

JACKSON TOWNSHIP SEWER AUTHORITY

MEETING MINUTES

October 18, 2018

CALL TO ORDER:

Vice-Chairman McDonald called the meeting to order at 7:00 P.M. In attendance were members Steve Hudgins, Joyce Sheridan, and John McDonald, Plant Operator Matt Bollinger, Authority Engineer Jeff Shue, Township Secretary Linda Eaton and 2 persons in the audience.

PUBLIC COMMENT:

There was none.

APPROVAL OF MINUTES:

The minutes of the September 20, 2018 meeting were approved on motion of Hudgins/Sheridan, motion carried 3-0.

ACCEPTANCE OF FINANCIAL REPORT:

On the motion of Hudgins/Sheridan, passed 3-0, the September Financial Report was accepted and authorization was made to pay all due bills.

OLD BUSINESS:

- A. The funding details for the plant upgrade and pump station replacements will be reviewed on November 6 before approval is granted by the Board of Supervisors.
- B. A joint meeting with the Jackson Township Board of Supervisors on November 6, 2018 for financing approval was authorized on a Hudgins/Sheridan motion. Motion carried 3-0.

NEW BUSINESS:

- A. Resolution 49-18 Setting New Annual Fee for Sewer Service was adopted on a Hudgins/Sheridan motion. Motion carried 3-0.

OTHER BUSINESS:

- A. Plant Operator's Report.

Matt highlighted from his written report, on the repairs, maintenance activities and flow summary for the plant. Matt noted he rewrote the Biosolids Quality Enhancement Plan and submitted the application to get the biosolids recertified. Matt reported the clarifier tank for basin 1 lost 20,000 gallons of water which apparently has a leak he will locate after repairing the diffusers.

**JACKSON TOWNSHIP SEWER AUTHORITY
MEETING MINUTES**

**OCTOBER 18, 2018
PAGE TWO**

B. Engineer's Report.

Jeff is still working on securing the required NPDES permit for the construction site stormwater controls that York County Conservation District and Pennsylvania Department of Environmental Protection (PA DEP) had issues with. Jeff has contacted DEP several times to get the permit finalized to no avail. He will contact DEP to get another representative involved. Jeff noted not receiving this permit has delayed the upgrade to the waste water treatment plant.

Colin Cash reviewed preliminary drawings with the Authority on the Sprenkle and Sunnyside Road pump stations replacements. Drawings will be submitted to DEP.

C. Solicitor's Report.

There was no report.

D. Administrator's Report.

There was no report.

E. Chairman's Report.

There was no report.

EXECUTIVE SESSION: There was none.

ADJOURNMENT:

With no further business to transact, the meeting was adjourned at 7:35 PM on motion of Hudgins/Sheridan, passed 3-0.

Respectfully submitted,

Linda A. Eaton
Township Secretary