

**JACKSON TOWNSHIP, YORK COUNTY
BOARD OF SUPERVISORS MINUTES
OCTOBER 6, 2020**

A. CALL TO ORDER:

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on October 6, 2020 in the municipal building. The meeting was called to order by Chairman Holmes at 7:00 P.M. followed by the pledge to the flag. Others present were Supervisors Emily Miller (via Zoom) and David Brown, Township Solicitor David Jones, Township Engineer Jeff Shue, Manager Florence Ford, Zoning Officer Ray Dietrich, Treasurer Sally Bushey, Secretary Linda Eaton and nine persons in the audience.

B. PRESENTATION/PUBLIC COMMENT:

1. Kate King of the Spring Grove Regional Parks & Recreation Center (SGRPRC) presented the center's 2021 proposed budget to the Board. The Board asked Kate if Jackson Township's portion of the contribution rate increase is within the guidelines of the Intergovernmental Agreement. Kate confirmed that it was.
2. Tammy Miller of the Windy Hill Senior Center reviewed the center's budget and presented the Board with a sheet of statistics and outlines of the Covid-19 response during their 2019-20 fiscal year. Tammy extends the center's appreciation for the support they received from the Board in 2020 and asked for their continued support in 2021.

C. APPROVAL OF MINUTES:

The meeting minutes of September 1, 2020 were approved on a Brown/Miller motion. Motion carried 3-0.

D. TREASURER'S REPORT:

The September 2020 monthly financial reports were accepted on a Miller/Brown motion. Motion carried 3-0.

E. APPROVAL OF BILLS:

All bills were approved for payment on a Brown/Miller motion. Motion carried 3-0.

F. OPENING/AWARDING OF BIDS:

There was no opening or awarding of bids.

G. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:

There were no plans for action.

H. OLD BUSINESS:

- a. Mark Derr was appointed as an alternate to the Zoning Hearing Board for the remainder of a three-year term through 2021 on a Brown/Miller motion. Motion carried 3-0.

I. NEW BUSINESS:

Todd Bauser of Campbell Associates addressed the Board to consider rezoning 150 Glenmar Drive on behalf of property owners Derrick & Jessica Henning. The Hennings are working with an organization known as On Common Grounds. The rezoning consists of a change from R-2 Medium Density Residential to AP Agricultural Protection. On Common Grounds is a nonprofit organization focused on equine-assisted psychotherapy services. Additionally, the property is proposing to add a caretaker's living quarters above the barn/arena. The solicitor suggested that the best route to take would be to draft a text amendment to the AP Agricultural Zone that narrowly describes and allows for a caretaker's quarters on the property. The Board has given permission for the applicants to draft a request for the rezoning of the property to include a text amendment for the accessory use of the caretakers' residence. The applicants will submit the text amendment to the Township solicitor for review and come back to the Board to select a Hearing date for the Zoning change.

- a. The Minimum Municipal Obligation's for the Township's 2021 Pension Plan Contributions were approved on a Miller/Brown motion. Motion carried 3-0.
- b. The 2021 Klugh Contract for Animal Control Services was approved on a Miller/Brown motion. Motion carried 3-0.
- c. The Board granted approval for the closure between 185 - 188 Quartz Ridge Drive which is a township road within the Jackson Heights Development on October 31, 2020 from 4:30 PM until 9 PM for a Community Halloween Block Party. The manager was directed to remind the applicant of the required \$50 vendor permit to be obtained from the Northern York County Regional Police Department on a Brown/Miller motion. Motion carried 3-0.
- d. A request from Angela Smith to conduct a Traffic Study to lower the speed limit from 35 MPH to 25 MPH on Woodland Drive between Kopp Road and Orchard Road. The Board authorized Manager Ford to contact Chief Lash and request additional police patrol through that area.

J. SUPERVISOR'S REPORTS:

Emily Miller attended the West Central Regional Emergency Management Agency meeting. Emily advised she is quarantined until October 16, 2020 due to the state COVID regulations.

Dave Brown attended the following meetings:

The Pumpkin Trail meeting September 15. The Pumpkin Trail event is scheduled for October 17 from 6 PM – 9 PM.

The Northern York County Regional Police Commission Board meeting September 15. Dave reported 8 police officers received commendations. The year-to-date call volume is down 15%. The East Manchester, Mt. Wolf Borough and Manchester Borough may join the Northern York County Regional Police Department. The Law Enforcement Explorers Program is selling "Support your Local Police" signs as a fundraiser.

The Windy Hill Senior Center, Chairperson held a brief meeting at the Spring Grove VFW September 29. Dave helped with the Windy Hill Apple Dumpling sale October 1 & 2, 2020. The center may be holding another Apple Dumpling sale the first week of December.

Jon Holmes reported on the following:

He attended the York Adams Tax Bureau Executive Committee meeting September 16. This meeting was for final consideration of the Bureau's 2021 Budget. Jon plans to attend the York County Tax Collection Committee/York Adams Tax Bureau quarterly meeting October 26.

J. SUPERVISOR'S REPORTS: Continued

The Spring Grove Area Scholarship Foundation needs a part-time Administrative Assistant.

Jon participated in a PennDot webinar. Pretreating roadways with salt brine.

Jon plans to attend the dedication of "The David D. Tome Substation" at 6115 Thoman Drive on October 21 beginning at 4 PM.

K. ENGINEER'S REPORT:

Jeff highlighted the following from his written report:

The change order of (\$7,180.00) for the underdrain added to the basketball court under the Phase 2 development of the Little Creek Community Park was approved on a Brown/Miller motion. Motion carried 3-0.

Jeff will provide a cost estimate for the 2021 budget on the Sunset Road bridge repairs.

The MS-4 annual report due September 30 was submitted to the Pennsylvania Department of Environmental Protection (PA DEP).

The Board authorized C.S. Davidson to advertise the 30-day public comment period for the Act 537 Plan on the interceptor upgrades closest to the Waste Water Treatment Plant special study for Pennsylvania Department of Environmental Protection on a Brown/Miller motion. Motion carried 3-0.

Jeff suggest the Iron Stag Crane Service Land Development Plan continue to pursue their driveway off Route 30 which is in conformance with the Township approved Land Development Plan.

The sewer issue for the Rezoned Briarwood property remains an issue for this development. The developer is projecting to come before the Planning Commission in the fall of 2020 and presenting their final plans to the Board of Supervisors in January 2021.

L. SOLICITOR'S REPORT:

Dave reported he and Manager Ford reviewed the Settlement and Release Agreement between Jackson Township and Standard Retirement Services, Incorporated for the overpayment to a pensioner for the year 2019.

M. MANAGER'S REPORT:

- a. The Board set a 2021 Budget Workshop meeting to be held on Thursday, November 12, 2020 at 6:00 PM. Meeting to be held at the Township Municipal Building.
- b. Manager Ford drafted a letter from the Board of Supervisors to the Spring Grove Ambulance Association requesting a seat on their Board. The Jackson Township Board of Supervisors authorized Manager Ford to submit the request on their behalf.
- c. The Board authorized Manager Ford to sign the Hold Harmless Agreement with the Standard for the overpayment to a pensioner on a Brown/Miller motion. Motion carried 3-0.

N. EXECUTIVE SESSION:

A recess for an executive session to discuss personnel matters was called for at 8:25 PM.

O. RECONVENE:

Chairman Holmes reconvened the meeting and no action was taken at 8:45 PM.

P. ADJOURNMENT:

With no further business to transact, the meeting was adjourned at 8:45 PM on Brown/Miller motion. Motion carried 3-0.

Respectfully submitted,
Linda A. Eaton
Linda A. Eaton, Secretary