

**JACKSON TOWNSHIP, YORK COUNTY
BOARD OF SUPERVISORS MINUTES
OCTOBER 1, 2024**

A. CALL TO ORDER:

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on October 1, 2024, in the municipal building. The meeting was called to order by Chairman Holmes at 7:00 PM followed by the pledge to the flag. Others present were Supervisors Emily Miller, Bradley Dunham, Township Solicitor David Jones, Township Engineer Jeff Shue, Township Manager Florence Ford, Secretary Linda Eaton, Public Works Foreman Shane Shaffer and eight people in the audience.

B. PRESENTATION/PUBLIC COMMENT:

1. Wes Sensenig, property owner of 930 Jackson Square Road asked the Board to consider an ordinance to allow AirBnB's in the Agricultural Zones of Jackson Township. Solicitor Jones reviewed the process to include AirBnB's in an ordinance, the process could take months to update the ordinance. Solicitor Jones advised Mr. Sensenig another option he has is to apply for a Special Exception through the Zoning Hearing Board. The Board authorized the staff to provide model ordinances to include AirBnB's in the Agricultural Zone for the Board to review.
2. Jenna Lawrence of the Windy Hill Senior Center reviewed and presented the Board with a short video, a sheet of the center's July 1, 2023 – June 30, 2024, fiscal year statistics, highlights, and funding. Jenna extended the center's appreciation for the support they received from the Board in 2024 and asked for their continued support in 2025. The Center has asked for the same contribution of \$10,000 in 2025 which is what they received in 2024.
3. Alyssa Barshinger of the Glatfelter Memorial Library thanked the Board for their support in 2024. The Board was presented with flyers of statistics and services the library provided. The library has asked for the same contribution of \$10,000 in 2025 which is what they received in 2024.
4. Lieutenant Gregg Anderson of the Northern York County Regional Police Department (NYCRPD) reported in the early morning hours of September 23, 2024, a 12-year-old ran away from her Jackson Township home and was found on the Morning Sun Market property. On October 1, 2024, a resident of Heidelberg Township located along Old Hanover Road was firing warning shots which patrol officers responded to in the early afternoon hours. The David Tome Community Picnic will be held October 17, 2024, from 5:30 PM – 7:30 PM at the Little Creek Community Park.

C. APPROVAL OF MINUTES:

The meeting minutes of September 3, 2024, were approved on a Dunham/Miller motion. Motion carried 3-0.

D. FINANCIAL REPORTS/APPROVAL OF BILLS:

The September 2024 monthly financial reports, and all bills were approved for payment on a Miller/Dunham motion. Motion carried 3-0.

E. OPENING/AWARDING OF BIDS:

There was no opening or awarding of bids.

F. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:

There were no plans for action.

G. OLD BUSINESS:

There was no old business to discuss.

H. NEW BUSINESS:

1. The Board authorized Manager Ford to sign the 2025 Pension Plan MMO's for the Uniformed and Non-Uniformed Pension Plans on a Miller/Dunham motion. Motion carried 3-0.
2. The Board agreed to leave David F. Brown as the alternate for Jackson Township on the York County Stormwater Consortium.
3. The Board appointed Resident Adam Kreider to the Sewer Authority Board on a Dunham/Miller motion. Motion Carried 3-0. Adam's term will be October 2024 through December 2028.
4. Resolution 06-2024 Concerning the Fire Hydrant location approvals between Jackson Township and York Water Company was adopted on a Dunham/Miller motion. Motion carried 3-0.
5. The Board granted approval for the road closure between 185 – 188 Quartz Ridge Drive which is a township road within the Jackson Heights Development on October 31, 2024, from 4:00 PM until 9:00 PM for the 11th Annual Jackson Heights Halloween Block Party on a Miller/Dunham motion. Motion carried 3-0.
6. The Board approved the annual Leaf Pickup for Jackson Township from November 4 through December 5, 2024, on a Miller/Dunham motion. Motion carried 3-0.
7. The Board set the 2025 Budget Workshop for October 31, 2024, at 3:30 PM.

I. SUPERVISOR'S REPORTS:

Emily Miller reported the following:

- October 12, 2024, the Spring Grove Regional Parks & Recreation Center will be holding the annual Pumpkin Trail event at the Little Creek Community Park from 3PM – 9PM.
- September 17, 2024, attended the Northern York County Regional Police Commissioners Board meeting.

Brad Dunham reported the following:

- September 26, 2024, the Spring Grove Elementary PTO Fall Festival was held.
- The West Central Regional Emergency Management Agency (WCREMA) has changed their meeting dates to twice a year.
- September 9, 2024, the Spring Grove Ambulance distributed remaining funds from the company dissolution to the Spring Grove, Nashville and Porter's Fire Departments at the Emergency Management Agency (EMA) meeting held at Porter's Fire Department.
- OSHA standards for fire companies may be changing.

Jon Holmes attended the following:

- September 9, 2024, Local Government Advisory Committee meeting.
- September 11, 2024, York-Adams Tax Bureau Executive Committee meeting. The Board reviewed the 2025 Budget.

J. ENGINEER'S REPORT:

Jeff highlighted from his written report the following:

- The engineer and attorney for the developer of the Norris Farm along route 116 met with the staff. The largest issue with the development will be the limited sewer capacity.
- A meeting to discuss the potential redevelopment of the Morning Sun Market property was held. Jeff does not anticipate any quick changes to this property.

K. SOLICITOR'S REPORT:

Dave Jones reported the following:

- Prepared Resolution 06-2024 concerning the hydrant location approvals between the Township and the York Water Company.
- Attended a meeting with Manager Ford.
- Will discuss a legal matter in Executive Session.

L. MANAGER'S REPORT:

Manager Ford highlighted from her written report the following:

- The LSA Grant for the ADA Sidewalk Project was submitted.
- Working on an LSA Grant for the Sewer Authority to install screening headwork at the Interceptor.
- The ASPCA formed a "Working Group" comprised of municipal leaders to prepare the 2026 budget. Manager Ford is a member of that group.

M. ZONING OFFICER'S REPORT:

A written report was provided by Ray Dietrich who was not in attendance.

N. EXECUTIVE SESSION:

Chairman Holmes called for a recess at 8:03 PM for an executive session to discuss a legal and personnel matter.

O. RECONVENE:

Chairman Holmes reconvened the meeting at 8:45 PM with no action taken.

P. ADJOURNMENT:

With no further business to transact, Chairman Holmes adjourned the meeting at 8:45 PM.

Respectfully submitted,
Linda A. Eaton
Linda A. Eaton, Secretary