS: There was none scheduled.

A. Plant Superintendent's Report: There were no questions on the Plant Superintendent's Report.

B. Engineer's Report: Jeff was not in attendance. Flo commented that there was a Pre-Bid Meeting and the award of the Interceptor Project will be on the November Sewer Authority Board Agenda. The bids are to be opened on November 3, 2023. Construction would take place in early Spring of 2024. The Authority won a grant in the amount of \$731,136 and we have approximately \$84,000 remaining in bond proceeds, bringing the Authority's responsibility down to about \$44,000. Of course, all this is predicated on the bids and where they fall. There will be a deeper discussion of the allocations in November after we know what the actual award will be.

C. Solicitor's Report. None Scheduled

D. Administrator's Report. The Administrator handed out a Preliminary budget to the Authority to review. The budget includes capital equipment purchases of the second barrel for the sludge press, a conveyor and purchase of the Township's backhoe. There is no increase in the budget and the Authority is still in a strong financial position. The Budget will be up for consideration of approval at the November Meeting. Mark Derr asked about transferring more money into the Capital Reserve Budget to go towards the purchase of equipment or Improvements to the system in the future. The Administrator replied she would implement the larger transfer.

E. Chairman's Report. There was no report.

EXECUTIVE SESSION: There was none.

ADJOURNMENT:

With no further business to transact, the meeting was adjourned at 6:15 PM.

Respectfully submitted,
Florence Ford