

JACKSON TOWNSHIP, YORK COUNTY
BOARD OF SUPERVISORS MINUTES
OCTOBER 3, 2023

A. CALL TO ORDER:

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on October 3, 2023, in the municipal building. The meeting was called to order by Vice-Chair Miller at 7:00 P.M. followed by the pledge to the flag. Others present were Supervisor David Brown, Township Engineer Jeff Shue, Manager Florence Ford, Secretary Linda Eaton and eight people in the audience. Not in attendance were Chairman Jonathan Holmes and Solicitor David Jones.

B. PRESENTATION/PUBLIC COMMENT:

1. Kate King of the Spring Grove Regional Parks & Recreation Center (SGRPRC) reviewed the center's 2024 proposed budget with the Board. The contribution rate increase for 2024 will be \$.21 (\$.08 for 2023 to \$.29 for 2024) which is within the guidelines of the Intergovernmental Agreement. Kate thanked the Board for the support they received in 2023 and asked for their continued support in 2024.
2. Tammy Miller of the Windy Hill Senior Center reviewed and presented the Board with a sheet of the center's July 1, 2022 – June 30, 2023 fiscal year statistics, highlights, and funding. Tammy extended the center's appreciation for the support they received from the Board in 2023 and asked for their continued support in 2024. The Center has asked for the same contribution of \$10,000 in 2024 which is what they received in 2023.

Larry Richardson of the "Y" updated the Board on the Roth's Church Road Community Partnership project located at 1472 Roth's Church Road:

- The Capital Campaign has increased from \$3,000,000 to \$3,500,000.
 - The Spring Grove Area School District and the "Y" are preparing a Land Development Plan.
 - The tentative merger date of the Spring Grove Regional Parks & Recreation with the "Y" is January 1, 2024.
 - The tentative ribbon cutting date for the Roth's Church Road Community Partnership is within the First Quarter of 2025.
3. Alyssa Barshinger of the Glatfelter Memorial Library thanked the Board for their support in 2023. The Board was presented with flyers of statistics and services the library provided. The library has asked for the same contribution of \$10,000 in 2024 which is what they received in 2023.
 4. Brad Dunham Chief of the Nashville Fire Department updated the Board on the following:
 - The fire apparatus.
 - The increase of responders per call.
 - The increase in call volume.
 - The following repairs needed to the property:
 - Pave the big social hall parking lot – Approximate Cost \$90,000.
 - Repair Freezers in Kitchen – Approximate Cost \$15,000.

B. PRESENTATION/PUBLIC COMMENT: Continued

5. Lieutenant Anderson of the Northern York County Regional Police Department reported the following:
 - September 13, 2023 Murder/Suicide in Dover Township.
 - September 27, 2023 12 year old missing in Dover Township followed by a Barricaded incident in Heidelberg Township.
 - October 18, 2023 the David Tome Memorial Picnic to be held at Little Creek Community Park from 5:30 – 7:30 PM.

C. APPROVAL OF MINUTES:

The meeting minutes of September 5, 2023, were approved on a Brown/Miller motion. Motion carried 2-0.

D. FINANCIAL REPORTS/APPROVAL OF BILLS:

The September 2023 monthly financial reports, and all bills were approved for payment on a Brown/Miller motion. Motion carried 2-0.

E. OPENING/AWARDING OF BIDS:

There was no opening or awarding of bids.

F. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:

There were no plans for action.

G. OLD BUSINESS:

1. The Developer on the Farm Lane Estates Deed of Dedication has indicated he will not install the wearing course on the streets within the development until next year if the Board insists on receiving a check in the amount of \$7,050.00 to cover the loss of liquid fuel funding. The Board authorized Manager Ford to advise the Developer to come before the Board if they want to discuss what is required before the Deed of Dedication is approved.

H. NEW BUSINESS:

1. The Board authorized Manager Ford to sign the 2024 Pension Plan MMO's for the Uniformed and Non-Uniformed Pension Plans on a Brown/Miller motion. Motion carried 2-0.
2. Resolution No. 06-2023 to transfer \$129,000 from the General Fund into the Capital Reserve Fund was adopted on a Brown/Miller motion. Motion carried 2-0.
3. The Board authorized Manager Ford to sign the 2024 Animal Care and Housing Agreement with the SPCA on a Brown/Miller motion. Motion carried 2-0.
4. The York Railway Company is asking the Township to increase the required limits under the liability insurance as it is part of the land lease Jackson Township pays the railroad to cross their facility. The increase of the Township's Liability Insurance would be \$6,065. The Board has tabled this request until the York Railway contacts the Township on a Brown/Miller motion. Motion carried 2-0.

5. The Board granted approval for the road closure between 185 – 188 Quartz Ridge Drive which is a township road within the Jackson Heights Development on October 31, 2023 from 4:30 PM until 9:00 PM for the 10th Annual Jackson Heights Halloween Block Party on a Brown/Miller motion. Motion carried 2-0.
6. The Board approved Leaf Pickup beginning November 1, 2023 through December 11, 2023 on a Brown/Miller motion. Motion carried 2-0.
7. The Board authorized Manager Ford to select a few dates and email those dates to the Board to help determine a date for the 2024 Budget Workshop meeting.

I. SUPERVISOR'S REPORTS:

Dave Brown attended the Windy Hill Senior Center's open house on September 15, 2023.

Emily Miller reported the following:

- September 19, 2023 attended the Northern York County Regional Police Commissioner meeting for Dave Brown.
 - Jackson Township calls up 15% Year-to-Date.
 - Jackson Township has a higher call rate than surrounding areas by 6% on an average.
 - Meth & Opioid overdoses are down; Crack & Fentanyl overdoses are up.
 - December 5, 2023 at 10:00 AM will be the Groundbreaking ceremony for the new police station.
- September 26, 2023 attended the Spring Grove Regional Parks & Recreation Center's meeting.
 - All municipalities have signed the "Y" contract.
 - Preliminary interest in joining the SGRPRC from Seven Valleys Borough and Heidelberg Township.
 - Upcoming Events:
 - ✓ October 13, 2023 Pumpkin Trail; Rain Date October 14, 2023.
 - ✓ October 25, 2023 Halloween Parade; Rain Date October 29, 2023.
 - ✓ November 7, 2023 Night Under the Stars (Rescheduled from July 2023) at the Paradise Farmers Field Park.
 - ✓ November 30, 2023 Spring Grove Tree Lighting at Borough Office.
 - ✓ December 2, 2023 Winter Wonderland Christmas Market at Little Creek Community Park.
 - We are in budget season; hoping some savings materialize once "Y" merger is complete.
 - Review the budget 3 – 6 months within the completed merger with the "Y".
- No West Central Regional Emergency Management Agency meeting.
- Ambulance:
 - Waiting to process one more grant forgiveness item
 - Dave Jones working on dissolution
 - Proceeds will be split evenly among 3 fire departments

J. ENGINEER'S REPORT:

Jeff highlighted the following from his written report:

- The 4846 Lincoln Highway West – Moove in Storage plan has been denied a highway occupancy plan from PennDOT to include a driveway off Route 30. The developer will need to revise the plan to include a different location for driveway access.

K. SOLICITOR'S REPORT:

Dave Jones was not in attendance due to a prior commitment.

L. MANAGER'S REPORT:

Manager Ford reported the following in addition to her written report:

1. Liquid Fuels Allocation for 2024 is estimated to be \$311,432.78.
2. The ribbon cutting ceremony for the Pappus House located at 66 Big Mount Road will be October 12, 2023 at 4:00 PM.
3. Flo has a meeting with GDC on October 14, 2023 to schedule the installation of the Cameras and Door Locks on the township building.
4. Flo advised the Board that Standard will no longer be our Actuary for the Uniform and Non-Uniformed Pension Plans. The Board authorized Manager Ford to proceed with getting an Actuary.

M. ZONING OFFICER'S REPORT:

A written report was provided by Ray Dietrich who was not in attendance. The Board asked if the Trolley House located at 5234 Lincoln Highway West was complaining with the regulations to open their business. Manager Ford said she would talk to the Zoning Officer Ray Dietrich.

N. EXECUTIVE SESSION:

No executive session was needed.

O. ADJOURNMENT:

With no further business to transact, the meeting was adjourned at 8:12 PM on a Miller/Brown motion. Motion carried 2-0.

Respectfully submitted,
Linda A. Eaton
Linda A. Eaton, Secretary