

JACKSON TOWNSHIP SEWER AUTHORITY

MEETING MINUTES

NOVEMBER 16, 2023

CALL TO ORDER:

Chairman Snyder called the meeting to order at 6:00 PM and led in the pledge to the Flag. In attendance were Authority members Geoffrey Woolfson, Joyce Sheridan, and Mark Derr. Also in Attendance were Administrator Flo Ford, Treasurer Sally Bushey, and Authority Engineer Jeff Shue. Board member John McDonald and Plant Superintendent Matt Bollinger were absent. There was 2 people in the audience.

PUBLIC COMMENT:

Geoffrey Woolfson explained to the Board that he is facing some medical issues and will be resigning from the Board. Administrator Flo Ford asked if Geoffrey could stay on as a Board member until January 1, 2024. Geoffrey agreed to stay until then. Geoffrey Wolfson's resignation effective January 1, 2024 was accepted with regrets on a Derr/Sheridan motion. Motion carried 4-0.

APPROVAL OF MINUTES:

The minutes of the October 19, 2023, meeting was approved on a motion of Woolfson/Derr; motion carried 4-0.

ACCEPTANCE OF FINANCIAL REPORT:

The October Financial Report was accepted, and authorization was made to pay all due bills on the motion of Woolfson/Sheridan, motion carried 4-0.

OLD BUSINESS: There was none scheduled.

NEW BUSINESS:

1. Administrator Ford mentioned that the budget was revised to include \$30,000 for insurance and an adjustment to cover the increase for the Interceptor Project was included. The 2024 Budget was approved on a Derr/Sheridan motion; motion carried 4-0.
2. The Board awarded the bid for the Interceptor Project to the lowest bidder, E.K. Services in the amount of \$1,106,652.00 on a motion of Woolfson/Sheridan; motion carries 4-0.
3. Due to the holidays and little business to come before the Board the Administrator requested approval to cancel December's meeting and to allow staff to pay all the bills for November. All bills will be ratified at the January Reorganization Meeting. On a motion of Derr/Woolfson to cancel the meeting and pay the bills was made; motion carried 4-0.

OTHER BUSINESS: There was none scheduled.

A. Plant Superintendent's Report: There were no questions on the Plant Superintendent's Report.

B. Engineer's Report: There were no questions on the engineer's report.

C. Solicitor's Report. None Scheduled

D. Administrator's Report. There was no report.

E. Chairman's Report. There was no report.

EXECUTIVE SESSION: There was none.

ADJOURNMENT:

With no further business to transact, the meeting was adjourned at 6:10 PM.

Respectfully submitted,
Florence Ford