

**JACKSON TOWNSHIP, YORK COUNTY
BOARD OF SUPERVISORS MINUTES
OCTOBER 3, 2017**

A. CALL TO ORDER:

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on October 3, 2017 in the municipal building. The meeting was called to order by Chairman Holmes at 7:00 PM followed by the pledge to the flag. Others present were Supervisors David Brown and David Smyser, Township Solicitor David Jones, Township Engineer Jeff Shue, Manager William Conn, Zoning Officer Ray Dietrich, Secretary Linda Eaton, Public Works Foreman Shane Shaffer and fourteen persons in the audience.

B. PRESENTATION/PUBLIC COMMENT:

1. Kate King of the Spring Grove Regional Parks & Recreation Center noted the center's 2018 proposed budget highlights with the Board and said it is not balanced yet. Kate invited residents to the Pumpkin Sale which will be held October 6 at the Little Creek Golf Course pavilion and the Glow in the Grove event to be held October 13 at the Trolley Trail. Kate updated the Board on the funding of the grant we are to receive from the Pennsylvania Department of Conservation and Natural Resources for the Jackson Township Community Park. The funding is on hold until the state passes a budget. Kate asked residents to contact their senators and ask them not to vote for cuts proposed in the budget.
2. Laura Lash of Northeastern Area Emergency Medical Services reviewed the letter she provided to the Board earlier regarding the operations of the ambulance service provided in Jackson Township. Laura has asked the Board to consider increasing the 2018 annual donation provided to the Northeastern Ambulance to \$50,000.

C. APPROVAL OF MINUTES:

The meeting minutes of September 5, 2017 were approved on a Brown/Smyser motion. Motion carried 3-0.

D. TREASURER'S REPORT:

The Treasurer's monthly Financial Statements for September 2017 were accepted on a Smyser/Brown motion. Motion carried 3-0.

E. APPROVAL OF BILLS:

All bills were approved for payment on a Brown/Smyser motion. Motion carried 3-0.

F. OPENING/AWARDING OF BIDS:

There were no opening or awarding of bids.

G. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:

There were no plans for action.

H. OLD BUSINESS:

1. The Township Fire Chief Brad Dunham reported to the Board the merger between Lincoln Volunteer Fire Company (Thomasville) and Nashville Volunteer Fire Company should be completed by November 1, 2017. The Board authorized Solicitor Jones to advertise the proposed ordinance to recognize the merged Volunteer Fire Company on a Brown/Smyser motion. Motion carried 3-0.
2. Dave Jones will be finalizing the draft for the Fourth Amendment to Intergovernmental Agreement for Spring Grove Regional Parks & Recreation Center and the proposed By-Law changes for the Board's consideration at the November meeting.

I. NEW BUSINESS:

1. The Minimum Municipal Obligation's for the Township's 2018 Pension Plan Contributions were approved on a Smyser/Brown motion. Motion carried 3-0.
2. The Board set a 2018 Special Budget Workshop meeting to be held on Wednesday, November 15, 2017 at 6:00 PM at the Township Municipal Building.
 - A. The Board set a 2017 Holiday Luncheon to be held on Tuesday, December 12, 2017 at 11:30 AM at the Nashville Fire Company. On motion of Brown/Smyser, carried 3-0, Manager Conn was authorized to purchase gift cards for the staff at \$50 each.
3. The 2018 SPCA Contract renewal for Animal Care and Housing was approved on a Brown/Smyser motion. Motion carried 3-0.
4. The Board appointed William Conn as the primary voting representative from Jackson Township to the York County Stormwater Consortium for the next five-year term (2018-2022), alternate will be Dave Brown.
5. The Board granted approval for the closure of a small portion of Quartz Ridge Drive which is a township road within the Jackson Heights Development on October 28, 2017 from 4 PM until 10 PM for a Community Halloween Block Party on a Brown/Smyser motion. Motion carried 3-0.

J. SUPERVISOR'S REPORT:

Dave Brown reported attending the following meetings: September 7 the annual meeting of the York County Council on Aging; September 21 and October 3 the Windy Hill Senior Center; September 26 the Spring Grove Regional Parks & Recreation Center. Dave said the next Apple Dumpling Sale for the senior center is scheduled for December 5.

Jon Holmes reported attending the Northern York County Regional Police Board of Commissioners meeting. Jon advised the department has 2 new police officers, the 2018 police budget was approved and the commission discussed how to handle surplus of funds which Jon advised them to contact the York/Adams Tax Bureau to get their input on how they handle the surplus of funds with the tax bureau. Jon attended an open house at Windy Hill Senior Center with the Spring Grove Chamber of Commerce.

K. ENGINEER'S REPORT:

Jeff highlighted from his written report the following:

The Waste Water Treatment Plant project is on schedule to begin construction in spring 2018 with the awarding of bids, subject to permit approval.

The extension that was asked for under the Act 537 plan on the South Lake Road Special Study should be completed and submitted to the Pennsylvania Department of Environmental Protection (PA DEP) by the end of 2017. Once the plan is approved by the PA DEP, the implementation schedule will occur only when needed.

As the Jackson Heights Subdivision construction nears completion the Board will need to instruct the staff how to proceed with a traffic signal contingency at the entrance to the development and Route 116. It is not currently needed.

L. SOLICITOR'S REPORT:

Dave had nothing to report.

M. MANAGER'S REPORT:

Manager Conn had nothing to add to his written report.

Dave Brown wanted to know if the sewer complaint he received concerning 1221 Hanover Road was corrected. The Zoning Officer Ray Dietrich said he contacted the property owner and was told a plumber was contacted and was correcting the problem.

N. EXECUTIVE SESSION:

No executive session was needed.

O. ADJOURNMENT:

With no further business to transact, the meeting was adjourned at 7:40 PM on motion of Brown/Smyser, motion carried 3-0.

Respectfully submitted,

Linda A. Eaton
Secretary