

**JACKSON TOWNSHIP, YORK COUNTY
BOARD OF SUPERVISORS MINUTES
OCTOBER 7, 2025**

A. CALL TO ORDER:

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on October 7, 2025, in the municipal building. The meeting was called to order by Chairman Holmes at 7:00 P.M. followed by the pledge to the flag. Others present were Supervisors Emily Miller and Bradley Dunham, Township Solicitor David Jones, Township Manager Florence Ford, Secretary Linda Eaton and ten people in the audience.

B. PRESENTATION/PUBLIC COMMENT:

1. Jenna Lawrence of the Windy Hill Senior Center reviewed and presented the Board with a sheet of the center's data collected from October 1, 2024 – September 30, 2025, statistics, highlights, and funding. Jenna extended the center's appreciation for the support they received from the Board in 2025 and asked for their continued support in 2026. The Center has asked for a modest increase for the 2026 contribution. Beginning January 1, 2026, the center's lease in the "Y" building will increase, equaling an additional \$38,000 annually that they will be spending on rent.
2. Alyssa Barshinger and Kathleen Anthony of the Glatfelter Memorial Library thanked the Board for their support in 2025. The Board was presented with flyers of statistics and services the library provided. The library has asked for the same contribution of \$10,000 in 2026 which is what they received in 2025.
3. Lieutenant Gregg Anderson of the Northern York County Regional Police Department (NYCRPD) reported the David Tome Community Picnic will be held October 16, 2025, from 5:30 PM – 7:30 PM at the Little Creek Community Park.

C. APPROVAL OF MINUTES:

The meeting minutes of September 2, 2025, were approved on a Dunham/Miller motion. Motion carried 3-0.

D. FINANCIAL REPORTS/APPROVAL OF BILLS:

The September 2025 financial reports, and all bills were approved for payment on a Miller/Dunham motion. Motion carried 3-0.

E. OPENING/AWARDING OF BIDS:

There was no opening or awarding of bids.

F. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:

1. The Board approved the request for a Bond Reduction on the Hemenway Partners project in the amount of \$62,100.50 on a Dunham/Miller motion. Motion carried 3-0. The amount of the bond being held was \$75,804.58. After the reduction the remaining balance of the Bond is \$13,704.08.
2. The Board approved the request for a Bond Release on the N.P. Briarwood, a.k.a. Amazon Warehouse project in the full amount of \$41,738,751.67 on Miller/Dunham motion. Motion carried 3-0.

G. OLD BUSINESS:

1. There was no old business to discuss.

H. NEW BUSINESS:

1. The Board authorized the advertising of a Joint Ordinance of Dover Township and Jackson Township, Ordinance 2025-02 Regulating Vehicle Traffic on Ruppert Road, between South Salem Church Road and East Berlin Road on a Dunham/Miller motion. Motion carried 3-0. This Ordinance 2025-02 which traverses both Dover Township's and Jackson Township's Municipal Boundary on Ruppert Road.
2. The Board authorized Manager Ford to sign the 2026 Pension Plan MMO's for the Uniformed and Non-Uniformed Pension Plans on a Miller/Dunham motion. Motion carried 3-0.
3. The Board granted approval for the road closure between 185 – 188 Quartz Ridge Drive which is a township road within the Jackson Heights Development on October 31, 2025, from 4:00 PM until 9:00 PM for the 12th Annual Jackson Heights Halloween Block Party on a Miller/Dunham motion. Motion carried 3-0.
4. The Board authorized Manager Ford to apply for two Statewide LSA (Local Share Account) Grants. One for the Township Municipal Building Renovations and the second one for the Maintenance/Public Restroom Building Project at Little Creek Community Park on a Miller/Dunham motion. Motion carried 3-0.

I. SUPERVISOR'S REPORTS:

Emily Miller reported she was involved with NYCPRD most of September.

Brad Dunham reported attending the quarterly meeting of the West Central Regional Emergency Management Agency (WCREMA). Brad noted the Spring Grove representative on the WCREMA Board will be changing. The 2026 budget for WCREMA will remain the same with the three participating municipalities contributing \$1,000 to the fund. Brad assisted with three of the four funerals held for the 3 fallen police officers of the NYCPRD.

Jon Holmes attended the York-Adams Tax Bureau Executive Committee Meeting on September 10, 2025. The committee reviewed the proposed 2026 Budget. On September 13, 2025, Jon attended the ribbon cutting ceremony of the new NYCPRD headquarters located at One Regional Way, York, PA 17404.

J. ENGINEER'S REPORT:

A written report was provided by Jeff Shue who was not in attendance due to health reasons. The Board asked Manager Ford to contact Jeff Shue for the official assessment of the 3-way stop sign at Grant Road and Pine Road for their review. The Board asked Manager Ford if the YMCA project will have the parking lot done by end of January 2026. Manager Ford informed the Board the YMCA will not receive their Use & Occupancy (U&O) certificate until Phase 1 of the project is completed.

K. SOLICITOR'S REPORT:

Dave Jones requested an Executive Session to discuss two legal matters.

L. MANAGER'S REPORT:

Manager Ford reported in addition to her written report a Petition was received October 3, 2025, from the residents of Nashville Boulevard. The petition will be presented to the Board at the November 4, 2025, meeting.

1. The Board set the 2026 Budget Workshop for November 5, 2025, at 6:00 PM.

M. ZONING OFFICER'S REPORT:

A written report was provided by Ray Dietrich who was not in attendance. There was no discussion on his report.

N. EXECUTIVE SESSION:

Chairman Holmes called for a recess at 7:44 PM for an executive session to discuss legal issues.

O. RECONVENE:

Chairman Holmes reconvened the meeting at 8:30 PM with no actions taken.

P. ADJOURNMENT:

With no further business to transact, Chairman Holmes adjourned the meeting at 8:30 PM.

Respectfully submitted,
Linda A. Eaton
Linda A. Eaton, Secretary